



CITY COUNCIL MEETING MINUTES

June 18, 2020 9:00 AM

Training Room
319 N. Douty Street

9:00 A.M. CALL TO ORDER SPECIAL SESSION:

Mayor Draxler called the Special Meeting to order at 9:00 a.m.

ROLL CALL BY THE CITY CLERK:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Present	9:00 AM
Martin Devine	Council Member	Present	9:00 AM
Sue Sorensen	Council Member	Present	9:00 AM
Art Brieno	Council Member	Late	9:05 AM
Francisco Ramirez	Vice Mayor	Present	9:00 AM

PUBLIC COMMENT:

*Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

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Diane Sharp asked for an extra budget binder to be used by the audience.

Lance Lippincott, of Kings County Economic Development Corporation (EDC), thanked the Council for their support to EDC/JTO.

GENERAL FUND BUDGET WORKSHOP:

A. Finance: Resolution 20-12-R approving the Preliminary FY 2020-21 Budget.

Finance Director Lofgren introduced Finance Manager Matt Kredit. He briefly stated some of his finance background. City Manager Cifuentez welcomed Council and stated that another special meeting could be scheduled for next week, if they choose.

Director Lofgren presented the 2020-21 Operations Budget, with input from City Manager Cifuentez, and they responded to Council questions. She reported that the budget process began with a deficit of approximately \$3.4 million. She reviewed the adjustments and justifications and reported a resulting net surplus of \$100,136. Other

highlights: Director Lofgren and Manager Kredit will be working on a Cost Allocation Plan. Finance Manager Kredit and Accountant Alejandro Solorio are exploring an available grant for a kiosk in the Finance Department. The budget book will be available on the website, immediately following approval.

Council directed staff to provide information on the criteria for purchasing local preference, at a future meeting. Director Lofgren will also provide a list of full-time and part-time employees in each division.

RECESS - 9:40 a.m.-9:50 a.m.

Department heads for Human Resources, Finance, Community Development, Police, Fire, and Parks & Community Services presented their budgets and responded to questions. Parks & Community Services Director Albert announced that Parks Superintendent Alvin Dias is leaving for a new career opportunity with City of Visalia. He wished him well and expressed appreciation for everything he has done.

RECESS FOR LUNCH - 11:40 a.m.-12:30 p.m.

Public Works Director Doyel presented the Public Works and Street Maintenance budgets, with input from City Manager Cifuentez. Council directed a budget amendment to discontinue the leaf pick-up and Christmas-tree pick-up programs and notify residents through social media and utility-bill inserts.

Special Fund Budget

Director Lofgren presented a review of these funds and answered questions. Community Development Director Mata responded to questions regarding the previous small-business loan program. She stated that, once the program's one outstanding loan is paid off, the program will be gone. She confirmed that, when the program has ceased, Council can create a new program for those funds, if they choose. Mayor Draxler suggested that the funding go to the Kings County Economic Development Corporation (EDC).

Cannabis - Director Mata presented the Cannabis budget. She will provide an update of anticipated changes in State Cannabis permit requirements at the July 7, 2020 City Council meeting.

Intermodal - Director Mata provided an overview of the AmTrak station and tenants' budget. She stated that it is time to negotiate for a new lease.

Courthouse - Director Mata reported that the Courthouse expense to the City is approximately \$120,000/year, and there are five paying tenants. She will provide an update at a future study session, reporting the amount of rentable square footage, what market value is (not under market), and options.

Enterprise Funds

City Manager Cifuentez presented the Airport Fund budget, noting corrections made to revenue figures. He stated that the airport fund lost \$24,000 this year. He will bring proposed new rates and a new lease agreement to Council at the July 21, 2020 meeting.

Public Works Director Doyel provided an overview of the Public Works budgets for Enterprise Funds.

Director Lofgren covered the utility billing Enterprise Funds budget.

RECESS - 2:28 p.m. - 2:34 p.m.

Five-Year Capital Improvement Plan

Directors Doyel and Lofgren explained possible changes in the budget. There was discussion regarding the appropriations limits for the EDC and for the Chamber of Commerce. Director Lofgren stated that the Chamber would be presenting at the July 7 study session. City Attorney Mizote will review their agreement. Mayor Draxler stated his preference was to increase funding of EDC and reduce funding of Chamber of Commerce.

Table approval of the Preliminary Budget to a second Special Meeting to be held on June 23 at 6:00 p.m.

RESULT:	CONSENSUS
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B. Finance: Adopt Resolution 20-13-R establishing Fiscal Year 2020-21 Appropriations Limit

Finance Director Lofgren explained the Appropriations Limit.

Motion to adopt Resolution No. 20-13-R, establishing Fiscal Year 2020-2021 appropriations limit, pursuant to Article XIII B of the California Constitution.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

ADJOURNMENT:

Mayor Draxler adjourned the Special Meeting at 3:49 p.m.