

The City of Manford
CALIFORNIA



City Council Meeting Agenda

April 7, 2020
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Video teleconference via Zoom. Council Members will attend remotely.

Zoom meeting information:

<https://zoom.us/j/545092775?pwd=bFppckY1VFB6VmtpUzFOUy9Vck5Xdz09>

(Limited virtual access.)

5:30 PM CALL TO ORDER STUDY & CLOSED SESSION:

ROLL CALL BY THE CITY CLERK:

PUBLIC COMMENT:

Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

STUDY SESSION:

- A. Fire: Presentation of Phase 1 of update of Fire Prevention fee and services schedule.
- B. Discussion regarding the refurbishment of Freddie the Fire Truck and the Civic Carousel.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. CONFERENCE WITH LEGAL COUNSEL - REAL PROPERTY NEGOTIATIONS (GC 54956.8)

Property: APNs 028-240-018, 028-240-020, 028-310-005, 028-310-007, 028-310-008, 028-310-025

Agency Negotiators: Mario Cifuentez, Ty Mizote

Negotiating Party: City Farm Industries, Inc.; Ross Lyndon-James and Mark Askey

Property: APNs 028-240-008, 028-310-016, 028-310-021
Agency Negotiators: Mario Cifuentez, Ty Mizote
Negotiating Party: AG Green Farms, LLC; Bobby Whalen and Robert Gold

Property: Courthouse Building
Agency Negotiators: Darlene Mata, Mario Cifuentez, Ty Mizote
Negotiating Party: Salon Couture

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

CLOSED SESSION ACTION REPORT:

STAFF COMMUNICATIONS:

COUNCIL REPORTS/COMMENTS:

A. Council Comments

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. City Clerk: Approval of minutes from the City Council Special Meeting held on February 21, 2020.
- B. City Clerk: Approval of minutes from the City Council Meeting held on March 3, 2020.
- C. City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Southern California Edison.
- D. City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Franklin J. Hall.
- E. City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Mercury A/S/O Joel Armijo.
- F. City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Jacqueline Ellis.

- G. Administration: Authorization for the City Manager to approve the deferral of certain Improvements required for private construction projects.
- H. Administration: Consideration and Approval of the First Amendment to the Lease Agreement with City Farm Industries, Inc.
- I. Administration: Approval of Memorandum of Understanding (MOU) with the General Employees Management Association (GEMA) with changes to wages, benefits, and other working conditions, effective July 1, 2019 to June 30, 2022.
- J. Administration: Approval of an agreement with the Executive Management Employees Association (EMEA) with changes to wages, benefits and other working conditions, effective from July 1, 2020 to June 30, 2022.
- K. Administration: Approval of Memorandum of Understanding (MOU) with the Hanford Professional Firefighters Local 3898, IAFF with changes to wages, benefits, and other working conditions, effective July 1, 2019 to June 30, 2022.
- L. Public Works: Approval of Resolution 20-06-R, identifying the Project List for RMRA gas tax funding for Fiscal Year 2020/21.
- M. Public Works: Authorization for the Purchase of 636 residential refuse containers from Toter Wastequip, LLC., in the amount of \$31,423.72 (tax and freight included).
- N. Public Works: Approval of the purchase of materials in the amount of \$76,937.47 from the Garland Company of Hanford, CA, reject the low bid from Fresno Roofing Company, Inc. based on their formal request to withdraw their bid due to a proposal error, award a contract to Universal Coating, Inc. of Fresno, CA in the amount of \$112,750.00 for the City Hall Roof Re-coating Project, and establish a construction contingency of \$11,500.00 for this project;
- O. Public Works: Approval of a new Freeway Maintenance Agreement with the California Department of Transportation, which outlines maintenance responsibilities for the State and the City.
- P. Finance: Review and authorization to file Transportation Development Act Fund Audited Financial Statements for Fiscal Years Ended 2019 and 2018.
- Q. Finance: Warrant Register.

GENERAL BUSINESS:

- A. Administration: Accept the Summary Report from Outlier Services, LLC, regarding the City Council's Goals & Objectives.
- B. Public Works: Proposed Amendment to the City of Hanford Municipal Code 10.16 to permit three-hour parking limits and designate City Parking Lot No. 2, located off Douty Street, between Sixth St. and Seventh St. as a three-hour parking limit.

COUNCIL FUTURE AGENDA ITEMS:

A. Council Future Agenda Items

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}

Zoom accessibility information: <https://zoom.us/accessibility>



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020	AGENDA SECTION: A
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SUBJECT:

Fire: Presentation of Phase 1 of update of Fire Prevention fee and services schedule.

Recommendation:

That Council receive this report and presentation on Phase 1 of the Fire Prevention Fees and Services schedule and provide staff with any direction on setting and implementing those fees

On March 3, 2020, the Fire Chief made a presentation to Council and requested permission to formally create the Fire Prevention Bureau, which included Approving the creation and hiring of a Civilian Fire Marshal position; Approving an increase in the annual pay for PartTime Fire Inspectors; and Approving adjustments to the Fire Department fee and services schedule to reflect current costs for providing those services and administering programs. Council approved the creation of the division and the Fire Marshall position but directed the Chief to bring back the proposed fee schedule at a study session for further discussion.

Due to the current pandemic and the risk of missing information, the department has chosen to break the project into two phases. Phase One will address residential and biennial business inspection fees and services. Phase Two will be brought before the Council at the next study session and will include annual inspections and other fees and services.

Background

The purpose of Fire Prevention is to identify, mitigate, and fight the fire before the fire occurs. Specially trained firefighters and civilians work together to analyze and implement fire code, city ordinance, and safety standards to continually address the ever-changing fire environment.

The fire environment can be broken into two eras, which are both found in the City of Hanford. **The legacy fire environment** represents construction between 1900 and 1949. True dimensional lumber was the norm for the frame of residential structures. Products that made up the interior furnishings were all-natural wood, cloth, and organic fibers. Fires in legacy construction with legacy contents are slower burning because the breakdown in the chemical

bonds of the materials burning did not create a high exothermic condition. Smoldering stages lasts much longer in legacy fires because of the natural chemical bonds of the furnishings and surrounding environment, giving firefighters a greater chance at keeping the fire confined. In legacy construction, conduction is the mechanism for the greatest spread of fire throughout the building.

The modern fire environment, our current construction, is extremely dangerous for both citizens and firefighters. Cheaper, factory made structural components are constructed with glues and frozen hydrocarbons (oil). Time is reciprocally lowered for firefighters to break in the chemical chain reaction, thereby putting out the fire. External heat output in the modern fire environment are constantly generating enough energy to continue the smoldering process without a direct smoldering source. The noticeable difference of conduction as seen within legacy heat transfer is now magnified with convection and the movement of superheated smoke which is unburned frozen hydrocarbons at the molecular level.

City construction consists of both modern and legacy construction and are now filled with hydrocarbon (oil) based materials in remodeling and interior furnishings. Residential sprinklers, inspections, and access are only a few of the tools a Prevention Bureau brings to the safety of the City. Fees and service reimbursements are designed to recover most, if not all costs, related to Fire Prevention Activities.

Historical Resolutions

The City of Hanford holds businesses permits for approximately 2,200 businesses. City Ordinance 00-44-R, 00-22-R, and 05-21-R requires reimbursement and cost recovery for services and inspections.

Biennial Inspections

There are 1659 biennial business inspections in the City of Hanford. These inspections are divided in half to accommodate the work load on inspectors and fire personnel, for a total of 830 inspections each year. It takes approximately One hour to conduct inspections and document findings. Inspections are required by City Resolution and may be utilized by insurance companies for reimbursements in the event of an incident.

Residential Sprinklers System

It is estimated that 240 residences will be built in 2020. Residential sprinkler systems are required in all new construction. Each system requires a plans submittal for review for Fire Prevention staff. Once the system has been approved, three inspections are conducted during the course of construction. The inspections are required at different phases to make sure the sprinklers are plumbed and installed correctly. No step in this process can be merged or skipped without risking compromising the process, and is required by State Code.

Comparisons

Service	Hanford Current (Biennial)	Hanford Proposed (Biennial)	Visalia	Porterville	Tulare City
Inspections	\$85 each	\$105 each	\$74.75 each	Built into Permit Fees Not Broken Out for Fire Prevention	177.99 each
Plans Review	\$85 plus cost	\$105 plus costs			
Residential Sprinkler Inspections	\$255 for 3 inspections (\$85 per inspection - 3 are required)	\$315 for 3 inspections (\$105 per inspection - 3 are required)	\$74.75 each mandatory inspection		Based on number of heads - up to \$1096.10
Residential Sprinkler Plans Review	\$85 plus cost (Interwest - Costs are dependent on project)	\$105 plus costs (Interwest - Costs are dependent on project)			
Vehicle Reimbursement Rates	300% - 500% <u>Below</u> FEMA Rate	Raise to Current FEMA Rate	Approx. 75% Below FEMA Rate	Current FEMA Rate	Current FEMA Rate

Cost Reimbursement

At the current rate of \$85 per review and/or inspection, fees associated with biennial inspections is estimated to bring in approximately \$70,550 annually. Based on 200 residential sprinklers plans review and inspections, the current recovery is \$68,000. Increasing fees and services to coincide with other city rates, approved in 2019, to \$105 per review and/or inspection will increase reimbursements to \$87,150 annually for biennial inspections and \$84,000 for residential sprinkler inspections and review, using 200 as an average for residential growth. This would also standardize all fees related to inspections and review to coincide with a \$105 factor.

Summary

There are 1859 biennial inspections in the City of Hanford. The City is also seeing more than 200 residences being built each year. Implementing Phase One will have a \$32,000 impact toward cost recovery for Fire Prevention activities which is necessary to reach our goal of 100% reimbursement. It has been mandated by the City to perform inspections and recovery cost to the best of our ability. Both are activity being addressed by the Fire Prevention Bureau under the direction of your Fire Chief. Phase Two will be brought before your Council on April 21, 2020.

Recommendation

Review the fees and services schedule that have been recommended to be updated to ensure that we are getting full cost recovery. Accept this report as Phase One of Two for review.

FISCAL IMPACT:

Fiscal impact dependent on Council direction with regards to the individual fees.

ATTACHMENTS:

City of Hanford Fire Fines and Fee Schedule - Resolutions

FEMA_Schedule_of_Equipment_Rates_2019_508clean_081319

RESOLUTION NO. 05-21-R

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD ESTABLISHING CONSTRUCTION INSPECTION AND PLAN REVIEW FEES FOR SERVICES RENDERED BY THE HANFORD FIRE DEPARTMENT.

At a regular meeting of the City Council of the City of Hanford duly called and held on May 17, 2005 at 7:30 o'clock of said day, upon motion of Council Member GALLEGOS, seconded by Council Member BUFORD, and duly carried, the following resolution was adopted:

WHEREAS, the Fire Department of the City of Hanford renders services to individual citizens which are of benefit to said individuals and do not benefit the residents and citizens of the City of Hanford as a whole; and

WHEREAS, the City Council has determined that the services rendered by the Hanford Fire Department should be subject to reasonable fees and charges for the benefit received by said individuals from said services and that the following charges are reasonable for the services rendered.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following fees and charges are established for services rendered to individual citizens of the City of Hanford by the Hanford Fire Department as follows:

SERVICE	CONSTRUCTION INSPECTION FEES
1. Subdivision review	\$85 per inspection
a. Hydrant location	\$85 per inspection
2. Access roadway grading and gates	\$85 per inspection
3. Spray booth	\$170 - 2 inspections
4. Commercial fire sprinkler systems	\$255 - less than 5000 square feet/.051 ¢ per foot for 5000 square foot or more. 3 inspections
a. Underground fire system	\$255 less than 500 feet. / 0 .51 ¢ per foot for 500 feet or more. 3 inspections.
b. Fire pumps	\$170 - 2 inspections
c. FDC – fire dept. connection	\$85 per inspection
d. Standpipe (all types)	\$255 - less than 5000 square feet/.051 ¢ per foot for 5000 square foot or more. 3 inspections
e. Generator test	\$170 - 2 inspections
f. Flush system & hydrant	\$85 per flush
5. Residential sprinkler	

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systems	
a.R-3 Single family less than 5,000 square feet	\$255 - 3 inspections
b. R-3 Single family above 5,000	.051¢ per foot for 5000 square feet or more. 3 inspections
6. Commercial fire sprinkler systems	
a. Tenant improvement (existing building)	\$255 - less than 5000 square feet/.051 ¢ per foot for 5000 square foot or more. 3 inspections
b. Tenant improvement (shell building)	\$255 - less than 5000 square feet/.051 ¢ per foot for 5000 square foot or more. 3 inspections
7. Fire alarm systems	
a. Any type - heat, smoke, etc.	\$255 - less than 5000 square feet/.051 ¢ per foot for 5000 square foot or more. 3 inspections
8. Hood systems	\$85 for 1 to 10 nozzles, \$170 - 11 to 20 nozzles, \$255 - 21 to 30 nozzles, \$340 - 31 to 40 nozzles, over 40 nozzles \$8.50 per nozzle. 1 inspection
9. Specialized fire protection system	\$85 per inspection
a. Pre-action system	\$85 per inspection
b. Private water systems serving hydrants	\$85 per inspection
c. Smoke management system	\$85 for 1 to 10 devices, \$170 - 10 to 20 devices, \$255 - 21 to 30 devices, \$340 - 31 to 40 devices, over 40 devices \$8.50 per device. 1 inspection
d. In-rack systems	\$85 per inspection
e. Hose cabinet (not submitted with plan)	\$85 per inspection
f. CO ² system	\$85 per inspection
g. Halon, medical gas	\$85 per inspection
h. High pile storage	\$85 per inspection
i. Etc.	\$85 per inspection
10. Certificate of occupancy - C of O	\$170 - 2 inspections
11. Fire hydrant flow test	Apparatus and actual cost
PLAN REVIEW EXAMPLES BUT NOT LIMITED TO	ALL DEVELOPMENT AND CONSTRUCTION PLANS WILL REQUIRE A PLAN REVIEW
Plan Check Fees	Vendor cost plus \$85.00 per hour for fire department plan review.
1. Subdivision review	
a. Hydrant location	
2. Access roadway grading and gates	
3. Spray booth	
4. Commercial fire sprinkler systems	

a. Underground fire system	
b. Fire pumps	
c. FDC – fire dept. connection	
d. Standpipe (all types)	
e. Generator test	
f. Flush system & hydrant	
5. Residential sprinkler systems	
a. R-3 Single family less than 5,000 square feet	
b. R-3 Single family above 5,000	
6. Commercial fire sprinkler systems	
a. Tenant improvement (existing building)	
b. Tenant improvement (shell building)	
7. Fire alarm systems	
a. Any type - heat, smoke, etc.	
8. Hood systems	
9. Specialized fire protection system	
a. Pre-action system	
b. Private water systems serving hydrants	
c. Smoke management system	
d. In-rack systems	
e. Hose cabinet (not submitted with plan)	
f. CO ² system	
g. Halon, medical gas	
h. High pile storage	
i. Etc.	

All charges above set forth shall be paid in advance or immediately upon completion of such services.

BE IT FURTHER RESOLVED that the effective date of this Resolution shall be July 1, 2005.

This Resolution supersedes Resolution No. 03-28-R.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on the 17th day of May, 2005, by the following vote:

AYES:

Council Members

BUFORD

GALLEGOS

CHIN

GONZALES

AYERS

NOES:

Council Member

NONE

ABSTAIN:

Council Member

NONE

ABSENT:

Council Member

NONE

APPROVED

ATTEST:


 City Clerk

STATE OF CALIFORNIA
 COUNTY OF KINGS
 CITY OF HANFORD

I, KAREN McALISTER, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of said City Council on the 17th day of May, 2005.

Dated: May 19, 2005


 City Clerk

RESOLUTION NO. 00-44-R

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF HANFORD
ESTABLISHING MUNICIPAL CODE VIOLATION FINES
TO BE LEVIED WITH ADMINISTRATIVE CITATIONS PERTAINING
TO THE ENFORCEMENT OF CHAPTER 17.68 OF TITLE 17 OF THE
HANFORD MUNICIPAL CODE**

At a regular meeting of the City Council of the City of Hanford duly called and held on October 3, 2000 at 7:30 p.m., upon motion of Council Member AYERS, seconded by Council Member SANCHEZ, and duly carried, the following resolution was adopted:

WHEREAS, the City of Hanford desires to levy fines for municipal code violations and assess the cost of enforcing and correcting municipal code violations to those violating the Hanford Municipal Code; and

WHEREAS, the City of Hanford hereby establishes and defines three levels of violations as follows:

Minor Violation:

A "minor" violation shall be defined as a violation of the Hanford Municipal Code, or other applicable law or code, that does not have the potential to create a health or safety hazard to the occupants of a structure/building or the general public.

General Violation:

A "general" violation shall be defined as a violation of the Hanford Municipal Code, or other applicable law or code, that has the potential of creating a health or safety hazard to the occupants of a structure/building or the general public if the violation is allowed to continue.

Health & Safety Violation:

A "health & safety" violation shall be defined as a violation of the Hanford Municipal Code or other applicable law or code that is a health or safety hazard to the occupants of a structure/building or the general public; and

WHEREAS, not every type of violation which would be subject to a fine can be listed in this Resolution, however a sample listing of violations under the three levels of violation is attached hereto and made a part hereof as Exhibit "A".

WHEREAS, any violation not listed above shall be classified by the Code Enforcement Officer using the definition of Minor, General, or Health and Safety as defined by this resolution; at the time of issuance of an administration citation and

NOW, THEREFORE, BE IT RESOLVED that the City of Hanford does establish the following fines to be levied with the issuance of an administrative citation:

Fines –

A. Amount

1. Minor Violation	\$ 25.00
2. General Violation	\$100.00
3. Health and Safety Violation	\$250.00

B. Assessment (Unless otherwise determined by Section 17.68.090 of Chapter 17.68)

1. Minor Violation: The fine shall be waived, provided the violation is corrected as determined by the Code Enforcement Officer within two calendar days of the issuance of the citation.
2. General Violation: The fine shall be waived, provided the violation is corrected as determined by the Code Enforcement Officer within five calendar days of the issuance of the citation.
3. Health & Safety Violation: The fine shall be waived, provided the violation is corrected as determined by the Code Enforcement Officer in his/her discretion.

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C. Subsequent Violations

1. If the same violation is cited a second time within one year of the date of the initial citation, the fine shall be two times the initial fine.

2. If the same violation is cited a third time within one year of the date of the initial citation, the fine shall be four times the initial fine.

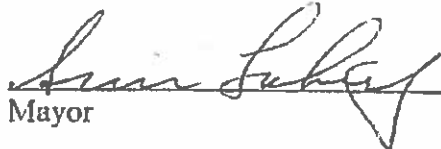
D. Other Remedies

3. The City shall have the right to pursue any remedies allowed by law or equity to bring any violator into compliance. All attorney fees and costs shall be paid by the violator.

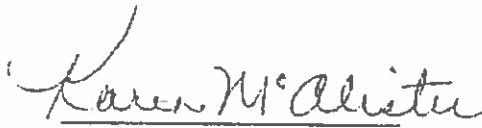
Passed and Adopted at a regular meeting of the City Council of the City of Hanford held on October 3, 2000, by the following vote:

AYES:	Council Member	<u>AYERS</u>
		<u>SANCHEZ</u>
		<u>BUFORD</u>
		<u>GALLEGOS</u>
		<u>LAKRITZ</u>
NOES:	Council Member	<u>NONE</u>
ABSTAIN:	Council Member	<u>NONE</u>
ABSENT:	Council Member	<u>NONE</u>

APPROVED:


Mayor

ATTEST:


City Clerk

1 STATE OF CALIFORNIA)
 2 COUNTY OF KINGS) ss
 3 CITY OF HANFORD)

4 I, KAREN McALISTER, City Clerk of the City of Hanford, do hereby certify the
 5 foregoing Resolution was duly passed and adopted by the City Council of the City of
 6 Hanford at a regular meeting thereof held on the 3rd day of October,
 7 2000.

8 Dated: October 4, 2000

Karen McAlister
 Karen McAlister, City Clerk

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 12 st(gb):4/4714.291 RESOLUTION
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EXHIBIT "A"

MINOR

- ♦ Improper/illegal signs, banners, balloons, pennants
- ♦ Parking in front yards and landscaped areas.
- ♦ Cars for sale on property not approved as a car sales lot
- ♦ Illegal vendors
- ♦ Scavengers
- ♦ Storage of trash cans in yard areas visible from the public street
- ♦ Clothes lines within front yard areas, or other unscreened/ unfenced yard areas
- ♦ Accumulated trash and/or debris
- ♦ Parking across the sidewalk
- ♦ Conducting auto repair on the street
- ♦ Transients camping
- ♦ Substandard/unmaintained parking lots
- ♦ No permit obtained or improper maintenance of news or magazine racks, postal drop boxes or pay telephones
- ♦ Unsightly or unmaintained front yards
- ♦ Operating without a business license
- ♦ Peeling or deteriorated paint
- ♦ Lack of and/or maintenance of required landscaping
- ♦ Removal of or severe pruning/butchering of required landscaping

GENERAL

- ♦ Illegal or dilapidated fencing
- ♦ Construction without a permit
- ♦ Leaking roofs
- ♦ Dead trees or vegetation
- ♦ Overgrown vegetation and/or weeds
- ♦ Inoperative vehicles
- ♦ Illegal occupancy or use of garage, trailer, shed, etc.
- ♦ Illegal home occupation
- ♦ Illegal half-way house/care facility/boarding houses
- ♦ Accumulated trash and/or debris
- ♦ Improper business for zone district
- ♦ Illegal outdoor storage
- ♦ Broken windows
- ♦ Unmaintained signs/sign structures
- ♦ Improper outdoor display of merchandise
- ♦ Tampering with City meters/ equipment
- ♦ Graffiti
- ♦ Any condition which is detrimental to neighboring properties
- ♦ No site address displayed
- ♦ Excessive amounts of domestic animals
- ♦ Farm animals in a residential zone

HEALTH & SAFETY

- ♦ Stagnant pools and/or subsidence water
- ♦ Leaking sewage
- ♦ Unsecured, non-operating refrigerators
- ♦ Unsecured swimming pools
- ♦ Vacant/unsecured homes
- ♦ Substandard living conditions
- ♦ Hazardous exposed wiring
- ♦ Insufficient heating in dwellings
- ♦ Illegal dumping
- ♦ Collapsing/dangerous signs
- ♦ Fencing or vegetation obstructing the view of traffic
- ♦ No smoke detectors, if required by code
- ♦ Severe pest infestation
- ♦ Illegal spray painting facilities
- ♦ Any condition posing a traffic hazard
- ♦ Dead front and/or cover missing on electrical panel
- ♦ Any conditions creating a high possibility of fire
- ♦ Lack of required fire extinguishers
- ♦ Out-dated fire extinguishers
- ♦ Inoperative fire alarm system
- ♦ Insufficient or blocked exits
- ♦ Illegal bars on windows

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RESOLUTION NO. 05-22-R**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD ESTABLISHING FEES FOR SERVICES RENDERED BY THE HANFORD FIRE DEPARTMENT.**

At a regular meeting of the City Council of the City of Hanford duly called and held on May 17, 2005, at 7:30 o'clock of said day, upon motion of Council Member CHIN, seconded by Council Member GALLEGOS, and duly carried, the following resolution was adopted:

WHEREAS, the Fire Department of the City of Hanford renders services to individual citizens which are of benefit to said individuals and do not benefit the residents and citizens of the City of Hanford as a whole; and

WHEREAS, the City Council has determined that the services rendered by the Hanford Fire Department should be subject to reasonable fees and charges for the benefit received by said individuals from said services and that the following charges are reasonable for the services rendered.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following fees and charges are established for services rendered to individual citizens of the City of Hanford by the Hanford Fire Department as follows:

<u>SERVICE</u>	<u>CHARGE</u>
<u>Annual Permit Fees for Occupancies</u>	
Motor vehicle dispensing stations	\$85
Compressed gas/air	\$85
Flammable or combustible liquids	\$85
Flammable or combustible liquid tanks	\$85
Repair garages	\$85
Hazardous materials	\$85
Liquefied petroleum gas (LPG)	\$85
Ovens-industrial baking	\$85
Places of assembly	\$85
Tents/air supported structures	\$85
Woodworking plant	\$85
Tire storage	\$85
Hot-works operations	\$85
Mall - covered	\$85
Combustible material storage	\$85

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Fire hydrant & water control valves	\$85	
Spraying or dipping operations	\$85	
High pile combustible storage	\$85	
Fireworks	\$85	
Compress gases	\$85	
Pyrotechnics & special effects	\$85	
Refrigeration equipment	\$85	
Radioactive materials	\$85	
Liquid or gas-fueled vehicles or equipment in assembly building	\$85	
Production facilities	\$85	
Live audiences	\$85	
Candle device	\$85	
Roofing kettle	\$85	
Aircraft re-fueling	\$85	
Fumigation or thermal insecticidal fogging	\$85	
Misc. Inspections		
Occupant load review	\$85	
Fire safety inspection request	\$85	
Additional construction inspections	\$85	
Construction re-inspection	\$85	
Carnival and circus facility	\$85	
Third and subsequent inspection	\$85	
Annual Inspection Fees		
a) Care facilities(2-10 people)	\$85	
b) " " (11-100 people)	\$170	
c) " " (over 100 people)	\$255	
d) Hospitals (less than 100 beds)	\$170	
e) " " (more than 100 beds)	\$255	
f) Nursery schools, day care	\$85	
(6 or more)		
Fees and Charges		
Fire reports	\$10	
Fire investigation report	\$10	
Public fireworks display permit	\$85	
Stand-by time for public utility responses	Apparatus and actual personnel cost after 1st 30 minutes	
C.P.R. Classes		
("A" and "B" Certifications)	\$150/ 1-8 people, \$25 ea. Up to 16	
C.P.R. Classes		
("C" Certifications)	\$150 /6 people minimum, \$25 ea. 8 people max	
Stand-by at special event	Apparatus and actual personnel cost	

DUI emergency and non emergency	Apparatus and actual personnel cost	
Fire investigation if fire was determined to be arson related	Apparatus and actual personnel cost	
Fire suppression charge for illegal burning	Apparatus and actual personnel cost	
Neglectful fire (allowing a fire hazard to exists)	Apparatus and actual personnel cost	
Haz-mat spills	Apparatus and actual personnel cost	
False alarms from negligent after 3 false alarms in one year	Apparatus and actual personnel cost	
Communications fee to alarm company - required to monitor alarm systems	\$30 per alarm	
Removal of dwellings by burning for training	\$400	
Medical transport vehicle inspection	\$43	
Hydrant repair or replacement	Apparatus and actual personnel cost	
Vehicle Fees for Service		
Vehicles	Hourly Rate	Per Day
Fire Apparatus (Engine)	\$46.00/hr	\$1,104
Sedan	\$4.88/hr	\$39.00
Pickup	\$5.88/hr	\$47.00
Van	\$6.88/hr	\$55.00
SUV	\$7.75/hr	\$62.00
Other (Squad)	\$7.75/hr	\$62.00

All charges above set forth shall be paid in advance or immediately upon completion of such services.

BE IT FURTHER RESOLVED that the effective date of this Resolution shall be July 1, 2005.

This Resolution supersedes Resolution No. 03-28-R.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on the 17th day of May, 2005, by the following vote:

AYES:	Council Members	CHIN
		GALLEGOS
		BUFORD
		GONZALES
		AYERS

NOES:

Council Member

NONE

ABSTAIN:

Council Member

NONE

ABSENT:

Council Member

NONE

APPROVED

ATTEST:

Karen McAlister

City Clerk

[Signature]
Mayor

STATE OF CALIFORNIA
COUNTY OF KINGS
CITY OF HANFORD

I, KAREN McALISTER, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of said City Council on the 17th day of May, 2005.

Dated: May 19, 2005

Karen McAlister
City Clerk

FEMA’s SCHEDULE OF EQUIPMENT RATES

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
RECOVERY DIRECTORATE
PUBLIC ASSISTANCE DIVISION
WASHINGTON, DC 20472

The rates on this Schedule of Equipment Rates are for applicant owned equipment in good mechanical condition, complete with all required attachments. Each rate covers all costs eligible under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121, et seq., for ownership and operation of equipment, including depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, OSHA equipment and other costs incidental to operation. Standby equipment costs are not eligible.

Equipment must be in actual operation performing eligible work in order for reimbursement to be eligible. LABOR COSTS OF OPERATOR ARE NOT INCLUDED in the rates and should be approved separately from equipment costs.

Information regarding the use of the Schedule is contained in 44 CFR § 206.228 Allowable Costs. Rates for equipment not listed will be furnished by FEMA upon request. Any appeals shall be in accordance with 44 CFR § 206.206 Appeals.

THESE RATES ARE APPLICABLE TO MAJOR DISASTERS AND EMERGENCIES
DECLARED BY THE PRESIDENT ON OR AFTER August 15, 2019.

FEMA Code ID		Equipment Description					
Cost Code	Equipment	Specifications	Capacity or Size	HP	Notes	Unit	2019 Updated Rate
8010	Air Compressor	Air Delivery	41 CFM	to 10	Hoses included.	hour	\$ 1.62
8011	Air Compressor	Air Delivery	103 CFM	to 30	Hoses included.	hour	\$ 9.86
8012	Air Compressor	Air Delivery	130 CFM	to 50	Hoses included.	hour	\$ 12.49
8013	Air Compressor	Air Delivery	175 CFM	to 90	Hoses included.	hour	\$ 20.98
8014	Air Compressor	Air Delivery	400 CFM	to 145	Hoses included.	hour	\$ 32.13
8015	Air Compressor	Air Delivery	575 CFM	to 230	Hoses included.	hour	\$ 57.05
8016	Air Compressor	Air Delivery	1100 CFM	to 355	Hoses included.	hour	\$ 95.60
8017	Air Compressor	Air Delivery	1600 CFM	to 500	Hoses included.	hour	\$ 98.55
8040	Ambulance			to 150		hour	\$ 28.09
8041	Ambulance			to 210		hour	\$ 41.18
8050	Board, Arrow			to 8	Trailer Mounted.	hour	\$ 4.53
8051	Board, Message			to 5	Trailer Mounted.	hour	\$ 11.60
8060	Auger, Portable	Hole Diameter	16 In	to 6		hour	\$ 2.34
8061	Auger, Portable	Hole Diameter	18 In	to 13		hour	\$ 4.65
8062	Auger, Tractor Mntd	Max. Auger Diameter	36 In	to 13	Includes digger, boom and mounting hardware.	hour	\$ 3.25
8063	Auger, Truck Mntd	Max. Auger Size	24 In	to 100	Includes digger, boom and mounting hardware. Add this rate to tractor rate for total auger and tractor rate.	hour	\$ 34.93
8064	Hydraulic Post Driver					hour	\$ 35.27
8065	Auger	Horizontal Directional Boring Machine	250 X 100	300	DD-140B YR-2003	hour	\$ 172.29
8066	Auger	Horizontal Directional Boring Machine	50 X 100	24	Average to 7,000 lbs	hour	\$ 33.83
8067	Auger, Directional Boring Machine	Auger, Directional Boring Machine	7,000 - 10,000 lbs	45	JT920L (2013)	hour	\$ 41.04
8068	Bush Hog	Bush Hog - Model 326	Single Spindle Rotary Cutters			hour	\$ 20.61
8068-1	Bush Hog	Bush Hog - Model 3210	Lift, Pull, Semi-Mount & Offset Model			hour	\$ 28.74
8068-2	Bush Hog	Bush Hog - Model 2815	Flex Wing Rotary Cutters			hour	\$ 43.17
8070	Automobile			to 130	Transporting people.	mile	\$ 0.545
8071	Automobile			to 130	Transporting cargo.	hour	\$ 12.43
8072	Automobile, Police			to 250	Patrolling.	mile	\$ 0.545
8073	Automobile, Police			to 250	Stationary with engine running.	hour	\$ 16.05
8075	Motorcycle, Police					mile	\$ 0.505
8076	Automobile - Chevy Trailblazer	6 or 8 cl		285 to 300		hour	\$ 23.99
8077	Automobile - Ford Expedition	Fire Command Center	EcoBoost V-6	360	2015 Model	hour	\$ 19.62
8078	MRAP Armored Rescue Vehicle	Search and Rescue	Military Suplus Vehicle	375-450	Qualified foe operational rate on	Hr.	\$ 51.80
8079	MRAP C-MTV	Multi-Theater (Military Surplus)Vehicle	gvwr 55000 Lbs	to 350	Qualified foe operational rate on	Hr.	\$ 48.35

Attachment: FEMA_Schedule_of_Equipment_Rates_2019_508clean_081319 (Fire: Fees and Services Schedule Phase 1)

8080	All Terrain Vehicle (ATV)	Engine 110cc, 4-Wheel; 20" tyre		6.5-7.5		hour	\$ 8.23
8081	All Terrain Vehicle (ATV)	Engine 125cc, 4-Wheel; 21" tyre		7.6-8.6		hour	\$ 8.67
8082	All Terrain Vehicle (ATV)	Engine 150cc, 4-Wheel; 22" tyre		9.0-10.0		hour	\$ 8.68
8083	All Terrain Vehicle (ATV)	Engine 200cc, 4-Wheel; 24" tyre		12-14.0		hour	\$ 9.23
8084	All Terrain Vehicle (ATV)	Engine 250cc, 4-Wheel; 24" tyre		15-17		hour	\$ 9.81
8085	All Terrain Vehicle (ATV)	Engine 300cc, 4-Wheel; 24" tyre		18-20		hour	\$ 10.66
8086	All Terrain Vehicle (ATV)	Engine 400cc. 4-Wheel; 25" tyre		26-28		hour	\$ 12.20
8087	All Terrain Vehicle (ATV)	Engine 450cc, 4-Wheel; 25" tyre		26-28		hour	\$ 13.07
8088	All Terrain Vehicle (ATV)	Engine 650cc, 4-Wheel; 25" tyre		38-40		hour	\$ 13.86
8089	All Terrain Vehicle (ATV)	Engine 750cc, 4-Wheel; 25" tyre		44-46		hour	\$ 14.79
8110	Barge, Deck	Size	50'x35'x7.25'	0	Push by Tug-Boat	hour	\$ 52.00
8111	Barge, Deck	Size	50'x35'x9'	0	Push by Tug-Boat	hour	\$ 61.96
8112	Barge, Deck	Size	120'x45'x10'	0	Push by Tug-Boat	hour	\$ 109.97
8113	Barge, Deck	Size	160'x45'x11"	0	Push by Tug-Boat	hour	\$ 136.90
8120	Boat, Tow	Size	55'x20'x5'	to 870	Steel.	hour	\$ 352.71
8121	Boat, Tow	Size	60'x21'x5'	to 1050	Steel.	hour	\$ 400.32
8122	Boat, Tow	Size	70'x30'x7.5'	to 1350	Steel.	hour	\$ 624.56
8123	Boat, Tow	Size	120'x34'x8'	to 2000	Steel.	hour	\$ 1,181.86
8124	Airboat	815AGIS Airboat w/spray unit	15'x8'	400		hour	\$ 32.70
8125	Airboat	815AGIS Airboat w/spray unit	15'x8'	425		hour	\$ 33.06
8126	Swamp Buggy	Conquest		360		hour	\$ 41.35
8130	Boat, Row			0	Heavy duty.	hour	\$ 1.46
8131	Boat, Runabout	Size	13'x5'	to 50	Outboard.	hour	\$ 12.55
8132	Boat, Tender	Size	14'x7'	to 100	Inboard with 360 degree drive.	hour	\$ 16.58
8133	Boat, Push	Size	45'x21'x6'	to 435	Flat hull.	hour	\$ 235.03
8134	Boat, Push	Size	54'x21'x6'	to 525	Flat hull.	hour	\$ 290.74
8135	Boat, Push	Size	58'x24'x7.5'	to 705	Flat hull.	hour	\$ 355.70
8136	Boat, Push	Size	64'x25'x8'	to 870	Flat hull.	hour	\$ 359.36
8140	Boat, Tug	Length	16 Ft	to 100		hour	\$ 47.35
8141	Boat, Tug	Length	18 Ft	to 175		hour	\$ 70.55
8142	Boat, Tug	Length	26 Ft	to 250		hour	\$ 90.10
8143	Boat, Tug	Length	40 Ft	to 380		hour	\$ 215.09
8144	Boat, Tug	Length	51 Ft	to 700		hour	\$ 302.01
8145	Jet Ski	3-seater				hour	\$ 27.70
8146	Jet Ski					hour	\$ 8.60
8147	Boat, Inflatable Rescue Raft	Zodiac		0		hour	\$ 1.13
8148	Boat, Runabout	1544 lbs	11 passenger capacity	190-250		hour	\$ 65.51
8149	Boat, removable engine	2000 Johnson Outboard Motor w 15" shaft		15		hour	\$ 1.58
8151	Broom, Pavement	Broom Length	96 In	to 100		hour	\$ 30.41
8153	Broom, Pavement, Mntd	Broom Length	72 In	to 18	Add Prime Mover cost for total rate	hour	\$ 6.24
8154	Broom, Pavement, Pull	Broom Length	84 In	to 20	Add Prime Mover cost for total rate	hour	\$ 23.75
8155	Broom, Pavement	Broom Length	72 In	to 35		hour	\$ 25.28
8157	Sweeper, Pavement			to 110		hour	\$ 78.79
8158	Sweeper, Pavement			to 230		hour	\$ 102.03
8180	Bus			to 150		hour	\$ 21.60
8181	Bus			to 210		hour	\$ 25.82
8182	Bus			to 300		hour	\$ 39.65
8183	Blower	Gasoline powered Toro Pro Force		27		hour	\$ 15.40
8183x	Mosquito Sprayer	2015 Adapco Guardian 95 ES	15-gal; 350 lbs			hour	\$ 18.83
8184	Back-Pack Blower			to 4.4		hour	\$ 1.53
8185	Walk-Behind Blower			13		hour	\$ 6.83
8187	Chainsaw	Bar Length = 20 in	3.0 cu in	2.7		hour	\$ 1.91
8188	Chainsaw	Bar Length = 20 in	5.0 cu in			hour	\$ 2.59
8189	Chainsaw	Bar Length = 20 in	6.0 cu in	3.4		hour	\$ 2.77

8190	Chain Saw	Bar Length = 16 in	2.5 cu in	2.4		hour	\$ 1.80
8191	Chain Saw (STIHL)	Bar Length = 25 in	7.5 cu in	3.62		hour	\$ 3.73
8192	Chain Saw, Pole	Bar Length = 18 in	4.0 cu in	3.2		hour	\$ 2.10
8193	Skidder	model 748 E		to 173		hour	\$ 56.25
8194	Skidder	model 648 G11		to 177		hour	\$ 105.44
8195	Cutter, Brush	Cutter Size	8 ft	to 150		hour	\$ 119.52
8196	Cutter, Brush	Cutter Size	8 ft	to 190		hour	\$ 134.74
8197	Cutter, Brush	Cutter Size	10 ft	to 245		hour	\$ 142.31
8198	Bruncher Cutter	Cutter, Brush - 247 hp, 1997 Model 511 Feller		to 247		hour	\$ 193.95
8199	Log Trailer	40 ft		0		hour	\$ 10.15
8200	Chipper, Brush	Chipping Capacity	6 In	to 35	Trailer Mounted.	hour	\$ 8.97
8201	Chipper, Brush	Chipping Capacity	9 In	to 65	Trailer Mounted.	hour	\$ 17.06
8202	Chipper, Brush	Chipping Capacity	12 In	to 100	Trailer Mounted.	hour	\$ 24.89
8203	Chipper, Brush	Chipping Capacity	15 In	to 125	Trailer Mounted.	hour	\$ 35.75
8204	Chipper, Brush	Chipping Capacity	18 In	to 200	Trailer Mounted.	hour	\$ 50.41
8208	Loader - Tractor - Knuckleboom	model Barko 595 ML		to 173		hour	\$ 169.74
8209	Loader - Wheel	model 210 w/ Buck Saw 50 inch Bar		to 240		hour	\$ 98.48
8210	Clamshell & Dragline, Crawler		149,999 lbs	to 235	Bucket not included in rate.	hour	\$ 134.68
8211	Clamshell & Dragline, Crawler		250,000 lbs	to 520	Bucket not included in rate.	hour	\$ 178.82
8212	Clamshell & Dragline, Truck			to 240	Bucket not included in rate.	hour	\$ 147.05
8218	BOMAG Compactor	BW100AD-3		33		Hour	\$ 24.80
8219	Compactor -2-Ton Pavement Roller	Single Drum Vibratoty Compactor	to 2.9 Ton	28		hour	\$ 28.72
8220	Compactor			to 10		hour	\$ 15.92
8221	Compactor, towed, Vibratory Drum			to 45	Plus tow Truck	hour	\$ 33.56
8222	Compactor, Vibratory, Drum			to 75		hour	\$ 24.09
8223	Compactor, pneumatic, wheel			to 100		hour	\$ 26.90
8225	Compactor, Sanitation			to 300		hour	\$ 96.11
8226	Compactor, Sanitation			to 400		hour	\$ 154.63
8227	Compactor, Sanitation			535		hour	\$ 264.25
8228	Compactor, towed, Pneumatic, Wheel	Hercules PT-11,	10,000 lbs		11-Wheels (Towed)	hour	\$ 18.48
8229	Compactor,Towed Steel Drum Static Compactor	GTD-54120	20,000 lbs		Grid Drum (Towed)	hour	\$ 16.22
8240	Feeder, Grizzly			to 35		hour	\$ 25.47
8241	Feeder, Grizzly			to 55		hour	\$ 33.55
8242	Feeder, Grizzly			to 75		hour	\$ 65.18
8250	Dozer, Crawler	Deere 450J LT		to 75		hour	\$ 54.20
8251	Dozer, Crawler	Deere 650K LGP; ROPS/FOPS		to 105		hour	\$ 65.14
8252	Dozer, Crawler			to 160		hour	\$ 98.77
8253	Dozer, Crawler			to 250		hour	\$ 153.35
8254	Dozer, Crawler			to 360		hour	\$ 218.47
8255	Dozer, Crawler	Make/Model: CAT D10T (disc. 2014); Protection: EROPS; Type Semi-U		to 574		hour	\$ 317.49
8256	Dozer, Crawler			to 850		hour	\$ 358.48
8260	Dozer, Wheel			to 300		hour	\$ 66.26
8261	Dozer, Wheel			to 400		hour	\$ 101.22
8262	Dozer, Wheel			to 500		hour	\$ 184.08
8263	Dozer, Wheel			to 625		hour	\$ 239.31
8269	Box Scraper	3 hitch attach for tractor; 2007 Befco		0		hour	\$ 3.65
8270	Bucket, Clamshell	Capacity	1.0 CY	0	Includes teeth. Does not include Clamshell & Dragline	hour	\$ 4.64
8271	Bucket, Clamshell	Capacity	2.5 CY	0	Includes teeth. Does not include Clamshell & Dragline	hour	\$ 8.81
8272	Bucket, Clamshell	Capacity	5.0 CY	0	Includes teeth. Does not include Clamshell & Dragline	hour	\$ 13.19
8273	Bucket, Clamshell	Capacity	7.5 CY	0	Includes teeth. Does not include Clamshell & Dragline	hour	\$ 23.31
8275	Bucket, Dragline	Capacity	2.0 CY	0	Does not include Clamshell & Dragline	hour	\$ 3.98
8276	Bucket, Dragline	Capacity	5.0 CY	0	Does not include Clamshell & Dragline	hour	\$ 9.93

8277	Bucket, Dragline	Capacity	10 CY	0	Does not include Clamshell & Dragline	hour	\$ 14.19
8278	Bucket, Dragline	Capacity	14 CY	0	Does not include Clamshell & Dragline	hour	\$ 18.72
8280	Excavator, Hydraulic	Bucket Capacity	0.5 CY	to 45	Crawler, Truck & Wheel. Includes bucket.	hour	\$ 18.97
8281	Excavator, Hydraulic	Bucket Capacity	1.0 CY	to 90	Crawler, Truck & Wheel. Includes bucket.	hour	\$ 36.06
8282	Excavator, Hydraulic	Bucket Capacity	1.5 CY	to 160	Crawler, Truck & Wheel. Includes bucket.	hour	\$ 55.30
8283	Excavator, Hydraulic	Bucket Capacity	2.5 CY	to 265	Crawler, Truck & Wheel. Includes bucket.	hour	\$ 158.86
8284	Excavator, Hydraulic	Bucket Capacity	4.5 CY	to 420	Crawler, Truck & Wheel. Includes bucket.	hour	\$ 264.64
8285	Excavator, Hydraulic	Bucket Capacity	7.5 CY	to 650	Crawler, Truck & Wheel. Includes bucket.	hour	\$ 304.91
8286	Excavator, Hydraulic	Bucket Capacity	12 CY	to 1000	Crawler, Truck & Wheel. Includes bucket.	hour	\$ 466.41
8287	Excavator	2007 model Gradall XL3100 III		184		hour	\$ 102.62
8288	Excavator	2003 model Gradall XL4100 III		238		hour	\$ 117.66
8289	Excavator	2006 model Gradall XL5100		230		hour	\$ 109.03
8290	Trowel, Concrete	Diameter	48 In	to 12		hour	\$ 4.94
8300	Fork Lift	Capacity	6000 Lbs	to 60		hour	\$ 14.73
8301	Fork Lift	Capacity	12000 Lbs	to 90		hour	\$ 21.12
8302	Fork Lift	Capacity	18000 Lbs	to 140		hour	\$ 28.79
8303	Fork Lift	Capacity	50000 Lbs	to 215		hour	\$ 63.25
8306	Fork Lift Material handler	Diesel, CAT TH360B	6600-11500 gvr lbs	94.9	3.1- 3.5 Mton	hour	\$ 44.62
8307	Fork Lift Material handler	Diesel, CAT TH460B	9000 Lbs	94.9	4.5 - 4.9 Mton	hour	\$ 51.93
8308	Fork Lift Material handler	Diesel, CAT TH560B	10000 Lbs	117.5	4.5 - 4.9 Mton	hour	\$ 56.14
8309	Fork Lift Accessory	2003 ACS Paddle Fork		0		hour	\$ 3.53
8310	Generator	Prime Output	5.5 KW	to 10		hour	\$ 5.36
8311	Generator	Prime Output	16 KW	to 25		hour	\$ 7.81
8312	Generator	Prime Output	60KW	to 88		hour	\$ 25.56
8313	Generator	Prime Output	100 KW	to 125		hour	\$ 43.60
8314	Generator	Prime Output	150 KW	to 240		hour	\$ 62.83
8315	Generator	Prime Output	210 KW	to 300		hour	\$ 85.70
8316	Generator	Prime Output	280 KW	to 400		hour	\$ 103.34
8317	Generator	Prime Output	350 KW	to 500		hour	\$ 114.23
8318	Generator	Prime Output	530 KW	to 750		hour	\$ 202.00
8319	Generator	Prime Output	710 KW	to 1000		hour	\$ 225.34
8327	Generator	Prime Output	800 KW	1065		hour	\$ 232.46
8328	Generator	Prime Output	900 KW	1355		hour	\$ 295.15
8329	Generator	Prime Output	1000 KW	1000	Open	hour	\$ 356.94
8320	Generator	Prime Output	1100 KW	1645	Open	hour	\$ 393.43
8321	Generator	Prime Output	2500 KW	to 3000		hour	\$ 553.78
8322	Generator	Prime Output	1,000 KW	to 1645	Enclosed	hour	\$ 450.78
8323	Generator	Prime Output	1,500 KW	to 2500	Enclosed	hour	\$ 583.01
8324	Generator	Prime Output	1100KW	2500	Enclosed	hour	\$ 567.48
8325	Generator	Prime Output	40KW	63	Open	hour	\$ 23.16
8326	Generator	Prime Output	20KW	35	Open/Closeed	hour	\$ 18.05
8327	Generator Large	Prime Output	80 KW	120		Hr.	\$ 31.65
8328	Generator Heavy Duty	Prime Output	2000KW		Open	Hr.	\$ 490.00
8330	Graders	Moldboard Size	10 Ft	to 110	Includes Rigid and Articulate equipment.	hour	\$ 43.98
8331	Graders	Moldboard Size	12 Ft	to 150	Includes Rigid and Articulate equipment.	hour	\$ 63.63
8332	Graders	Moldboard Size	14 Ft	to 225	Includes Rigid and Articulate equipment.	hour	\$ 80.43
8350	Hose, Discharge	Diameter	3 In	0	Per 25 foot length. Includes couplings.	hour	\$ 0.16
8351	Hose, Discharge	Diameter	4 In	0	Per 25 foot length. Includes couplings.	hour	\$ 0.24
8352	Hose, Discharge	Diameter	6 In	0	Per 25 foot length. Includes couplings.	hour	\$ 0.62
8353	Hose, Discharge	Diameter	8 In	0	Per 25 foot length. Includes couplings.	hour	\$ 0.62

8354	Hose, Discharge	Diameter	12 In	0	Per 25 foot length. Includes couplings.	hour	\$ 0.92
8355	Hose, Discharge	Diameter	16 In	0	Per 25 foot length. Includes couplings.	hour	\$ 1.71
8356	Hose, Suction	Diameter	3 In	0	Per 25 foot length. Includes couplings.	hour	\$ 0.31
8357	Hose, Suction	Diameter	4 In	0	Per 25 foot length. Includes couplings.	hour	\$ 0.37
8358	Hose, Suction	Diameter	6 In	0	Per 25 foot length. Includes couplings.	hour	\$ 1.17
8359	Hose, Suction	Diameter	8 In	0	Per 25 foot length. Includes couplings.	hour	\$ 1.11
8360	Hose, Suction	Diameter	12 In	0	Per 25 foot length. Includes couplings.	hour	\$ 1.73
8361	Hose, Suction	Diameter	16 In	0	Per 25 foot length. Includes couplings.	hour	\$ 3.29
8380	Loader, Crawler	Bucket Capacity	0.5 CY	to 32	Includes bucket.	hour	\$ 19.59
8381	Loader, Crawler	Bucket Capacity	1 CY	to 60	Includes bucket.	hour	\$ 36.87
8382	Loader, Crawler	Bucket Capacity	2 CY	to 118	Includes bucket.	hour	\$ 69.24
8383	Loader, Crawler	Bucket Capacity	3 CY	to 178	Includes bucket.	hour	\$ 103.22
8384	Loader, Crawler	Bucket Capacity	4 CY	to 238	Includes bucket.	hour	\$ 123.73
8390	Loader, Wheel	Bucket Capacity	0.5 CY	to 38		hour	\$ 20.80
8391	Loader, Wheel	Bucket Capacity	1 CY	to 60		hour	\$ 41.33
8392	Loader, Wheel	Bucket Capacity	2 CY	to 105	CAT-926	hour	\$ 38.10
8393	Loader, Wheel	Bucket Capacity	3 CY	to 152		hour	\$ 46.17
8394	Loader, Wheel	Bucket Capacity	4 CY	232		hour	\$ 76.27
8395	Loader, Wheel	Bucket Capacity	5 CY	255		hour	\$ 79.50
8396	Loader, Wheel	Bucket Capacity	6 CY	to 305		hour	\$ 116.12
8397	Loader, Wheel	Bucket Capacity	7 CY	to 360		hour	\$ 129.40
8398	Loader, Wheel	Bucket Capacity	8 CY	to 530		hour	\$ 188.87
8401	Loader, Tractor, Wheel	Bucket Capacity	0.87 CY	to 80	Case 580 Super L	hour	\$ 37.13
8410	Mixer, Concrete Portable	Batching Capacity	10 Cft	8	Diesel Powered	hour	\$ 3.13
8411	Mixer, Concrete Portable	Batching Capacity	12 Cft	11	Gasoline Powered	hour	\$ 4.31
8412	Mixer, Concrete, Trailer Mntd	Batching Capacity	11 Cft	to 10		hour	\$ 15.32
8413	Mixer, Concrete, Trailer Mntd	Batching Capacity	16 Cft	to 25		hour	\$ 20.47
8414	Truck, Concrete Mixer	Mixer Capacity	13 CY	to 300		hour	\$ 84.71
8419	Hand-Held, Pavement Breakers	Weight	25~90 Lbs	0	Air Tool/Electric Power	hour	\$ 1.12
8420	Self-Propelled Pavement Breaker,			to 70-80	Self-Propelled (Diesel)	hour	\$ 59.54
8421	Vibrator, Concrete	Hand Held		to 4		hour	\$ 1.63
8423	Spreader, Chip	Spread Hopper Width	12.5 Ft	to 152		hour	\$ 90.67
8424	Spreader, Chip	Spread Hopper Width	16.5 Ft	to 215		hour	\$ 125.19
8425	Spreader, Chip, Mntd	Hopper Size	8 Ft	to 8	Trailer & truck mounted.	hour	\$ 4.77
8430	Paver, Asphalt, Towed			0	Does not include Prime Mover.	hour	\$ 12.67
8431	Paver, Asphalt	Crawler		to 50	Includes wheel and crawler equipment.	hour	\$ 76.41
8432	Paver, Asphalt	Crawler		to 125	Includes wheel and crawler equipment.	hour	\$ 96.52
8433	Paver, Asphalt	Crawler		to 175	Includes wheel and crawler equipment.	hour	\$ 144.69
8434	Paver, Asphalt		35,000Lbs & Over	to 250	Includes wheel and crawler equipment.	hour	\$ 224.01
8436	Pick-up, Asphalt			to 110		hour	\$ 98.06
8437	Pick-up, Asphalt	Cederapids	CR MS-2	113 to 140	Asphalt-Pick-up Machine	hour	\$ 140.59
8438	Pick-up, Asphalt	Blaw-Knox	MC-330	184 to 200	Asphalt-Pick-up Machine	hour	\$ 189.75
8439	Pick-up, Asphalt		MTV 1000C	to 275	Asphalt-Pick-up Machine	hour	\$ 214.03
8440	Striper	Paint Capacity	40 Gal	to 22		hour	\$ 16.92
8441	Striper	Paint Capacity	90 Gal	to 60		hour	\$ 24.24
8442	Striper	Paint Capacity	120 Gal	to 122		hour	\$ 45.28
8445	Striper, Truck Mntd	Paint Capacity	120 Gal	to 460		hour	\$ 83.35
8446	Striper, Walk-behind	Paint Capacity	12 Gal	5		hour	\$ 4.23
8447	Paver accessory -Belt Extension	2002 Leeboy Conveyor Belt Extension	24' X 50'	0	crawler	hour	\$ 33.48
8450	Plow, Snow, Grader Mntd	Width	to 10 Ft	0	Include Grader for total cost	hour	\$ 28.28
8451	Plow, Snow, Grader Mntd	Width	to 14 Ft	0	Include Grader for total cost	hour	\$ 33.21

8452	Plow, Truck Mntd	Width	to 15 Ft	0	Include truck for total cost	hour	\$ 25.23
8453	Plow, Truck Mntd	Width	to 15 Ft	0	With leveling wing. Include truck for total cost	hour	\$ 41.04
8455	Spreader, Sand	Mounting	Tailgate, Chassis	0	Truck not included	hour	\$ 8.24
8456	Spreader, Sand	Mounting	Dump Body	0	Truck not included	hour	\$ 10.55
8457	Spreader, Sand	Mounting	Truck (10yd)	0	Truck not included	hour	\$ 13.41
8458	Spreader, Chemical	Capacity	5 CY	to 4	Trailer & truck mounted.	hour	\$ 6.30
8469	Pump - Trash Pump	10 MTC	2" Pump	to 7	10,000 gph	hour	\$ 7.87
8470	Pump	Centrifugal, 8M pump	2" - 10,000 gal/hr.	to 4.5	Hoses not included.	hour	\$ 6.31
8471	Pump	Diaphragm pump	2" - 3,000 gal/hr.	to 6	Hoses not included.	hour	\$ 6.98
8472	Pump	Centrifugal, 18M pump	3" - 18,000 gal/hr. pump	to 10	Hoses not included.	hour	\$ 8.05
8473	Pump			to 15	Hoses not included.	hour	\$ 12.08
8474	Pump			to 25	Hoses not included.	hour	\$ 13.77
8475	Pump			to 40	Hoses not included.	hour	\$ 16.98
8476	Pump	4" - 40,000 gal/hr.	4" - 40,000 gal/hr.	to 60	Hoses not included.	hour	\$ 27.45
8477	Pump			to 95	Hoses not included.	hour	\$ 32.77
8478	Pump			to 140	Hoses not included.	hour	\$ 41.84
8479	Pump			to 200	Hoses not included.	hour	\$ 50.79
8480	Pump			to 275	Does not include Hoses.	hour	\$ 68.33
8481	Pump			to 350	Does not include Hoses.	hour	\$ 81.66
8482	Pump			to 425	Does not include Hoses.	hour	\$ 99.01
8483	Pump			to 500	Does not include Hoses.	hour	\$ 117.21
8484	Pump			to 575	Does not include Hoses.	hour	\$ 136.53
8485	Pump			to 650	Does not include Hoses.	hour	\$ 154.88
8486	Aerial Lift, Truck Mntd	Max. Platform Height	40 Ft		Add this rate to truck rate for total lift and truck rate	hour	\$ 11.63
8487	Aerial Lift, Truck Mntd	Max. Platform Height	61 Ft		Add this rate to truck rate for total lift and truck rate	hour	\$ 21.99
8488	Aerial Lift, Truck Mntd	Max. Platform Height	80 Ft		Add this rate to truck rate for total lift and truck rate	hour	\$ 39.80
8489	Aerial Lift, Truck Mntd	Max. Platform Load - 600Lbs	81 Ft -100 Ft. Ht.		Articulated and Telescoping. Add this rate to truck rate for total lift and truck rate	hour	\$ 42.16
8490	Aerial Lift, Self-Propelled	Max. Platform Height	37 Ft. Ht.	to 15	Articulated, Telescoping, Scissor.	hour	\$ 9.02
8491	Aerial Lift, Self-Propelled	Max. Platform Height	60 Ft. Ht.	to 30	Articulated, Telescoping, Scissor.	hour	\$ 17.39
8492	Aerial Lift, Self-Propelled	Max. Platform Height	70 Ft. Ht.	to 50	Articulated, Telescoping, Scissor.	hour	\$ 31.57
8493	Aerial Lift, Self-Propelled	Max. Platform Height	125 Ft. Ht.	to 85	Articulated and Telescoping.	hour	\$ 56.70
8494	Aerial Lift, Self-Propelled	Max. Platform Height	150 Ft. Ht.	to 130	Articulated and Telescoping.	hour	\$ 73.90
8495	I.C. Aerial Lift, Self-Propelled	Max. Platform Load - 500 Lbs	75"x155", 40Ft Ht.	to 80	2000 Lbs Capacity	hour	\$ 29.71
8496	Crane, Truck Mntd	Max. Lift Capacity	24000 Lbs	0	Include truck rate for total cost	hour	\$ 16.54
8497	Crane, Truck Mntd	Max. Lift Capacity	36000 Lbs	0	Include truck rate for total cost	hour	\$ 23.17
8498	Crane, Truck Mntd	Max. Lift Capacity	60000 Lbs	0	Include truck rate for total cost	hour	\$ 37.46
8499	Pump - Trash-Pump	CPB Rating - 10MTC	10000 gal/Hr	7	Self- Priming Trash Pump	hour	\$ 7.76
8500	Crane	Max. Lift Capacity	8 MT	to 80		hour	\$ 40.75
8501	Crane	Max. Lift Capacity	15 MT	to 150		hour	\$ 67.83
8502	Crane	Max. Lift Capacity	50 MT	to 200		hour	\$ 93.95
8503	Crane	Max. Lift Capacity	70 MT	to 300		hour	\$ 180.23
8504	Crane	Max. Lift Capacity	110 MT	to 350		hour	\$ 258.23
8510	Saw, Concrete	Blade Diameter	14 In	to 14		hour	\$ 7.62
8511	Saw, Concrete	Blade Diameter	26 In	to 35		hour	\$ 12.47
8512	Saw, Concrete	Blade Diameter	48 In	to 65		hour	\$ 26.81
8513	Saw, Rock	Blade Diameter		to 100		hour	\$ 35.13
8514	Saw, Rock	Blade Diameter		to 200		hour	\$ 68.85
8517	Jackhammer (Dry)	Weight Class	25-45 Lbs	0	Pneumatic Powered	hour	\$ 1.77
8518	Jackhammer (Wet)	Weight Class	30-55 Lbs	0	Pneumatic Powered	hour	\$ 2.02
8521	Scraper	Scraper Capacity	15 CY	to 262		hour	\$ 133.80
8522	Scraper	Scraper Capacity	22 CY	to 365		hour	\$ 174.30
8523	Scraper	Scraper Capacity	34 CY	to 500		hour	\$ 322.77

8524	Scraper	Scraper Capacity	44 CY	to 604		hour	\$ 354.84
8540	Loader, Skid-Steer	Operating Capacity	976 - 1250 Lbs	to 36		hour	\$ 26.83
8541	Loader, Skid-Steer	Operating Capacity	1751 - 2200 Lbs	to 66		hour	\$ 35.47
8542	Loader, Skid-Steer	Operating Capacity	2901 to 3300 Lbs	to 81		hour	\$ 38.72
8550	Snow Blower, Truck Mntd	Capacity	600 Tph	to 75	Does not include truck	hour	\$ 35.39
8551	Snow Blower, Truck Mntd	Capacity	1400 Tph	to 200	Does not include truck	hour	\$ 94.72
8552	Snow Blower, Truck Mntd	Capacity	2000 Tph	to 340	Does not include truck	hour	\$ 143.88
8553	Snow Blower, Truck Mntd	Capacity	2500 Tph	to 400	Does not include truck	hour	\$ 156.93
8558	Snow Thrower, Walk Behind	Cutting Width	25 in	to 5		hour	\$ 2.97
8559	Snow Thrower, Walk Behind	Cutting Width	60 in	to 15		hour	\$ 14.47
8560	Snow Blower	Capacity	2,000 Tph	to 400		hour	\$ 234.49
8561	Snow Blower	Capacity	2,500 Tph	to 500		hour	\$ 256.20
8562	Snow Blower	Capacity	3,500 Tph	to 600		hour	\$ 285.56
8563	The Vammas 4500	Snow Remover	26ft Plow, 20ft Broom + Airblast	428	Equip with Plow & Broom	hour	\$ 260.00
8564	The Vammas 5500	RM300	96"W x 20"D	350	Soil Stabilization, Reclaimer	hour	\$ 212.00
8565	Oshkosh Pavement Sweeper	H-Series		420	Equip with Broom	hour	\$ 229.00
8569	Dust Control De-Ice Unit	1300-2000 gal	173"Lx98"Wx51"H	5.5	Hydro Pump w/100' 1/2" hose	hour	\$ 3.54
8570	Loader-Backhoe, Wheel	Loader Bucket Capacity	0.5 CY	to 40	Loader and Backhoe Buckets included.	hour	\$ 23.95
8571	Loader-Backhoe, Wheel	Loader Bucket Capacity	1 CY	to 70	Loader and Backhoe Buckets included.	hour	\$ 33.36
8572	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.5 CY	to 95	Loader and Backhoe Buckets included.	hour	\$ 43.46
8573	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.75 CY	to 115	Loader and Backhoe Buckets included.	hour	\$ 49.55
8580	Distributor, Asphalt	Tank Capacity Mounted on Trailer	550 Gal	16	burners, insulated tank, and circulating spray bar.	hour	\$ 14.97
8581	Distributor, Asphalt	Tank Capacity Mounted on Trailer	1000 Gal	38	Truck Mounted. Includes burners, insulated tank, and circulating spray bar. Include truck rate.	hour	\$ 22.45
8582	Distributor, Asphalt	Tank Capacity Mounted on Truck	4000 Gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar. Include truck rate.	hour	\$ 32.52
8583	Distributor	ETNYRE Oil Distributor Model - PB348		300		hour	\$ 43.57
8584	Distributor	ETNYRE Quad Chip Spreader		280		hour	\$ 90.67
8590	Trailer, Dump	Capacity	20 CY	0	Does not include Prime Mover.	hour	\$ 13.13
8591	Trailer, Dump	Capacity	30 CY	0	Does not include Prime Mover.	hour	\$ 13.37
8600	Trailer, Equipment	Capacity	30 Tons	0		hour	\$ 16.71
8601	Trailer, Equipment	Capacity	40 Tons	0		hour	\$ 18.49
8602	Trailer, Equipment	Capacity	60 Tons	0		hour	\$ 19.30
8603	Trailer, Equipment	Capacity	120 Tons	0		hour	\$ 30.52
8610	Trailer, Water	Tank Capacity	4000 Gal	0	Includes a centrifugal pump with sump and a rear spraybar.	hour	\$ 15.85
8611	Trailer, Water	Tank Capacity	6000 Gal	0	Includes a centrifugal pump with sump and a rear spraybar.	hour	\$ 19.49
8612	Trailer, Water	Tank Capacity	10000 Gal	0	Includes a centrifugal pump with sump and a rear spraybar.	hour	\$ 22.76
8613	Trailer, Water	Tank Capacity	14000 Gal	0	Includes a centrifugal pump with sump and a rear spraybar.	hour	\$ 28.39
8614	Truck- Water Tanker	1000 gal. tank		175		hour	\$ 35.84
8620	Tub Grinder			to 440		hour	\$ 98.30
8621	Tub Grinder			to 630		hour	\$ 148.62
8622	Tub Grinder			to 760		hour	\$ 189.56
8623	Tub Grinder			to 1000		hour	\$ 332.79
8627	Horizontal Grinder	Model HG6000		630		hour	\$ 59.12
8628	Stump Grinder	1988 Vermeer SC-112		102		hour	\$ 48.59
8629	Stump Grinder	24" grinding wheel		110		hour	\$ 46.31
8630	Sprayer, Seed	Working Capacity	750 Gal	to 30	Trailer & truck mounted. Does not include Prime Mover.	hour	\$ 14.78
8631	Sprayer, Seed	Working Capacity	1250 Gal	to 50	Trailer & truck mounted. Does not include Prime Mover.	hour	\$ 19.74
8632	Sprayer, Seed	Working Capacity	3500 Gal	to 115	Trailer & truck mounted. Does not include Prime Mover.	hour	\$ 32.52
8633	Mulcher, Trailer Mntd	Working Capacity	7 TPH	to 35		hour	\$ 15.59

8634	Mulcher, Trailer Mntd	Working Capacity	10 TPH	to 55		hour	\$ 23.12
8635	Mulcher, Trailer Mntd	Working Capacity	20 TPH	to 120		hour	\$ 33.58
8636	Scraper	Soil Recycler WR 2400	w 317 gal fuel tank	563		hour	\$ 265.76
8637	Trailer CAT	Double Belly Bottom-dump Trailer	26 CY of soil in one dump	330	13 CY of soil each berry	hour	\$ 95.10
8638	Rake	Barber Beach Sand Rake 600HDr, towed		0	Towed by Beach vehicle	hour	\$ 15.78
8639	Chipper	Wildcat 626 Cougar Trommel Screen chipper w belt		125		hour	\$ 35.38
8640	Trailer, Office	Trailer Size	8' x 24'	0	Cargo Size 16ft	hour	\$ 2.31
8641	Trailer, Office	Trailer Size	8' x 32'	0	Cargo Size 24ft	hour	\$ 2.76
8642	Trailer, Office	Trailer Size	10' x 32'	0	Cargo Size 20ft	hour	\$ 3.69
8643	Trailer	Haz-Mat Equipment trailer	8'x18'	0	Move by Tractor to Location	hour	\$ 38.88
8644	Trailer, Covered Utility Trailer	(7' X 16')		0	Move by Tractor to Location	hour	\$ 5.88
8645	Trailer, Dodge Ram	8' x 24' shower trailer- 12 showers		101		hour	\$ 30.33
8646	Trailer, Dodge	8' x 32' flatbed water	25,000 MGWV	200	4x2-Axle	hour	\$ 28.60
8650	Trencher			to 40	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	\$ 16.91
8651	Trencher			to 85	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	\$ 29.53
8654	Trencher accessories	2008 Griswold Trenchbox		0		hour	\$ 1.96
8660	Plow, Cable	Plow Depth	24 in	to 30		hour	\$ 13.77
8661	Plow, Cable	Plow Depth	36 in	to 65		hour	\$ 40.07
8662	Plow, Cable	Plow Depth	48 in	to 110		hour	\$ 44.60
8670	Derrick, Hydraulic Digger	Max. Boom = 60 Ft, 12,000 Ft-Lb Hydraulic	Lift Capacity 15,500 Lbs	275	Includes hydraulic pole alignment attachment. Include truck rate	hour	\$ 35.07
8671	Derrick, Hydraulic Digger	Max. Boom = 90 Ft, 14000 Ft-Lb Hydraulic	Lift Capacity 26,700 Lbs	310	Includes hydraulic pole alignment attachment. Include truck rate	hour	\$ 56.12
8672	Movax SP-60	28-32 ton Head	134KW	178	Sonic Sidegrip Vibratory Pile Driver	Hour	\$ 109.20
8680	Truck, Fire -Industrial -112Ft Ladder Aerial Platform	Pump/Tank Capacity	3000gpm/1000 gal Water or Foam	600	2-1000gpm Nozzles 1-Each side of Platform	Hour	\$ 198.30
8681	Truck, Fire, Engine Type-1	Pump/Tank Capacity	1000GPM/300gal		Engine, with Pump & Roll	hour	\$ 140.00
8682	Truck, Fire, Engine Type-2	Pump/Tank Capacity	500GPM/300gal		Engine, with Pump & Roll	hour	\$ 132.00
8683	Truck, Fire, Ladder(48ft)(Type-III)	Pump/Tank Capacity	150gpm/500gal,	115-149	Hose 1-1/2"D 500' Long	hour	\$ 119.30
8684	Truck, Fire, Aerial (Cummins IXL9)100Ft Ladder	Pump/Tank Capacity	2000gpm/500gal	450	1500gpm Monitor/nozzle	hour	\$ 178.00
8685	Truck, Fire, Ladder(48ft)(Type-I)	Pump/Tank Capacity	1000gpm/400gal, 500gpm Master Stream	200-250	Hose 2-1/2"D 1200' Long	hour	\$ 154.00
8686	Truck, Fire, Ladder(48ft)(Type-II)	Pump/Tank Capacity	500gpm/300gal,	100-199	Hose 2-1/2"D 1000' Long	hour	\$ 131.50
8687	Truck, Fire, Support Water Tender S1	Pump/Tank Capacity	300GPM/4000+gal	115-149	S1 Water Tender	hour	\$ 114.50
8688	Truck, Fire, Support Water Tender S2	Pump/Tank Capacity	200GPM/2500+gal		S2 Water Tender	hour	\$ 103.50
8689	Truck, Fire, Support Water Tender S3	Pump/Tank Capacity	200GPM/1000+gal		S3 Water Tender	hour	\$ 79.00
8690	Truck, Fire - Water Tender	Pump Capacity	1000 GPM @150 psi			hour	\$ 70.33
8691	Truck, Fire, Tanker	Pump/Tank Capacity	1250 GPM/2500 gal	500		hour	\$ 74.57
8692	Truck, Fire, Pumper	Pump/Tank Capacity	1500 GPM/1000 gal	500		hour	\$ 81.10
8693	Truck, Fire, Pumper	Pump Capacity	2000 GPM			hour	\$ 84.04
8694	Truck, Fire Aerial Ladder (75Ft)	Pump/Tank Capacity	1500GPM/600 gal	475		hour	\$ 121.00
8695	Truck, Fire Aerial Ladder (150Ft)	Ladder length	150 FT		No Platform,	hour	\$ 146.43
8696	Truck, Fire (Rescure)	No Ladder		330	Rescure Equipment	hour	\$ 96.36
8697	Truck, Fire, Tactical Water Tender T1	Pump/Tank Capacity	250GPM/2000+gal	175		hour	\$ 119.50
8698	Truck, Fire, Tactical Water Tender T2	Pump/Tank Capacity	250GPM/1000+gal			hour	\$ 102.67
8699	Truck, Fire, Engine Type-3	Pump/Tank Capacity	150GPM/500gal		Engine, with Pump & Roll	hour	\$ 126.50
8700	Truck, Flatbed	Maximum Gvw	15000 Lbs	to 200	Diesel Engine	hour	\$ 25.46
8701	Truck, Flatbed	Maximum Gvw	25000 Lbs	to 275	Gasoline Engine	hour	\$ 40.36
8701-1	Truck, Flatbed	Maximum Gvw	25000 Lbs	200	Diesel Engine	hour	\$ 28.55
8702	Truck, Flatbed	Maximum Gvw	30000 Lbs	217	Diesel Engine	hour	\$ 32.90
8703	Truck, Flatbed	Maximum Gvw	45000 Lbs	to 380	Diesel Engine	hour	\$ 52.73
8708	Trailer, semi	48ft to 53ft, flat-bed, freight, two axle	50,000+ gvw	0		hour	\$ 8.67
8709	Trailer, semi	enclosed 48 ft to 53 ft, two axles	50,000+ gvw	0	Enclosed	hour	\$ 9.82
8710	Trailer, semi	28ft, single axle, freight	25,000 gvw	0		hour	\$ 10.01

8711	Flat bed utility trailer	6 ton		0		hour	\$ 3.21
8712	Cleaner, Sewer/Catch Basin	Hopper Capacity	5 CY	50	Truck Mounted. (350 gal)	hour	\$ 25.51
8713	Cleaner, Sewer/Catch Basin	Hopper Capacity	14 CY	60	Truck Mounted. (1500 Gal)	hour	\$ 32.02
8714	Vactor-Combined Sewer Cleaning	800 Gal Spoils/400 Gal Water	500/800 gal	190	with water & waste Tanks	hour	\$ 85.10
8714-1	Vector Combine Vaccum Truck	1500 gal Water	15 Cu Yd	330	with water & waste Tanks	hour	\$ 86.94
8715	Truck, Hydro Vac	model LP555DT	36 - Hp pump	36	Towed by tractor	hour	\$ 18.50
8716	Leaf Vac	Tow by Truck 22,000 cfm capacity		85	Leaf Vac + Truck Code 8811	hour	\$ 52.93
8717	Truck, Vacuum	60,000 GVW		400		hour	\$ 76.72
8719	Litter Picker	model 2007 Barber		0	Towed by tractor	hour	\$ 9.60
8720	Truck, Dump	Struck Capacity	8 CY	to 220		hour	\$ 57.70
8721	Truck, Dump	Struck Capacity	10 CY	to 320		hour	\$ 72.05
8722	Truck, Dump	Struck Capacity	12 CY	to 400		hour	\$ 79.62
8723	Truck, Dump	Struck Capacity	14 CY	to 400		hour	\$ 77.50
8724	Truck, Dump, Off Highway	Struck Capacity	28 CY	to 450		hour	\$ 136.57
8725	Truck, Dump	Struck Capacity	18 CY	to 400		hour	\$ 91.65
8730	Truck, Garbage	Capacity	25 CY	to 255		hour	\$ 49.79
8731	Truck, Garbage	Capacity	32 CY	to 325		hour	\$ 57.06
8733	E-BAM Services	Environmental Beta Attenuation Air Monitor		0	Powered by Solar System	hour	\$ 3.07
8734	Attenuator, safety	that can stop a vehicle at 60 mph		0		hour	\$ 5.64
8735	Truck, Attenuator	2004 Truck Mounted for 60 mph		0		hour	\$ 3.89
8736	Truck, tow	1987 Chevy Kodiak 70		175		hour	\$ 28.73
8744	Van, Custom	Special Service Canteen Truck		350		hour	\$ 18.35
8745	Van, step	model MT10FD		300		hour	\$ 22.05
8746	Van-up to 15 passenger	light duty, class 1		225-300		hour	\$ 20.48
8747	Van-up to 15 passenger	light duty, class 2		225-300		hour	\$ 20.77
8748	Van-cargo	light duty, class 1		225 - 300		hour	\$ 22.44
8749	Van-cargo	light duty, class 2		225-300		hour	\$ 22.68
8750	Vehicle, Small			to 30		hour	\$ 6.41
8753	Vehicle, Recreational			to 10		hour	\$ 2.87
8754	Motor Coach	GVW=50534	56 Passenger + 1-Driver	430	Passenger Transportation	Hour	\$ 63.94
8755	Golf Cart	Capacity	2 person	0	Battery operated	hour	\$ 3.80
8770	Welder, Portable			to 16	Includes ground cable and lead cable.	hour	\$ 4.11
8771	Welder, Portable			to 34	Includes ground cable and lead cable.	hour	\$ 7.21
8772	Welder, Portable			to 50	Includes ground cable and lead cable.	hour	\$ 13.66
8773	Welder, Portable			to 80	Includes ground cable and lead cable.	hour	\$ 13.75
8780	Truck, Water	Tank Capacity	2500 Gal	to 175	Include pump and rear spray system.	hour	\$ 31.05
8781	Truck, Water	Tank Capacity	4000 Gal	to 250	Include pump and rear spray system.	hour	\$ 56.57
8788	Container & roll off truck	Roll off Truck	30 yds,	200	Roll-off-Truck only	hour	\$ 23.73
8789	Truck, Tractor	1997 Freightliner F120		430		hour	\$ 56.81
8790	Truck, Tractor	4 x 2	25000 lbs	to 210		hour	\$ 43.43
8791	Truck, Tractor	4 x 2	35000 lbs	to 330		hour	\$ 47.57
8792	Truck, Tractor	6 x 2	45000 lbs	to 360		hour	\$ 52.98
8794	Truck, freight	Enclosed w/lift gate. Medium duty class 5	gvwr 16000-19500 Lbs	200	4 X 2 Axle (D)	hour	\$ 27.25
8795	Truck, backhoe carrier	Three axle, class 8, heavy duty	over 33000Lbs	280		hour	\$ 34.56
8796	Truck, freight	Eenclosed w/lift gate. Heavy duty, class 7	26,001 to 33,000 lbs gvwr	217	4 X 2 Axle (D)	hour	\$ 31.43
8798	Truck	Tilt and roll-back, two axle, class 7 heavy duty,	to 33,000 gvwr	217	4 X 2 Axle (D)	hour	\$ 32.13
8799	Truck,	Tilt and roll back, three axle. class 8 heavy duty	over 33,001+ gvwr	280	6 X 4 Axle (D)	hour	\$ 42.33
8800	Truck, Pickup				When transporting people.	mile	\$ 0.545
8801	Truck, Pickup	1/2-ton Pickup Truck	4x2-Axle	160		hour	\$ 12.78
8802	Truck, Pickup	1-ton Pickup Truck	4x2-Axle	234		hour	\$ 17.91
8803	Truck, Pickup	1 1/4-ton Pickup Truck	4x2-Axle	260		hour	\$ 21.10
8804	Truck, Pickup	1 1/2-ton Pickup Truck	4x2-Axle	300		hour	\$ 23.22

8805	Truck, Pickup	1 3/4-ton Pickup Truck	4x2-Axle	300		hour	\$ 24.85
8806	Truck, Pickup	3/4-ton Pickup Truck	4x2-Axle	165		hour	\$ 14.32
8807	Truck, Pickup	3/4-ton Pickup Truck	4x4-Axle	285	Crew	hour	\$ 22.64
8808	Truck, Pickup	1-ton Pickup Truck	4x4-Axle	340	Crew	hour	\$ 22.99
8809	Truck, Pickup	1 1/4-ton Pickup Truck	4x4-Axle	360	Crew	hour	\$ 26.55
8810	Truck, Pickup	1 1/2-ton Pickup Truck	4x4-Axle	362	Crew	hour	\$ 26.82
8811	Truck, Pickup	1 3/4-ton Pickup Truck	4x4-Axle	362	Crew	hour	\$ 27.55
8820	Skidder accessory	2005 JCB Grapple Claw		0		hour	\$ 1.75
8821	Forklift, accessory	2005 ACS Grapple Bucket		0		hour	\$ 1.56
8822	Truck, Loader	Debris/Log (Knuckleboom Loader/Truck)		230		hour	\$ 53.22
8823	Chipper- Wood Recycler	Cat 16 engine		700		hour	\$ 118.50
8824	Skidder	model Cat 525B		up to 160		hour	\$ 64.79
8825	Skidder	40K lbs- model Cat 525C		161 and up		hour	\$ 128.67
8840	Truck, service	fuel and lube	up to 26,000 gvwr	215-225		hour	\$ 40.19
8841	Truck, fuel	2009 International 1,800 gal. storage tank		200		hour	\$ 32.01
8842	Mobile Command Trailer	(8' X 28') with 7.5 KW Generator		0	Move to Location by Tractor	hour	\$ 14.73
8843	Mobile Response Trailer	(8' X 31') with 4.5 KW Generator?		0	Move to Location by Tractor	hour	\$ 13.87
8844	Mobile Command Center	(unified) (RV) Ulitimaster MP-35	43 FT Long with Generator	400		hour	\$ 86.10
8845	Mobile Command Post Vehicle	(RV) (In- Motion)	22-Ft Long	340		hour	\$ 31.55
8846	Mobile Command Post Vehicle	(RV) (Stationary) w/9.6 KW Generator	22-Ft Long	340		hour	\$ 20.33
8847	Mobile Command Center (Trailer)	48'x8' Trailer, Fully Equipd Mobile Command Center	48-Ft Long	0	Move to Location by Tractor	hour	\$ 31.69
8848	Mobile Command Center (Trailer)	48'x8' When being Moved w/Truck Tractor		310		hour	\$ 50.69
8849	Mobile Command Center	43'x8.5' x 13.5'H with self 30kw Generator		280	Generator Rate not included	hour	\$ 55.37
8850	Mobile Command Center	2007-Freightliner MT-55, (RV)		260		hour	\$ 47.12
8851	Mobile Command Van	1990- Ford Econoline- Communication Van		230	Communication Equipment	hour	\$ 42.78
8852	Mobile Command Center	47.5' X 8.75 Fully Equip' (In motion) (RV)		410		hour	\$ 68.04
8853	Mobile Command Center	47.5' X 8.75 Fully Equip' (Stationary)		410		hour	\$ 45.89
8854	Mobile Command Vehicle	53' X 8.75 Fully Equip		480-550		hour	\$ 98.84
8870	Light Tower	Terex/Amida AL 4000. with (4) 500 watt lights	w/10kw power unit	13.5		hour	\$ 11.11
8871	Light Tower	2004 Allmand				hour	\$ 6.93
8872	SandBagger Machine	(Spider) automatic	w/Vibration & Conveyor Motors	2-4.5		hour	\$ 49.42
8900	Helicopter	OH-58 KIOWA (Military) is the same as "Bell-206B3		420		hour	\$ 467.00
8901	Helicopter	OH-58 KIOWA (Military) is the same as "Bell-206BR		420		hour	\$ 489.00
8902	Helicopter	Model Bell 206-L3 Jet Range Helicopter		650	Jet Range III-Helicopter	hour	\$ 575.00
8903	Helicopter	Model Bell 206L1 Long Ranger		650	Long Ranger	hour	\$ 585.47
8904	Helicopter	Model Bell 206LT Long Range Twinranger		450	Twinranger	hour	\$ 763.30
8905	Helicopter	Model Bell 407 EMS- Ambulance		250		hour	\$ 625.35
8906	Piper-Fixed wing	Model Navajo PA-31		310		hour	\$ 476.60
8907	Piper-Fixed wing	PA-31-350, Navajo Chieftn twin engine		350		hour	\$ 507.20
8908	Sikorsky Helicopter	Model UH-60 (Blackhawk) medium lift	Medium Lift	1890	Fire Fighter Same as S70C	hour	\$ 2,974.45
8909	Helicopter	Model UH-A (Blackhawk) Medium lift	Medium Lift	1890	Fire Fighter	hour	\$ 5,559.04
8910	Boeing Helicopter	Model CH-47 (Chinook) heavy lift	Heavy Lift	2850	Fire Fighter	hour	\$ 10,857.50
8911	Helicopter- light utility	Model Bell 407GX - 7 seater	7-Seaters	675	Passenger Aircraft	hour	\$ 620.38
8912	Helicopter- light utility	Modle Bell 206L- 7 seater	7-Seaters	420	Passenger Aircraft	hour	\$ 607.92
8913	Helicopter	Model Bell-206L4		726		hour	\$ 570.24
8914	King Air 200 Turboprop Aircraft	Blackhawk King Air B200XP61		669		hour	\$ 1,318.11
8915	Turboprops Blackhawk Aircraft	Blackhawk Caravan XP42 A		850		hour	\$ 738.12
8916	Turboprops Blackhawk Aircraft	King Air C90 XP135 A		550		hour	\$ 1,108.33
8917	Aerostar Piston Aircraft	Aerostar 601P		290		hour	\$ 466.67
8918	Bell UH -1H Huey Helicopter II	Engine:1 × Lycoming T53-L-11 turboshaft		1100	Travel Range 253 Nautical Miles	hour	\$ 1,376.74

8943	Wire Puller Machine	Overhead Wire Pulling Machine		30	Overhead/Underground Wire Pulling Machine	hour	\$ 20.16
8944	Wire Tensioning Machine	3000 Lbs			Overhead Wire Tensioning Machine	hour	\$ 14.84
8945	Aerial Lift - 20 Ft High	model 2008 Genie Scissor Lift	1000 Lbs		24 Volt	hour	\$ 6.44



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020

AGENDA SECTION: A

SUBJECT:
Council Comments

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020	AGENDA SECTION: A
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SUBJECT:

City Clerk: Approval of the minutes from the City Council Special Meeting held on February 21, 2020.

RECOMMENDATION:

Approve minutes from the City Council Special Meeting held on February 21, 2020.

FISCAL IMPACT:

ATTACHMENTS:

2.21.20 goals setting minutes



**CITY COUNCIL MEETING
MINUTES
February 21, 2020 9:00 AM
Training Room
319 N. Douty**

9:00 AM CALL TO ORDER SPECIAL SESSION:

Mayor Draxler called the Special Meeting to order at 9:00 a.m.

ROLL CALL BY THE CITY CLERK:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Present	8:30 AM
Martin Devine	Council Member	Present	8:30 AM
Sue Sorensen	Council Member	Present	8:55 AM
Art Brieno	Council Member	Present	8:55 AM
Francisco Ramirez	Vice Mayor	Present	8:50 AM

FLAG SALUTE:

WELCOME & INTRODUCTIONS:

Mayor Draxler welcomed everyone in attendance. He offered his congratulations to the Staff and Council on the goals accomplished in the past year. City Manager, Mario Cifuentez introduced Mr. Stan Carrizosa, the facilitator for the goals setting and planning.

OVERVIEW OF BEST PRACTICES FOR PARTICIPATORY GOVERNANCE:

Mr. Carrizosa provided an overview of the day's agenda and best practices for a productive day of Goal Setting.

Some of the best practices for governance protocol he noted were:

1. Discuss individual interests with the Council as a whole (Public)
2. Start with a review of current, relevant policies/procedures (Public)
3. Review current, adopted Council Goals
4. Request for a topic on Council meeting agendas (Public)
5. Request for additional information (will be provided to all Council Members)
6. Seek majority Council support to advance desired Council actions (Public)

Definition of Terms:

Mr. Carrizosa outlined the following terms:

Goal - a broad, overarching statement that sets the ideals and expectations for staff to prepare measurable objectives and planned actions to achieve the desired outcomes. Goals should reflect the majority interests of the Council.

Objective - should be measurable and developed by staff.

Planned Actions - actions are developed by staff and should be supported by relevant and reliable research and data.

Roles & Responsibilities:

Mr. Carrizosa outlined the Council roles and responsibilities.

1. Govern as whole body - no authority as an individual
2. Govern in public - open, honest, and transparent
3. Hire, support, and guide the City Manager
4. Adopt operational policies and procedures
5. Adopt city goals/master plan(s)
6. Approve city budget - aligned with goals and plans
7. Regular review of progress on all goals and objectives

10:00 AM BREAK:**FORMAT FOR DISCUSSION:**

Mr. Carrizosa outlined the format for the discussion topics. Each department will report or present on specific topics of council interest or topics that were discussed at last year's goals meeting. After that there will be time for comments from the public.

COUNCIL PRIORITIES FOR DISCUSSION:***Property Management:***

Future planning for City-owned properties such as the Courthouse, Bastille, Mechanics Bank Building, Carnegie Building, the Temple Theater, the Veteran's Building, and the Goodwill Building.

Community Development Director, Darlene Mata provided City-owned property information to the Council including their current status, values, maintenance costs, and possible future uses. The Council requested staff to organize all city properties so they can be reviewed collectively in order to maximize opportunities for the best possible uses aligned with the city's goals. Staff will prepare a comprehensive review of all properties and present to Council at future study sessions.

Expanded Assessment:

Indoor facilities such as the Civic Auditorium, Coe Park Hall, and Longfield Center.

Dir. Mata presented a summary of the current status and uses of these properties. The Council requested staff to prepare and present a review of these properties and include any recommendation for revisions to existing policy needed to reflect the desired status and uses for these properties and facilities. This will include selected MOUs in cases where an agreement may be slightly different than policy.

Parks & Recreation Discussion:

Review parks assessment, park maintenance, park safety and curb-appeal, grant funds, partnering, walking trails, and indoor recreation.

Staff presented a summary of all existing park sites and uses. This review included a summary of park maintenance, expanded services, and facility assessments from the Parks Master Plan, sports complex services and projects, possible priorities for Proposition 68 funding, and existing designations for all park sites. The Council expressed a desire to improve the maintenance and upkeep of all parks. The Council also expressed interest in reaching out to the local school districts to collaborate on use of school fields to meet some neighborhood park needs.

Public Comment:

Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

Jack Schwartz, Hanford - He asked if the Council had a vision for the city. He further stated that neighborhood parks and facilities need to be brought up to speed and are below standard.

Steve Robinson - He stated the possible overpass/underpass project on Grangeville Blvd. needs to be addressed. He stated the project would cause economic distress to the property owners.

Nathan Odom, Hanford - He read a passage from a book titled Fragile Dominion.

Bob Ramos, Hanford - He said the dog park in Hidden Valley Park should be moved. He further stated that Hidden Valley Park needs to remain a park.

Jim Castleman, Hanford - He implored for the Council to maintain a "helicopter view" and understand the city is growing and can't afford to only consider the wants of one group.

Michael Quinn, Hanford - He stated the city motto, "Planning Tomorrows." He said that minimal taxes equals minimal services.

Mayor Draxler adjourned the meeting for lunch at 11:55 a.m.

12:00 PM LUNCH:

COUNCIL PRIORITIES FOR DISCUSSION (CONTINUED):***Review of 2019 Goals and Objectives:***

Review and reassess the priority of selected items.

Mario Cifuentez reviewed the status of selected goals and objectives from 2019. The Council discussed whether certain items should continue as a goal or be incorporated into measurable objectives and planned actions to be carried out as part of staff daily work assignments and operations. The Council agreed that some of the statements from 2019 may not fit the definition of an annual planning goals, but are important interests for the Council. Mr. Cifuentez agreed to incorporate interests such as staff training, advocacy letters, and partnerships with other organizations.

Public Outreach & transparent Government:

City social media platforms, multi-lingual communications, designed repetition.

Staff presented an overview of several actions being carried out to improve communication and promote transparency with the public. The Council discuss the various methods used to engage the public in important communications. Staff agreed to do a comprehensive review of all the various avenues of communication being used by different city departments. It was also discussed that it is time to revisit the logistics of televising or live-streaming City Council meetings.

Overall Customer Service:

Professional development, designed feedback, continuous improvement.

The staff presented a summary of various activities being carried out to improve customer service. Mr. Carrizosa discussed how the goal of improving customer service should be reflected in the City's budget process to show alignment. There was also an in depth discussion about the importance of more training for members of the Planning Commission. Specifically, a more detailed training on their role and responsibilities as they differentiate from the City Council.

Public Comment:

Rick Telegan, Hanford - He asked the Council what their goals would be for the City's zoning ordinance.

Bob Ramos, Hanford - He said he prefers public comment to be 5 minutes per person instead of 3 minutes.

Jack Schwartz, Hanford - He made a comment about customer service and asked the Council to look at the housing element of the city's zoning.

Nathan Odom, Hanford - He spoke in support of live-streaming Council meetings.

2:30 PM BREAK:

Attachment: 2.21.20 goals setting minutes (Clerk: Approve Minutes 2/21/20)

COUNCIL PRIORITIES FOR DISCUSSION (CONTINUED):***Homeless Challenges & Opportunities:***

Proven strategies, resource development, and collaborative partnerships.

Staff presented a summary of local statistic regarding homelessness in the city. Overall, the homeless population in Hanford is well-monitored and recent efforts by the Hanford Police Department and other city services has resulted in a decrease of homeless in the downtown and retail hubs. Council emphasized the importance of community education on the homeless issue and requested staff to prepare more clear and deliberate public messaging about the challenges and opportunities in addressing homelessness.

Bonus Round:

Brief opportunity for each Council Member to share other areas of interest.

Council Member Sorensen

1. Minimal tax equals minimal services - Build a case for revenue needed to prove quality of living.
2. Ensure the adopted budget aligns with city goals.
3. Explore new ways to motivate cooperation in filling vacancies from out-of-town property owners.
4. Explore new incentives to motivate various constituents.
5. When adopting city goals, place timelines for achievement.
6. When designing surveys to inform council decisions preserve survey integrity and give clear instructions for participation.
7. Continue weekly updates from the City Manager.

Council Member Brieno

1. Review/revise ordinance to eliminate inconsistencies.
2. When preparing for the review of all city-owned properties include the Courthouse and Civic Auditorium.
3. Review the city series of notifications for things like "non-conforming" building codes, etc.
4. Review ordinances on maintenance standards and create better consistency.

Council Member Devine

1. Purchase or build additional parking for downtown.
2. Monitor "set-aside" funds and "in-lieu fees" as a possible resource to help expand parking.
3. Explore incentives for mixed-use commercial/residential buildings downtown.
4. Importance of preserving "historical" designations and elements of buildings and facilities.

Vice Mayor Ramirez

1. Explore more pro-active communications for properties being fined.
2. Consider a formation of a Parking/Traffic Committee.
3. Explore new ways to incentivize to achieve expected compliance in a variety of areas.
4. Explore expanding a more formal partnership with Hanford Chamber of Commerce.
5. Keep council updated on the status and plans for Freddy the Fire Truck and the Hanford Carousel.

Mayor Draxler

1. Emphasized the importance of better management of city-owned properties and development of a comprehensive property management plan.
2. Continue all efforts discussed to improve customer service.
3. Explore all possibilities for securing additional funds for city projects and services.

Public Comment:

Mike Quinn, Hanford - He spoke in support of a half cent tax increase.

Michelle Brown, Hanford - She stated Main Street Hanford is willing to help with Freddie the Fire Truck and the carousel.

Bob Ramos, Hanford - He spoke in support of a half cent tax increase for public safety only.

Jim Castleman, Hanford - He said it would be important to meet with Hanford Elementary School District regarding open space.

Nathan Odom, Hanford - He said he enjoyed the meeting however, felt there was not enough discussion regarding Hidden Valley Park.

4:00 PM ADJOURNMENT:

Mayor Draxler adjourned the meeting at 4:10 p.m.

Respectfully submitted,

Sarah Martinez
City Clerk



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020	AGENDA SECTION: B
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SUBJECT:

City Clerk: Approval of the minutes from the City Council Meeting held on March 3, 2020.

RECOMMENDATION:

Approve minutes from the City Council Meeting held on March 3, 2020.

FISCAL IMPACT:

ATTACHMENTS:

3.3.20 minutes



**CITY COUNCIL MEETING
MINUTES**

**March 3, 2020 7:00 PM
Council Chambers
400 N. Douty St.**

5:30 PM CALL TO ORDER STUDY & CLOSED SESSION:

Mayor Draxler called the Study and Closed session to order at 5:30 p.m.

ROLL CALL BY THE CITY CLERK:

Present: Sue Sorensen, Art Brieno, Martin Devine, John Draxler
Late: Francisco Ramirez (5:34 p.m.)

PUBLIC COMMENT:

*Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

No comments.

STUDY SESSION:

A. Presentation from Michelle Brown of Main Street Hanford

Ms. Michelle Brown provided a presentation and overview of the projects, accomplishments, and finances of Main Street Hanford. Ms. Brown also provided an update on the Crow Abatement Program.

Vice Mayor Ramirez commended Ms. Brown on her management of Main Street Hanford; the other council members echoed his appreciation.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

City Attorney Ty Mizote informed the Council he has new information to share regarding real property negotiations with AG Green Farming and requested to add it to the agenda so it could be discussed in Closed Session.

Council Member Brieno so moved, seconded by Council Member Devine; Approved, 5-0.

Mayor Draxler adjourned to Closed Session at 6:02 p.m.

Attachment: 3.3.20 minutes (Clerk: Approve Minutes 3/3/20)

A. CONFERENCE WITH LEGAL COUNSEL - LABOR NEGOTIATIONS (GC 54957.6)

Agency Designated Representatives: Mario Cifuentez, Sarah Cardoza, Paula Lofgren, and Ty Mizote
 Employee Organizations: Hanford Firefighters Local 3898 (IAFF); General Employees Management Association (GEMA); Executive Management Employees Association (EMEA)

B. CONFERENCE WITH LEGAL COUNSEL - REAL PROPERTY NEGOTIATIONS (GC 54956.8)

Property: 109 E. Eighth St.

Agency Negotiators: Mario Cifuentez, Darlene Mata, and Ty Mizote

Negotiating Party: Carnegie Museum

7:00 PM CALL TO ORDER REGULAR SESSION:

Mayor Draxler called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Present	5:15 PM
Martin Devine	Council Member	Present	5:15 PM
Sue Sorensen	Council Member	Present	5:30 PM
Art Brieno	Council Member	Present	5:15 PM
Francisco Ramirez	Vice Mayor	Late	5:34 PM

INVOCATION:

Invocation led by Police Chief Parker Sever.

FLAG SALUTE:**CLOSED SESSION ACTION REPORT:**

No actions taken.

RECOGNITIONS/PROCLAMATIONS:**A. Badge Pinning**

Lieutenant Stephanie Huddleston

City Clerk, Sarah Martinez swore in recently promoted Lieutenant Stephanie Huddleston. Police Chief Parker Sever introduced Lt. Huddleston to the Council and invited her family to pin her badge. The Council extends their congratulations and well wishes to Lt. Huddleston. Godspeed.

STAFF COMMUNICATIONS:

City Manager Mario Cifuentez - He was inducted into the Hanford Rotary. This is the first week of the Census season and there will be events throughout the County in an effort to promote Census participation.

Chief Sever - There has been surveillance of Coe Park.

Attachment: 3.3.20 minutes (Clerk: Approve Minutes 3/3/20)

Community Development Director, Darlene Mata - She reviewed the site plan for Dutch Brothers Coffee today; it will go in north of Aldi.

Fire Chief Steve Pendergrass - A drunk driver crashed into Station 3. The insurance adjuster will be out there tomorrow and the station is still operational. There is currently a Facebook challenge for the best fire apparatus. The City of Hanford's ladder truck was matched against a truck from the San Francisco airport and Hanford won with 90% of the votes. Hanford will move on to the next round. The prize for the final winner is \$1000.00 donated to a charity/cause of the winner's choosing; Hanford Fire Department has stated if they won it would go toward support of the Porterville Library Fire victims' families.

Battalion Chief Isaac Buller - He gave a summary of the Porterville Library Fire and an account of Hanford Fire Department's response and support of their fellow firefighters and their families. Fire Captain David Sumaya and Engineer Mike Briones joined the Fire Investigation Strike Team. Hanford also provided Honor Guard members to participate in Sentinel Watch for Fire Captain Ray Figueroa and Firefighter Patrick Jones. Hanford Fire Dept. assisted in providing staff of Porterville's Fire Stations.

The Council all expressed their gratitude and appreciation for the role of support the Hanford Fire Department provided to the City of Porterville, and the family and friends of Fire Captain Ray Figueroa and Firefighter Patrick Jones.

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes, or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and city of residence.*

Pastor Robert Hayden, Power Chapel - His church is growing in the South Hanford community; they are celebrating their 131st anniversary of being in Hanford on March 15th at the Veteran's Building.

Nathan Odom, Hanford - He appreciated the Council patience with his camera equipment. He extended an invitation to the Council to attend the Art Hop on March 10th.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Council Member Sorensen requested to remove Item B [Main Street Hanford] from the Consent Calendar.

Motion to approve.

Attachment: 3.3:20 minutes (Clerk: Approve Minutes 3/3/20)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

- A. Administration: Approve Out-of State Travel for City Manager Mario Cifuentez to attend the 2020 ICMA West Coast Regional Conference to be held in Vancouver, Washington scheduled for March 18-20, 2020.
- B. City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Ramiro Burgos.
- C. City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimants, Paul and Maria Jimenez.
- D. City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Steven Riggs.
- E. City Clerk: Approval of the minutes from the City Council Meeting held on February 18, 2020.
- F. Utilities & Engineering: That the City Council, by motion, authorize staff to advertise for bids for the FY 19/20 Fiberized Micro Surface Treatment Project, and Pre-Authorize the City Manager to award and execute the contract on behalf of the City to the lowest responsible bidder providing project bid is within current budget appropriation.
- G. Finance: Warrant Register.

ITEM REMOVED FROM CONSENT:

- A. Administration: Approval of a new 3-year Services Agreement with Main Street Hanford for an annual compensation amount of \$81,090.

[Item B]

Council Member Sorensen clarified the City does not pay Main Street Hanford, rather the language should be written to show the funds come from BID. The other council members agreed with this clarification.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sue Sorensen, Council Member
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

GENERAL BUSINESS:

- A. Administration: Request by the City Manager for Council to approve the Reassignment/Appointment of John Doyel to the position of Public Works Director.

Mr. Cifuentez informed the Council that John Doyel will be reassigned to the Public Works Director position.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sue Sorensen, Council Member
SECONDER:	Francisco Ramirez, Vice Mayor
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

- B. Fire: Development of the Fire Prevention Bureau, which includes Approving the creation and hiring of an Civilian Fire Marshal position; Approving an increase in the annual pay for Part-Time Fire Inspectors; and Approving adjustments to the Fire Department fee and services schedule to reflect current costs for providing those services and administering programs

Chief Pendergrass presented the Council with background information on creating a civilian Fire Marshal classification. Currently, the department has one part-time inspector who started last June. However, he is a PERS annuitant and he will max out at one year of service in July 2020. Chief Pendergrass responded to questions the Council had about the Fire Inspection Fee Schedule. Chief Pendergrass noted that the fee schedule was for review only and was not to be voted on that evening; it will to come back to the Council as a Study Session item at a future date.

The Fire Prevention Bureau proposed by Chief Pendergrass would include a Fire Marshal, a Fire Prevention Coordinator, and two part-time inspectors.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sue Sorensen, Council Member
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

COUNCIL REPORTS/COMMENTS:

- A. Council Comments

Council Member Sorensen - She attended Naomi Tagawa's 100th Birthday Celebration & Fundraiser.

Council Member Brieno - He stated the homeless situation from 11th Ave to 12th Ave is unsightly.

Council Member Devine - He said a half-cent sales tax for Kings County was discussed at the last KCAG meeting. He gave the rest of the Council an update on the BMX racetrack.

Vice Mayor Ramirez - He thanked the staff for their work. He proposed moving Council Comments to after Public Comment on the meeting agendas.

Mayor Draxler - He attended a Kings EDC meeting that was attended by an oil drilling company representative. The representative asked Kings County for a letter in support of drilling; Mayor Draxler asked the Council if they would be in support of a letter as well.

COUNCIL FUTURE AGENDA ITEMS:

Mayor Draxler reviewed upcoming events and meetings with the Council.

A. Council Future Agenda Items

ADJOURNMENT:

Mayor Draxler adjourned the meeting at 8:28 p.m.

Respectfully submitted,

Sarah Martinez
City Clerk

Attachment: 3.3.20 minutes (Clerk: Approve Minutes 3/3/20)



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020	AGENDA SECTION: C
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SUBJECT:

City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Southern California Edison.

RECOMMENDATION:

Deny the following claim for damages and direct the City Clerk to send notification of denial to the claimant.

BACKGROUND:

A claim for damages against the City was received by the following claimant: Southern California Edison.

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020

AGENDA SECTION: D

SUBJECT:

City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Franklin J. Hall.

RECOMMENDATION:

Deny the following claim for damages and direct the City Clerk to send notification of denial to the claimant.

BACKGROUND:

A claim for damages against the City was received by the following claimant: Franklin J. Hall.

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020	AGENDA SECTION: E
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SUBJECT:

City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Mercury A/S/O Joel Armijo.

RECOMMENDATION:

Deny the following claim for damages and direct the City Clerk to send notification of denial to the claimant.

BACKGROUND:

A claim for damages against the City was received by the following claimant: Mercury A/S/O Joel Armijo.

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020

AGENDA SECTION: F

SUBJECT:

City Clerk: Deny claim and direct the City Clerk to send notification of denial to claimant, Jacqueline Ellis.

RECOMMENDATION:

Deny the following claim for damages and direct the City Clerk to send notification of denial to the claimant.

BACKGROUND:

A claim for damages against the City was received by the following claimant: Jacqueline Ellis.

FISCAL IMPACT:

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020

AGENDA SECTION: G

SUBJECT:

Administration: Authorization for the City Manager to approve the deferral of certain Improvements required for private construction projects.

RECOMMENDATION:

It is recommended that the Council, by the following motion, authorize the City Manager to defer certain improvements required of private construction projects:

I move that the City Manager have the following authority while the state of local emergency exists pursuant to Resolution 20-05-R:

1. The City Manager will have the authority to defer improvements required of private construction projects as long as the deferred improvements are not required to protect the life and safety of building occupants or the public.
2. The City Manager will confer with the Public Works Director when considering requests for deferral.
3. The City Manager may, on a case-by-case basis, identify the period during which a required improvement may be deferred; provided however, the deferral period will not exceed ninety (90) calendar days from the date of the City Manager's determination.
4. The authority to defer improvements will include improvements required under an existing Subdivision Agreement or improvements required under a City-issued permit. The City Manager's authority will include the ability to amend existing Subdivision Agreements to defer the completion of improvements that are not required to protect the life and safety of building occupants or the public.

5. The authority granted to the City Manager to defer construction improvements will automatically end when the City Council declares that the local emergency identified in Resolution 20-05-R is over.

BACKGROUND:

City staff has been approached by a residential developer. The developer explained that its cash flow has been affected by the financial downturn caused by COVID-19, and the developer requested that the City defer the installation of landscaping that will be located outside of the subdivision's walls. The Subdivision Agreement for the project requires all improvements, including landscaping, to be completed prior to occupancy. The deferral of landscaping improvements would allow the developer to sell homes in the subdivision before the landscaping is installed. Housing construction is identified as "Essential Critical Infrastructure" in the State's March 22, 2020 list of essential business activities.

Staff recommends that the City Manager be granted the temporary authority described in this report because the deferral of improvements will allow for the sale of new homes and the opening of new essential businesses during challenging financial times created by COVID-19. Such business activity will inject additional funds into the local economy.

FISCAL IMPACT:**ATTACHMENTS:**



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020	AGENDA SECTION: H
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SUBJECT:

Administration: Consideration and Approval of the First Amendment to the Lease Agreement with City Farm Industries, Inc.

RECOMMENDATION:

It is recommended that the Council, by motion, approve the First Amendment to City Farm Industries, Inc. Ground Lease Agreement.

BACKGROUND:

The City Council approved City Farm Industries, Inc.'s (CFI) Lease for 960 acres of farmland owned by the City at its February 18, 2020 meeting.

Section 5.E. of the Lease required CFI to deposit \$9,000,000 into escrow by the close of business on March 31, 2020. However, CFI claims that, as a result of complications caused by the COVID-19 health crisis, work with its lender and the escrow company have been greatly impacted and it was not possible to deposit the required funds by the deadline.

As a result, CFI has requested that the Lease be amended to push the funding deadline back to May 29, 2020. By approving the attached First Amendment to Ground Lease Agreement, the Council will agree to CFI's request. With the exception of the funding deadline, all other terms and conditions of the Lease will remain unchanged.

ATTACHMENTS: First Amendment to Ground Lease Agreement

FISCAL IMPACT:

ATTACHMENTS:

2020.04.01 City of Hanford Amendment

FIRST AMENDMENT TO GROUND LEASE AGREEMENT

This Amendment modifies the Ground Lease Agreement (“Lease”) effective February 1, 2020, between City Farm Industries, Inc. and the City of Hanford for approximately 960 acres as identified in the Lease. Specifically, this Amendment extends the March 31, 2020 deadline specified in Section 5.E. The new language for 5.E is as follows:

5.E. An escrow account has been established with Orange Coast Title Company of Southern California (“Escrow Holder”). As a condition of this Lease becoming effective, Lessee shall: (i) deposit no less than Nine Million Dollars (\$9,000,000) with Escrow Holder; (ii) deposit a true and correct copy of this Lease with Escrow Holder; (iii) cause Escrow Holder to disburse the Prepaid Rent amount to Lessor; and (iv) cause Escrow Holder to disburse remaining escrowed funds in accordance with the terms of the Escrow Instructions executed by Lessee and Escrow Holder. This Lease shall become null and void if the forgoing contingencies are not satisfied or waived by the close of business on May 29, 2020. If the contingencies have not been satisfied or waived by such date, this Lease shall no longer be in effect and Lessor, Lessee, and Lender shall have no further obligations or rights hereunder. Lessee shall be solely responsible for payment of all escrow fees and costs.

This Amendment is effective upon executed by both Parties indicated below:

LESSOR:

**City of Hanford,
a municipal corporation**

By: _____
JOHN DRAXLER
Mayor

LESSEE:

**City Farm Industries, Inc.,
a Nevada Corporation**

By: _____
ROSS LYNDON-JAMES
CEO

Attachment: 2020.04.01 City of Hanford Amendment (Admin: Approval of City Farm Industries, Inc. Lease.)



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020

AGENDA SECTION: I

SUBJECT:

Administration: Approval of Memorandum of Understanding (MOU) with the General Employees Management Association (GEMA) with changes to wages, benefits, and other working conditions, effective July 1, 2019 to June 30, 2022.

RECOMMENDATION:

That the City Council, by motion, approve the attached Memorandum of Understanding (MOU) and authorize administration to amend all other documents as may be necessary to implement said negotiated changes.

BACKGROUND:

The City of Hanford and the General Employees Management Association (GEMA) have negotiated over the past year and within the scope of the Meyers-Milias Brown Act, City representatives have concluded labor negotiations with the General Employees Management Association (GEMA) that resulted in a fair and equitable compensation increase that was within the City's financial ability to provide. City representatives and GEMA have reached an agreement restating current benefits as well as agreeing on multiple amendments pertaining to wages, benefits and working conditions.

The following terms and conditions were ultimately agreed upon:

- **Term:** Three years (July 1, 2019 to June 30, 2022)
- **Wages:**
 - o **Year One:** Bring classifications to the mean of the updated Bryce Study with continued salary banding of specific positions. Eligible employees shall receive increases retroactively paid back to the first full pay-period in July 2019.
 - o **Year Two:** Effective the first full pay period in July 2020, all employees shall receive a two- percent (2%) increase to their base salary.
 - o **Year Three:** Effective the first full pay-period in July 2021, the salary schedule will be amended to bring represented classifications to the mean of the updated

Bryce Study with continued salary banding of specific positions using comparable agency salary information as of July 1, 2021.

- **Sick Leave:** Amend section to bring in compliance with updated law and negotiated terms.
- **Bereavement Leave:** Amend section to expand bereavement leave allowance from three days to five days.
- **Longevity Pay:** Amend longevity pay section to state upon ten consecutive years of active service eligible employees shall receive a five percent (5%) increase above their base pay and provide definition of active service.
- **Class A and B Licenses:** Revise section to include all employees who are required to maintain such license (previously stated Public Works employees).
- **Salary Survey:** Add language that the City and bargaining group will begin to work on a salary survey in conjunction with all other groups.
- **Continued Negotiations:** Continue to meet and confer regarding working out of classification and acting pay and come to an understanding via a side letter agreement.

FISCAL IMPACT:

Year 1: Approximate total General Fund impact \$46,018

Year 2: Approximate total General Fund impact \$30,275

Year 3: Approximate total General Fund impact – Unknown as we do not know what bringing classifications up to the mean of comparable agencies will equate to at this time.

ATTACHMENTS:

FINAL GEMA MOU 7-1-19 to 6-30-22

Memorandum of Understanding between City of Hanford and General Employees Management Association



Last Revised: 04/01/20

July 1, 2019 to June 30, 2022

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SECTION 1

1.01 Preamble

The following constitutes a Memorandum of Understanding (“MOU”) between the City of Hanford (“City”) and General Employees Management Association, (“GEMA”) as a result of meeting and conferring in good faith concerning wages, hours and other terms and conditions of employment.

1.02 Recognition

Under the terms of Chapter 12 of the Merit Systems Rules and Regulations, the City formally recognizes the GEMA as the recognized employee organization for the Hanford General Employees Management Association.

1.03 Purpose

It is the purpose of this MOU to promote and provide for harmonious relations, cooperation and understanding between the City and the employees covered herein and to provide an orderly and equitable means of resolving any misunderstanding or differences which may arise regarding wages, hours and other terms and conditions of employment.

1.04 City Rights

Notwithstanding any provision of this agreement, nothing contained herein shall restrict or obstruct the inherent or legal rights of the City as they relate to its general legislative process. These rights include, but are not limited to:

- A. Determining the goals, objectives and mission of the City’s departments, offices, committees or commissions;
- B. Establishing standards of selecting City personnel;
- C. Implementing and executing standards of continued employment with the City;
- D. Identifying the work to be performed and allocating such work to City personnel;
- E. Directing its personnel and administering discipline;

- F. Relieving its personnel from duty;
- G. Undertaking all necessary actions during emergencies;
- H. Discharging, suspending, demoting, reducing in pay, reprimanding, withholding salary increases and benefits, or otherwise disciplining employees subject to the requirements of this MOU and City rules and regulations;
- I. Laying-off employees;
- J. The City reserves the right to direct employees, including scheduling and assigning work, work hours and overtime.

1.05 Maintenance of Operations

For the term of this MOU neither the GEMA nor any person acting in its behalf, will cause, authorize, engage in, nor will any of the members of the GEMA take part in a strike against the City, a work stoppage, slow down, picketing or concerted failure to report for duty, or unauthorized absence or abstinence from the full and faithful performance of their duties of employment, including compliance with the request of other labor organizations or bargaining units to engage in such activities. This is not to mean that GEMA or GEMA members are waiving any rights as to protection of personal safety as they may pertain to refusal to cross the picket lines of another public employee organization on strike, or to informational picketing by employees on their own time.

SECTION 2

2.01 Wages and Direct Deposit

During the term of this MOU, employees shall receive the following:

The salary schedule shall be amended to bring represented classifications to the mean of the updated Bryce Study including continued salary banding of specific classifications retroactively paid back to the first pay-period in July 2019.

Effective the first full pay-period in July 2020, all represented classifications shall receive a 2% salary increase in their base pay.

Effective the first full pay-period in July 2021, the salary schedule will be amended for salary increases only to bring represented classifications to the mean of the updated Bryce Study including continued salary banding of specific classifications using comparable agency salary information as of July 1, 2021.

All employees will enroll in the City's direct deposit program.

2.02 Standard Work Period

The standard work day for employees shall be eight (8) hours and the standard work week shall be forty (40) hours to be worked within five (5) consecutive days.

2.03 Cafeteria Pay

The City will provide 3.0% of total annual Mid Management and Confidential Compensation for implementation of a Cafeteria Type plan in addition to all other salary and employee benefits granted in the budget. This Plan covers all branches of Mid Management and Confidential Personnel. Each January exempt employees shall make their compensation selections for that calendar year. Non-exempt Mid management and confidential employees shall receive an equivalent benefit equal to 3% of base annual salary. This amount may be reduced by paid overtime or compensatory time earned or taken throughout the calendar year. Final payments due will be made by pay period #26 of each calendar year. Under no circumstances shall accrued compensatory time be carried over to a new calendar year. (For further information, see City's Management Cafeteria Plan Statement.)

If a change in base compensation occurs during the calendar year, the employee's cafeteria benefit shall also be adjusted at that time. This policy shall apply both to an increase and a decrease in base compensation. Should such an adjustment occur, the employee shall have

the option at the time of the increase or decrease to revise their apportionment of the cafeteria plan selection(s).

2.04 Reserved

2.05 Holidays

- A. Regular Holidays for Pay Purposes - The following holidays are recognized as municipal holidays for pay purposes and all regular and probationary employees shall have these days off, except as otherwise provided:
- (1) New Year's Day, January 1
 - (2) Martin Luther King Day, the third Monday of January
 - (3) Washington's Birthday, the third Monday in February
 - (4) Memorial Day, the last Monday in May
 - (5) Independence Day, July 4
 - (6) Labor Day, the first Monday in September
 - (7) Veterans Day, November 11
 - (8) Thanksgiving Day, the fourth Thursday in November
 - (9) The day after Thanksgiving, the fourth Friday in November
 - (10) Christmas Day, December 25
 - (11) Eight (8) hours on either the City work day preceding the Christmas or New Year's holidays.
 - (12) Every day appointed by the President of the United States or Governor of California for public feast, Thanksgiving, or holiday and as approved by the City Council.
- B. Employees shall be credited with not more than one floating holiday (8 hour block) to be taken no later than December 15th of each calendar year, at the employee's discretion, subject to staffing needs and with the approval of the department head. The floating holiday shall be capped at eight hours regardless of the year used.
- C. When a paid holiday falls on a Saturday, the previous Friday shall be deemed to be the holiday in lieu of the day named. When a holiday falls on Sunday, the following Monday shall be deemed to be the holiday in lieu of the day named.
- D. In the event a paid holiday falls within an employee's vacation period, which would have excused the employee from work and for which no other compensation is made, said holiday shall not be charged as a vacation day.

- E. Any employee, other than Police personnel, scheduled to work on a holiday who reports off sick will be charged sick leave at the appropriate rate, and the holiday time will be accrued.
- F. All Supervisors shall be compensated an additional half time differential on holidays worked.
- G. Compensation at Termination. Regular employees leaving the municipal service shall be paid for accrued days in lieu of holidays to the date of termination. Payments for accrued days in lieu of holidays shall be at the employee's current rate of pay.

2.06 Vacation

A. Eligibility

Employees shall complete six (6) months continuous service before using accrued vacation leave. Employees shall not work for the City during their vacation.

Employees whose scheduled vacations are interrupted or postponed due to industrial injury shall be rescheduled after such injured employee has returned to duty. No vacation previously scheduled shall be lost due to an employee exceeding the vacation accrual during an industrial injury leave.

B. Accrual

Vacation will be accrued and credited on a bi-weekly basis at the following rates for continuous service performed in pay status:

- (1) From zero (0) through five (5) years:
3.39 hours per bi-weekly pay period, 88 hours annually
- (2) From six (6) through ten (10) years:
4.62 hours per bi-weekly pay period, 120 hours annually
- (3) From eleven (11) through fifteen (15) years:
5.24 hours per bi-weekly pay period, 136 hours annually
- (4) Sixteen (16) or more years:
6.16 hours per bi-weekly pay period, 160 hours annually

C. Limits of Accrual

Such accrual and credit for all employees may not exceed twice the employee's annual rate of accrual.

D. Buyback

Employees shall be able to cash out accrued vacation at an equal amount of vacation time used in the calendar year, but no more than ten (10) days each year.

E. Compensation at Termination

Employees leaving the municipal service with accrued vacation leave shall be paid the amounts of accrued vacation to the date of termination at the employee's then hourly rate. Employees who terminate employment with the City and who have less than six (6) months of continuous service shall not be compensated for accrued vacation.

2.07 Sick Leave

I. Definition/Approved Sick Leave Usage:

- A. Sick leave is an absence from duty which may be granted by the employer to the employee because of an illness, injury, exposure to a contagious disease, preventative care, illness or injury of a member of the employee's immediate family requiring the employee's attendance.
- B. To attend a medical, dental, or optical appointment if such appointment cannot be scheduled outside of the employee's normal work day.
- C. To obtain relief or services related to being a victim of domestic violence, sexual assault, or stalking including the following with appropriate documentation of the need for such services:
 - a. A temporary restraining order or restraining order;
 - b. Other injunctive relief to help ensure the health, safety or welfare of the employee or their children;
 - c. To seek medical attention for injuries caused by domestic violence, sexual assault or stalking;
 - d. To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault or stalking;
 - e. To obtain psychological counseling related to an experience of domestic violence, sexual assault or stalking;

- f. To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.
- D. An employee's immediate family shall consist of the employee's: Spouse or registered domestic partner, parent (including step parents), child (including step children), brother, sister, father in-law, mother in-law, brother in-law, sister in-law, aunts, uncles, employee's and spouse's grandparents, grandchildren or any person living in the same household as the employee.
- E. An employee may be granted sick leave only in case of actual illness/situation as defined above. In the event that an employee or a member of the employee's immediate family recovers from any such illness after being granted sick leave, and during the regularly scheduled hours of work, then such employee shall notify the appropriate immediate supervisor and be available to return to duty.
- F. An absence or absences totaling not more than 48 hours of accrued and available sick leave per calendar year shall be granted to attend to an illness of an immediate family member as outlined above or as otherwise defined by each employee's collective bargaining agreement.
- G. Sick leave balances shall be reduced by the actual time not worked to the nearest one-tenth (1/10) of an hour.
- H. In order to receive compensation while absent on sick leave, an employee shall provide reasonable advance notice to their supervisor of their need to use sick leave if the need is foreseeable (i.e. doctor's appointment scheduled in advance). If the need for sick leave is unforeseeable, including an illness sustained while at work, the employee shall provide notice of the need for the leave to their supervisor as soon as possible, preferably within 1 hour before the time established as the beginning of the employee's work day. In the event that an employee is incapacitated because of illness or injury to the point the employee is unable to contact his/her supervisor, the employee's designated representative (i.e. family member) shall notify the supervisor at the earliest possible moment. Failure to do so without good reason shall result in that day of absence being treated as leave of absence without pay or cause the employee to use other available and accrued leave.
- I. If the employee is absent on sick leave for more than 1 day, the employee shall keep the immediate supervisor informed as to the date the employee expects to return to work.

- J. Upon the oral or written request of an employee, the City shall provide paid sick days for the purposes described in previous sections. The City may request a note from a physician after an employee has been absent longer than three consecutive days or if evidence suggests that an employee is abusing the City's sick leave policy.

To accurately track sick leave for those who meet the requirements under Federal and State laws (Family Medical Leave Act and California Family Rights Act), the City may require a physician's certification for an employee's own serious health condition or to care for an eligible family member (parent, child, spouse, domestic partner or covered service member).

- K. Employees who are on vacation at the time of death of an immediate family member as defined above shall be entitled to substitute bereavement leave for vacation time, consistent with the existing bereavement leave policy. The total period of absence from City employment (vacation and bereavement leave) shall not be extended beyond that time initially approved for vacation, without specific Department Head approval. Unused vacation shall be retained by the affected employee in accordance with the existing vacation policy.
- L. Supervisors shall have the discretion to place employees on sick leave when, in the judgment of the supervisor, the presence of the employee at work would endanger the health and welfare of other employees or where the illness or injury of the employee interferes with the performance of such employee's duties.
- M. The City shall not deny an employee the right to use sick leave, discharge, threaten to discharge, demote, suspend, or in any manner discriminate against an employee for using, or attempting to exercise the right to use sick leave to attend to an illness or the preventative care of a family member, or for any other reason specified in sections above.

II. Sick Leave May Not Be Used For:

- A. An employee serving their initial 90 calendar days of service to the City (unless the employee was rehired within one year of separation, or sustained a work-related injury during their initial 90 days of employment).
- B. Sick leave will not be granted to any employee absent from duty during an authorized leave of absence without pay, or any other absence from duty not authorized by the City.

- C. Sick leave shall not be used in lieu of or in addition to vacation, unless leave is requested for an immediate death in the family or as otherwise defined in this policy.
- D. Absences for illness/medical treatments may not be charged to sick leave yet to be accumulated.

III. Accrual, Accumulation and Separation

- A. Regular and probationary employees shall be eligible to accrue sick leave at the rate of 3.69 hours for each bi-weekly pay period.
- B. There is no limit on the amount of sick leave which can be accumulated and carried over from year to year.
- C. Sick leave will be accrued by any employee during the first 90 calendar days of employment. However, only upon the successful completion of 90 days of employment, will the employee be entitled to utilize their accrued sick leave (does not apply to employees rehired within one year of separation).
- D. Employees granted a leave of absence with pay (including military leave or other approved leave with pay) shall accrue sick leave as indicated above.
- E. Sick leave will not be accrued by an employee absent from duty after separation from service or during an authorized leave of absence without pay.
- F. Upon retirement under the Public Employees Retirement System, qualifying employees may apply unused sick leave as provided under Section 20862.8 and 20965 of the Government Code.

IV. Reimbursement/Reinstatement of Unused Sick Leave

Employees leaving the municipal service shall forfeit all accumulated sick leave unless:

- a. Upon retirement under the Public Employees Retirement System, qualifying individual applies unused sick leave as provided under Section 20862.8 and 20965 of the Government Code.
- b. The individual is re-hired by the City of Hanford within one year from the date of separation. Previously accrued and unused paid sick days shall be reinstated and the employee shall be entitled to use those previously accrued and unused paid sick days immediately and will accrue additional paid sick hours in accordance to the section above.

- c. The employee resumes employment with the City upon release from active military duty, temporary military leave or other approved leave of absence.

V. Abuse of Sick Leave

Abuse of an employee's sick leave is defined as a claim of entitlement to sick leave when the employee does not meet the requirements as defined in Section I. If an employee is found to be abusing or misusing their sick leave time, they will be subject to disciplinary action.

2.08 Reserved

2.09 Bereavement Leave

Each regular employee shall be granted bereavement leave with full pay not to exceed five (5) days in the event of death in the employee's immediate family as defined in Section 2.07. For employees on a modified or alternative work schedule, the equivalent of one week off shall be granted dependent upon the scheduled workweek. Bereavement leave does not count against an employee's sick leave balance.

2.10 Reserved

2.11 Tuition Reimbursement

Pursuant to administrative regulation 1.13, regular employees are eligible to receive tuition reimbursement up to \$1000 per fiscal year for educational purposes, which shall include advancement to any other position within the City. The administrative regulation as contained herein cannot be otherwise changed except through the meet and confer process.

2.12 Certificate Pay

The City will implement a five percent (5%) certification pay for state issued licenses or certificates related to the position provided it benefits the job and the City. It is expressly understood that positions and assignments eligible for pay will be determined solely at the discretion of the City Manager. If any of the certificates, licenses and/or registrations are identified by the City to be minimum qualifications on the adopted job classifications, premium pay for that particular certificate, license and/or registration shall not be paid.

The City will pay for certification, license, or registration renewals currently required by the City as minimum qualifications on the City's adopted job classifications or on certifications, licenses and/or registrations approved for Certificate Pay as identified above.

2.13 Mileage Reimbursement

Employees required to use their private automobile for authorized City business shall receive mileage reimbursement at the current IRS approved rate.

2.14 Uniforms

The following classifications may be required to wear the "appropriate uniform" as defined by the Department Head, and are responsible for reporting to work in a clean and neat fashion.

The City shall supply eleven (11) sets of uniforms, and one (1) jacket to each employee in the classification listed below:

1. Streets Supervisor
2. Parks Supervisor
3. Wastewater Treatment Supervisor
4. Utilities Supervisor
5. Refuse Supervisor

The City shall initially supply two (2) hats to those employees in the classifications listed above that want to wear a hat. If a hat is worn on duty, it must be a City hat or a department approved hat. Worn or soiled hats will be replaced on a hat for hat basis as determined by the department head.

The City will purchase a pair of safety shoes on an annual basis for the employees in the classifications listed above. The City will select a set of approved boots that the employee may choose from.

2.15 Health Insurance

The City shall pay sixty percent (60%) of the total premium cost of all regular and probationary GEMA members, and their dependents, who elect to take the program selected by the City for group health, accident, dental care, and life insurance benefits available to them through the current group plan.

2.16 Reserved

2.17 Retirement

The City shall provide the three percent (3%) @ 60 retirement plan to miscellaneous employees provided under the California Public Employees (CalPERS) retirement system for those present members of GEMA

Pursuant to state law, miscellaneous employees hired after January 1, 2013, shall have a formula of two percent (2%) @ 62.

The employee shall pay the required employee contribution as determined by CalPERS.

2.18 Reserved

2.19 Dues Deduction

It is mutually agreed that the City will, during the term of this MOU, deduct without charge, dues from the pay of those employees who individually provide written authorization for such dues in an amount certified to be current and correct by the President of GEMA. There shall be no more than one deduction per pay period and the total of such deductions shall be remitted by the City to GEMA. "Dues" in this context means any deduction voluntarily authorized by a GEMA member employed by the City.

2.20 Bilingual Pay

The City agrees to compensate eligible GEMA members for utilization of their bilingual skills as determined by the City pursuant to administrative regulation 1.12. Eligible employees shall receive a five percent (5%) stipend for the use of their bilingual skills.

2.21 – 2.32 Reserved

2.33 Working out of Classification

All out of class assignments shall be under the direct supervision of an employee qualified to perform the duties of the higher-level position. Employees assigned to work out of classification shall receive the salary of the first step of the five (5) step range for the higher classification or a five percent (5%) increase, whichever is higher, beginning the first day of

such assignment except that the working out of classification pay cannot exceed the maximum of the top step of the salary range.

GEMA and the City agree to continue to meet and confer regarding the subjects of working out of classification and acting pay and come to an understanding via a side letter agreement.

2.34 Safety Glasses

All non-clerical GEMA members may be provided one pair of prescription safety glasses through American Optical every two (2) years, at a cost not to exceed \$60. The City will replace a lens only if broken in the line of duty or upon a doctor's recommendation that the current lens presents a safety hazard. Cost of replacement shall not exceed \$60 during the two-year period. The employees are responsible for all professional service costs.

2.35 Probationary Period

A. Original Appointments

Any person appointed to an authorized position in the Employee Compensation Plan shall complete a probationary period fixed by the Personnel Officer at the time of appointment of at least twelve (12) continuous months, but not more than eighteen (18) continuous months of service. Any original probationary period may be extended one or more times with the approval of the City Manager, for a total probationary period extension not to exceed an additional six (6) months, where the Personnel Officer finds that extraordinary conditions justify such extension.

B. Promotions

The probationary period for all promoted employees shall be fixed by the Personnel Officer at the time of appointment and shall be at least six (6) continuous months, but not more than twelve (12) continuous months, of service in the employee's new position. Any original probationary period for promoted employees may be extended one or more times with the approval of the City Manager, for a probationary period not to exceed an additional six (6) months, where the Personnel Officer finds that extraordinary conditions justify such extension.

C. Calculation

A probationary period shall date from the time of appointment to an authorized position in the Employee Compensation Plan. Unpaid leaves of

absence for any reason during the probationary period shall not be counted toward completion of the probationary period.

D. Release and Discipline of Probationer

During the original probationary period, an employee may be released from their position or disciplined by the City Manager or Department Head at any time and without cause, without any right of appeal or the right to submit a grievance. During the promotional probationary period, an employee may be released from their position by the City Manager or Department Head but maintain their seniority and bumping rights as defined in Section 5 of the Policy.

2.36 State Disability Insurance

State disability insurance is provided, to all employees within this unit at the employee's cost. State disability insurance payments may be available to employees who cannot work due to sickness or injury not job related. State disability payments shall be integrated with sick leave balances. To the extent that accumulated sick leave or vacation leave is available, the employee will continue to receive a regular payroll check. State disability insurance payments received by the employee from the State shall be turned in to the City upon receipt by the employee. When such checks are received by the City, that portion of the sick leave or vacation leave used, equivalent to the dollars received from the State, shall be reimbursed to the employee's balances. At such time that the employee no longer has balances to reimburse, the employee is no longer required to submit the State disability payment to the City.

2.37 Class A and B Licenses

For all employees required to maintain Class A and B licenses, the City shall pay the difference between Class C and B and Class C and A driver's license renewals as required by the California Department of Motor Vehicles. In addition, the City will continue to pay for DMV physicals for those employees required to have a Class A or Class B driver's license.

2.38 Jury Duty

Employees required to report to jury duty shall be granted a leave of absence with pay from their assigned duties until released by the court, provided the employee remits to the City all fees received for such duties other than mileage or subsistence allowance within thirty (30) days from the termination of his/her jury duty service.

2.39 Military Leave

The City provides military leave consistent with state and/or federal law.

2.40 Leave to Vote

Employees shall be granted time off with pay to vote in any general, direct primary, or presidential primary election consistent with state law. Employees desiring such time off are required to give the appropriate notice required by state law.

2.41 Life Insurance

The City provides a paid up \$50,000 term life policy for each member of the Bargaining Unit.

2.42 Reserved

2.43 Flexible Spending and Voluntary Benefit Plan

The City agrees to provide a Section 125 plan at no cost to the City.

2.44 GEMA/Management Meetings

Once each quarter, GEMA may request a meeting with the applicable Department Head and together or separately with the City Manager on topics other than discipline or grievances. GEMA shall prepare and distribute an agenda to all parties at least one week prior to the proposed meeting.

2.45 Reserved

2.46 Pregnancy Disability Leave

The City provides pregnancy disability leave consistent with state and federal law.

2.47 Family and Medical Leave

The City provides family and medical leaves of absence consistent with state and/or federal law.

2.48 – 2.65 Reserved

2.66 Per Diem

The City shall reimburse GEMA members according to the provisions outlined in the Administrative Regulation 1.05 entitled travel and Meeting Expense Reimbursement Policy.

2.67 – 2.78 Reserved

2.79 Longevity Pay

Upon completion of ten (10) consecutive years of active service with the City of Hanford, employees shall receive an additional five percent (5%) above their base wage in recognition of longevity pay.

Active service shall be defined as an employee who is in a continued pay status and an employee who is on approved leave (including paid or unpaid military leave). Time off for discipline leave shall not be time counted towards longevity, but such leave shall not constitute as a break in active service as it relates to longevity.

2.80 Deferred Compensation

Employees covered in this agreement are eligible to receive matched employer contributions for deferred compensation up to \$75.00 per pay period.

SECTION 3

3.01 Disciplinary Action

This section shall not apply to Reductions in Force, or reductions in pay which are part of a general plan to reduce or adjust salaries and wages.

A. Range of Disciplinary Action

The City shall strive to maintain a system of progressive discipline. However, the final Disciplinary Action imposed will be determined by the seriousness of the offense and any other factors deemed relevant by the Personnel Officer or Department Head. Nothing stated herein requires the City to impose discipline based on prior discipline or lack thereof.

B. Causes for Disciplinary Action

Causes for disciplinary action against any employee may include, but shall not be limited to, the following:

- (1) Fraud in securing appointment;
- (2) Neglect of duty, including failure to meet the standards of performance of the employee's position;
- (3) Insubordination, willful disobedience;
- (4) Dishonesty, including falsification of City documents or records, or fraud in securing one's employment;
- (5) Drunkenness or intoxication on duty;
- (6) Possession, distribution, sale or use, or being under the influence of, illegal drugs while on City property or City business;
- (7) Absence without leave;
- (8) Conviction of a felony or any crime involving moral turpitude;
- (9) Discourteous treatment of the public or other employees, including physical and verbal harm;
- (10) Willful violation of safety, endangering property and/or persons;
- (11) Misuse, unauthorized use, misappropriation, theft, or sabotage of City property;

- (12) Inefficiency or incompetency;
- (13) Violation of any of provisions of these Rules, official City policies, and/or departmental rules and regulations;
- (14) Refusal to take or subscribe to any oath of affirmation which is required by law in connection with City employment;
- (15) Any other acts or omissions either during or outside of duty hours which are incompatible with or unfavorable to the public service.

C. Notice of Proposed Disciplinary Action – Regular Employees

Written notice of the proposed discipline to be imposed shall be served on a regular employee personally or sent to his/her address of record by Certified Mail not less than ten (10) calendar days prior to the date of the proposed action. If served by Certified Mail, such notice shall be effective and constitute receipt by the employee upon deposit in the United States Post Office. Courtesy copies shall be provided to the union.

D. Such formal notice shall include the following statements:

- (1) The nature of the disciplinary action;
- (2) The effective date of the penalty;
- (3) The causes therefore;
- (4) A plain and concise description of the act or omissions upon which the causes are based;
- (5) A statement informing the employee of his/her right to appeal the decision as provided in these Rules;
- (6) A copy of the materials upon which the disciplinary action is based; and
- (7) Whether the employee will be placed on Administrative Leave, and for what length of time.

E. Right to Respond – Regular Employees (*Skelly* Meeting)

Any regular employee shall have the right to respond, with union representation, either orally or in writing, to the authority imposing disciplinary action and have the response considered prior to the discipline being imposed. Unless otherwise specified in writing by the authority proposing discipline, such a response must be made within ten (10) calendar

days after receipt of the written notice of the proposed disciplinary action. Failure to respond within such period constitutes a waiver of the right to respond. However, failure to respond shall not affect the employee's right to appeal the disciplinary action as provided in this Rule. After reviewing the employee's response, if any, the authority imposing discipline shall formally notify the employee in writing of his/her decision to dismiss, modify or impose the proposed discipline.

F. Right of Appeal – Regular Employees

Any regular employee shall have the right of appeal from any disciplinary action under this Rule. Such appeal must be filed in writing with the City Manager within five (5) working days of the date of service of the notice of such disciplinary action. Failure to file an appeal within such period constitutes a waiver of the right of appeal.

The City Manager or his/her designee shall conduct a hearing as provided in this Rule, unless otherwise provided in an applicable memorandum of understanding or required by law. Except in the case of danger to the public well-being, the employee's safety or other employees' safety, no discipline shall be imposed prior to the completion of the appeals process.

G. Appeal Hearing and Procedures – Regular Employees

(1) Hearing Officer Selection

The employee (or his/her representative) and the City, within five (5) calendar days of the filing of the appeal, shall jointly pick a hearing officer to hear the appeal. If the parties are unable to agree on a hearing officer within this time frame, the employee (or his/her representative) and the City shall jointly request a list of names of five (5) neutrals from the California State Mediation and Conciliation Service. Within five (5) calendar days after receiving the list of neutrals, the employee (or his/her representative) and the City shall select a hearing officer from that list by alternately striking names from the list. The first option to strike shall be determined by lot.

(2) Cost of Hearing

The cost of the services of the Hearing Officer shall be split by the parties unless otherwise required by law.

(3) Scheduling the Hearing

The hearing shall, when practicable, be held within twenty (20) calendar days of the selection of the hearing officer.

(4) Continuance of Hearing

The hearing officer may continue the hearing either for convenience of the City or upon written application of the appellant, for a reasonable period from the receipt of request for extension. Written notice of the time and place of the hearing, and any continuance thereof, shall be provided to the appellant.

(5) Conduct of Hearing

Such hearing shall be conducted in accordance with the provisions of Section 11513 et seq. of the Government Code, except that the appellant and other persons may be examined as provided in Section 19580 of the Government Code, and the parties must submit all proper and competent evidence against, or in support of, the causes. The hearing officer shall determine the need for counsel and the procedures under which the hearing will be conducted. Such procedures shall comply with the state law and the provisions of this Rule. The hearing shall be closed except to necessary parties unless the appellant or employee organization requests, in writing, that the hearing be open to the general public. All witnesses, except the appellant and a City representative, shall be excluded from the open hearing process.

(6) Advisory Opinion

The opinion of the hearing officer shall be rendered within fifteen (15) calendar days of the hearing, or within a reasonable time thereafter, and shall be advisory only to the City Manager. In the event that the discipline was imposed by the City Manager, the hearing officer's opinion shall instead be advisory to the City Council, which shall make the final decision

Nothing in these Rules shall be construed as to bind the City, City Manager or City Council, or a Court of law to any opinion of the neutral hearing officer. If subsequent court proceedings are initiated, the decision of the City Manager or City Council shall be entitled to a presumption of correctness pursuant to *Fukuda v. City of Angels* (1999) 20 Cal.4th 805.

H. Decision – Regular Employees

(1) City Manager

The City Manager shall render a written decision within five (5) work days after receiving the advisory opinion of the hearing officer. The City Manager's decision shall be final and conclusive and shall be the

findings of the City. A copy of such decision shall be forwarded to the appellant.

(2) City Council

In the event the discipline was imposed by the City Manager, the City Council shall consider the advisory opinion of the hearing officer and shall render a final and conclusive findings of the City within fifteen (15) calendar days of the receipt of the hearing officer's advisory opinion.

(3) Failure of Employee to Appear at the Hearing

Failure of the employee to appear at the hearing shall be deemed a withdrawal of his/her appeal and the action of the City Manager or Department Head shall be final.

(4) Representation

The employee must appear in person at the hearing and may be represented by counsel or another representative.

(5) Notice to Witnesses

The City Manager shall cause issuance of subpoenas for the appearances of witnesses for the employee upon his/her written request and at the employee's cost consistent with the requirements of Government Code sections 11450.05 et seq. The City Manager may require such cost to be prepaid and the same shall be limited to the fee and mileage of witnesses as set forth in Government Code section 11450.40. City employees will be allowed to attend as a witness without a loss in compensation.

I. Categories of Discipline

(1) Major Discipline:

(a) Reduction in Salary

The employee is placed at a lower salary step within the current salary range as a result of disciplinary action.

(b) Demotion

The employee is moved from one class to another class having a lower maximum rate of pay as a result of disciplinary action.

(c) Administrative Leave (with pay)

Employees placed on Administrative Leave from municipal service shall forfeit all rights, privileges while on such suspension with the exception of salary, and Group Health and Life Insurance benefits.

(d) Suspension

Employees suspended from municipal service shall forfeit all rights, privileges and salary while on such suspension with the exception of Group Health and Life Insurance benefits.

(2) Minor Discipline:

(a) Verbal Reprimand

Employees receiving an oral reprimand may have it noted in their departmental record by the Department Head. Oral reprimands are not subject to appeal.

(b) Written Reprimand

Employees receiving a written reprimand shall have a copy of the reprimand filed in their permanent personnel record for future reference. An employee's permanent personnel record is his/her personnel jacket maintained in the Personnel Office, except that records for non-sworn Police Department Employees may be maintained in the departmental personnel file. Employees who receive written reprimands may attach written responses or rebuttals to the reprimand which shall also become part of the employee's official personnel file. Written reprimands are not subject to appeal.

J. Releasing Information

The City will comply with state laws regarding public disclosure of disciplinary personnel actions.

SECTION 4

4.01 Grievance Procedures

A. Purpose

This grievance procedure is intended to promote improved employer-employee relations by affording employees, individually or through recognized employee organizations, a systematic means of obtaining further consideration of workplace issues within the scope of this grievance provision after every other reasonable effort has failed to resolve them. Grievances shall be heard and resolved as quickly, informally, and as near to the point of origin as possible.

B. Definition of Grievance and Matters Subject to Procedure

A “grievance” is an alleged violation or improper application of these Rules, or other official City policies or departmental rules and/or a current memorandum of understanding, affecting the status or working conditions of City employees, filed by one or more employees, or GEMA.

Any City employee, or GEMA, shall have the right to present a grievance under this Rule concerning matters for which an appeal or grievance procedure is not otherwise provided, or an appeal or grievance is not otherwise prohibited, under other official City policy or procedure.

C. Informal Grievance Procedure

An employee must first attempt to resolve a grievance or complaint through discussion with his/her immediate supervisor within fifteen (15) calendar days from the date when the grievant knew, or reasonably should have known, of the occurrence of the event giving rise to the grievance. If, after such discussion, the employee does not believe the problem has been satisfactorily resolved, he/she shall have the right to discuss it with his/her supervisor’s immediate superior, if any. Every effort should be made to find an acceptable solution by informal means at the most immediate level of supervision.

If the employee is not in agreement with the decision reached through such discussion, he/she shall then have the right to file a formal grievance in writing within ten (10) calendar days after receiving the informal decision of his/her superior or superiors. An informal grievance shall not be taken above the Department Head level.

D. Formal Grievance Procedure

The formal grievance procedure after exhaustion of the informal grievance procedure shall proceed as follows:

(1) Department Review

The grievance shall be presented in writing to the employee's Department Head who shall discuss the grievance with the employee, his/her representative, if any, and with other appropriate persons. The Department Head shall render his/her decision and comments in writing and return them to the employee within fifteen (15) calendar days after receiving the grievance. If the employee does not agree with the decision reached, or if no answer has been received within fifteen (15) calendar days, he/she may present the grievance in writing to the City Manager. Failure of the employee to take further action within ten (10) calendar days after receipt of the decision, or within a total of twenty-five (25) calendar days if no decision is rendered, will constitute withdrawal of the grievance.

(2) City Manager Review

Upon receiving the grievance, the City Manager or his/her designated representative shall discuss the grievance with the employee, his/her representative, if any, and with all other appropriate persons. The City Manager may designate a fact-finding committee or an officer not in the normal line of supervision, to advise him/her concerning the grievance. The City Manager shall render a decision in writing to the employee within twenty (20) calendar days after receiving this grievance. The decision of the City Manager shall be final.

(3) Conduct of Grievance Procedure

The time limits specified above may be extended to a definite date by mutual agreement of the employee and the reviewer concerned in writing.

The employee may request the assistance of another person in preparing and presenting his/her grievance at any level of review.

Employees shall be free from reprisal for using the grievance procedure.

SECTION 5

5.01 Release and Discipline of Probationer

If an employee with permanent status is promoted and during the promotional probationary period, it is determined that the employee is to be released from that position, the employee shall be entitled to return to his/her former position utilizing the seniority system described in the Policy of Administration for Management and Confidential Employees.

SECTION 6

6.01 Conclusiveness

The provisions expressly stated in this MOU may be altered, changed, added to, deleted from or modified only through the voluntary mutual consent of GEMA and the City in a written and signed amendment to this agreement.

The City and GEMA agree that during the negotiations which resulted in this MOU each had an unlimited right and opportunity to make demands and proposals with respect to any subject or matter within the scope of representation. Therefore, during the term of this agreement, neither the City nor GEMA shall be obligated to meet and confer on any matter:

- A. Whether or not specifically referred to in this MOU;
- B. Whether or not the matter was within the knowledge or contemplation of either party at the time of negotiations;
- C. Whether or not the matters were proposed and later withdrawn during negotiations.
- D. Except that: In order to meet an emergent situation the City may change a written policy affecting wages, hours and other terms and conditions of employment which is not specifically set forth in this MOU. The City shall notify GEMA of its intention to so do. If GEMA does not respond within ten (10) calendar days from the date of mailing of such notification the City shall assume that GEMA does not wish to meet and confer on the change in policy. In an emergency, the City retains the right to take such action immediately. The GEMA will be offered the opportunity to meet and confer as soon as practicable.

6.02 Accumulation/Vesting

The City and GEMA agree that nothing contained in this MOU shall be interpreted as to imply or permit the accumulation or vesting of any written or unwritten employee right or privilege beyond the termination date of this MOU.

6.03 Savings Clause

If any provision of this MOU or any addendum thereto should be held to be invalid by operation of law or by a tribunal of competent jurisdiction or if compliance or enforcement of any provision should be restrained by such tribunal or the enactment of superseding rule, regulation, law or order by any governmental authority other than the City, such provision

shall be immediately suspended and be of no force and effect, and the parties shall immediately begin the meet and confer process for the purpose of arriving at a mutually satisfactory replacement for such provision. Invalidation of a part or portion of this MOU shall not invalidate any remaining portions unless those remaining portions were contingent upon the operations of the invalidated provision.

6.04 Nondiscrimination

Both the City and GEMA agree that they shall not unlawfully discriminate against any employee on the basis of age, race, sex, disability/handicap, creed, color, national origin or ancestry, pregnancy, marital status, medical condition or sexual orientation. Neither the City nor GEMA shall interfere with intimidate, restrain, coerce, or discriminate against any employee because of the exercise of rights to engage or not engage in lawful GEMA activity.

6.05 Term and Salary Survey

This MOU shall be effective for the period of July 1, 2019, through and inclusive of June 30, 2022. The provisions of this MOU shall not take effect until ratified by both the Hanford City Council and the general membership of GEMA.

The City and GEMA shall begin to work on a salary survey and agree on the following parameters:

1. The number of agencies and will take all proposed agencies for comparison in consideration;
2. Which agencies of comparison;
3. The measure of Central Tendency;
4. The benchmarking, internal relationships, etc.
5. Which items of comparison for total compensation with be used.

This survey shall be in conjunction with all other bargaining units.

Agreed upon April 1, 2020

For the City:

_____/s/
Mario Zamora
City Attorney

_____/s/
Paula Lofgren
Finance Director

_____/s/
Sarah Cardoza
HR Manager

For GEMA:

_____/s/
Mike Cosenza
President

_____/s/
Alvin Dias
Vice President

_____/s/
Eric Forcey
Secretary/Treasurer

Attachment: FINAL GEMA MOU 7-1-19 to 6-30-22 (Admin: GEMA MOU)



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020

AGENDA SECTION: J

SUBJECT:

Administration: Approval of an agreement with the Executive Management Employees Association (EMEA) with changes to wages, benefits and other working conditions, effective from July 1, 2020 to June 30, 2022.

RECOMMENDATION:

That the City Council, by motion, approve the attached agreement and authorize administration to amend all other documents as may be necessary to implement said negotiated changes.

BACKGROUND:

The City of Hanford and the Executive Management Employees Association (EMEA) have negotiated over the past two months and within the scope of the Meyers-Milias Brown Act, City representatives have concluded labor negotiations with the Executive Management Employees Association (EMEA) that resulted in a fair and equitable compensation increase that was within the City's financial ability to provide. City representatives and EMEA have reached an agreement restating current benefits as well as agreeing on multiple amendments pertaining to wages, benefits and working conditions.

The following terms and conditions were ultimately agreed upon:

- **Term:** Two years (July 1, 2020 to June 30, 2022)
- **Wages:**
 - o **Year One:** Effective the first pay-period in July 2020, bring classifications to the mean of the updated Bryce Study plus two-percent (2%). Those members who are less than two percent (2%) above the mean shall receive an increase equivalent to maintain mean plus two percent (2%). Those classifications who are above the mean by more than two-percent (2%) shall not receive an increase and will maintain their current salary.
 - o **Year Two:** Effective the first full pay-period in July 2021, the salary schedule will be amended for salary increases only to bring represented classifications to

the mean of the updated Bryce Study using comparable agency salary information as of July 1, 2021.

- **Longevity Pay:** Allow longevity pay of five percent (5%) upon completion of ten years of active consecutive service with the City of Hanford or employment in an executive level position at another public entity. Years of service and positions held at another agency to be verified by City administration and approved by the City Manager.
- **Sick Leave:** Amend section to bring in compliance with updated law and negotiated terms.
- **Bereavement Leave:** Amend section to expand bereavement leave allowance from three days to five days.
- **Salary Survey:** Add language that the City and bargaining group will begin to work on a salary survey in conjunction with all other groups.
- **Continued Negotiations:** Continue to meet and confer regarding working out of classification, acting pay and come to an understanding via a side letter agreement.
- **Compensation and Benefits Summary:** The City will create a comprehensive compensation and benefit summary outlining the previous agreements and basic benefits afforded to employees represented by EMEA.

FISCAL IMPACT:

Year 1: Approximate total General Fund impact \$25,932

Year 2: Approximate total General Fund impact – Unknown as we do not know what bringing classifications up to the mean of comparable agencies will equate to at this time.

ATTACHMENTS:

FINAL EMEA Agreement 07-01-20 to 06-30-22

**Agreement between
the City of Hanford
and
the Executive Management Employees Association**

Within the scope of the Meyers-Milias Brown Act, City representatives have concluded labor negotiations with the Executive Management Employees Association (EMEA). City representatives and EMEA have reached an agreement on restating current benefits as well as amendments pertaining to wages, benefits and working conditions.

1. Term:

July 1, 2020 through June 30, 2022

2. Wages:

Year 1 (July 2020):

Effective the first full pay-period in July 2020, the salary schedule shall be amended to bring represented classifications to the mean of the updated Bryce Study.

Effective the first full pay-period in July 2020, employees shall receive up to a two-percent (2%) salary increase. Those members who are less than two percent (2%) above the mean shall receive an increase equivalent to maintain mean plus two percent (2%). Those classifications who are above the mean by more than two-percent (2%) shall not receive an increase and will maintain their current salary.

The above will result in the following increases:

Community Development Director: 2.36%

Finance Director: 2.92%

Parks and Community Services Director: 2.15%

Police Chief: 1.93%

Public Works Director: 3.10%

All classifications will be assigned to a salary range. The City of Hanford will maintain salary recommendations as established by the Bryce Study. The increases noted above will cause adjustments to the position of Human Resources Manager and Deputy Public Works Director.

Year 2 (July 2021):

Effective the first full pay-period in July 2021, the salary schedule will be amended for salary increases only to bring represented classifications to the mean of the updated Bryce Study using comparable agency salary information as of July 1, 2021.

3. **Longevity:**

Upon completion of ten (10) consecutive years of active service with the City of Hanford, employees shall receive an additional five percent (5%) above their base wage in recognition of longevity pay.

Active service shall be defined as an employee who is in a continued pay status and an employee who is on approved leave (including paid or unpaid military leave). Time off for discipline leave shall not be time counted towards longevity, but such leave shall not constitute as a break in active service as it relates to longevity.

Upon appointment to an executive level position, the City Manager shall have the discretion to provide longevity pay based on years of service at another public entity (State, County or City municipality) in a management level position. Verification of years of service, title and job functions will be conducted through the Human Resources office prior to awarding longevity pay.

4. **Sick Leave:**

- I. Definition/Approved Sick Leave Usage:
 - A. Sick leave is an absence from duty which may be granted by the employer to the employee because of an illness, injury, exposure to a contagious disease, preventative care, illness or injury of a member of the employee's immediate family requiring the employee's attendance.
 - B. To attend a medical, dental, or optical appointment if such appointment cannot be scheduled outside of the employee's normal work day.
 - C. To obtain relief or services related to being a victim of domestic violence, sexual assault, or stalking including the following with appropriate documentation of the need for such services:
 - a. A temporary restraining order or restraining order;
 - b. Other injunctive relief to help ensure the health, safety or welfare of the employee or their children;
 - c. To seek medical attention for injuries caused by domestic violence, sexual assault or stalking;
 - d. To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault or stalking;
 - e. To obtain psychological counseling related to an experience of domestic violence, sexual assault or stalking;
 - f. To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

- D. An employee's immediate family shall consist of the employee's: Spouse or registered domestic partner, parent (including step parents), child (including step children), brother, sister, father in-law, mother in-law, brother in-law, sister in-law, aunts, uncles, employee's and spouse's grandparents, grandchildren or any person living in the same household as the employee.
- E. An employee may be granted sick leave only in case of actual illness/situation as defined above. In the event that an employee or a member of the employee's immediate family recovers from any such illness after being granted sick leave, and during the regularly scheduled hours of work, then such employee shall notify the appropriate immediate supervisor and be available to return to duty.
- F. An absence or absences totaling not more than 48 hours of accrued and available sick leave per calendar year shall be granted to attend to an illness of an immediate family member as outlined above or as otherwise defined by each employee's collective bargaining agreement.
- G. Sick leave balances shall be reduced by the actual time not worked to the nearest one-tenth (1/10) of an hour.
- H. In order to receive compensation while absent on sick leave, an employee shall provide reasonable advance notice to their supervisor of their need to use sick leave if the need is foreseeable (i.e. doctor's appointment scheduled in advance). If the need for sick leave is unforeseeable, including an illness sustained while at work, the employee shall provide notice of the need for the leave to their supervisor as soon as possible, preferably within 1 hour before the time established as the beginning of the employee's work day. In the event that an employee is incapacitated because of illness or injury to the point the employee is unable to contact his/her supervisor, the employee's designated representative (i.e. family member) shall notify the supervisor at the earliest possible moment. Failure to do so without good reason shall result in that day of absence being treated as leave of absence without pay or cause the employee to use other available and accrued leave.
- I. If the employee is absent on sick leave for more than 1 day, the employee shall keep the immediate supervisor informed as to the date the employee expects to return to work.
- J. Upon the oral or written request of an employee, the City shall provide paid sick days for the purposes described in previous sections. The City may request a note from a physician after an employee has been absent longer than three consecutive days or shifts or if evidence suggests that an employee is abusing the City's sick leave policy.

To accurately track sick leave for those who meet the requirements under Federal and State laws (Family Medical Leave Act and California Family Rights Act), the City may require a physician's certification for an employee's own serious health

condition or to care for an eligible family member (parent, child, spouse, domestic partner or covered service member).

- K. Employees who are on vacation at the time of death of an immediate family member as defined above shall be entitled to substitute bereavement leave for vacation time, consistent with the existing bereavement leave policy. The total period of absence from City employment (vacation and bereavement leave) shall not be extended beyond that time initially approved for vacation, without specific Department Head approval. Unused vacation shall be retained by the affected employee in accordance with the existing vacation policy.
- L. Supervisors shall have the discretion to place employees on sick leave when, in the judgment of the supervisor, the presence of the employee at work would endanger the health and welfare of other employees or where the illness or injury of the employee interferes with the performance of such employee's duties.
- M. The City shall not deny an employee the right to use sick leave, discharge, threaten to discharge, demote, suspend, or in any manner discriminate against an employee for using, or attempting to exercise the right to use sick leave to attend to an illness or the preventative care of a family member, or for any other reason specified in sections above.

II. Sick Leave May Not Be Used For:

- A. An employee serving their initial 90 calendar days of service to the City (unless the employee was rehired within one year of separation, or sustained a work-related injury during their initial 90 days of employment).
- B. Sick leave will not be granted to any employee absent from duty during an authorized leave of absence without pay, or any other absence from duty not authorized the City.
- C. Sick leave shall not be used in lieu of or in addition to vacation, unless leave is requested for an immediate death in the family or as otherwise defined in this policy.
- D. Absences for illness/medical treatments may not be charged to sick leave yet to be accumulated.

III. Accrual, Accumulation and Separation

- A. Regular and probationary employees shall be eligible to accrue sick leave at the rate of 3.69 hours for each bi-weekly pay period.
- B. There is no limit on the amount of sick leave which can be accumulated and carried over from year to year.

- C. Sick leave will be accrued by any employee during the first 90 calendar days of employment. However, only upon the successful completion of 90 days of employment, will the employee be entitled to utilize their accrued sick leave (does not apply to employees rehired within one year of separation).
- D. Employees granted a leave of absence with pay (including military leave or other approved leave with pay) shall accrue sick leave as indicated above.
- E. Sick leave will not be accrued by an employee absent from duty after separation from service or during an authorized leave of absence without pay.
- F. Upon retirement under the Public Employees Retirement System, qualifying employees may apply unused sick leave as provided under Section 20862.8 and 20965 of the Government Code.

IV. Reimbursement/Reinstatement of Unused Sick Leave

Employees leaving the municipal service shall forfeit all accumulated sick leave unless:

- a. Upon retirement under the Public Employees Retirement System, qualifying individual applies unused sick leave as provided under Section 20862.8 and 20965 of the Government Code.
- b. The individual is re-hired by the City of Hanford within one year from the date of separation. Previously accrued and unused paid sick days shall be reinstated and the employee shall be entitled to use those previously accrued and unused paid sick days immediately and will accrue additional paid sick hours in accordance to the section above.
- c. The employee resumes employment with the City upon release from active military duty, temporary military leave or other approved leave of absence.

V. Abuse of Sick Leave

Abuse of an employee's sick leave is defined as a claim of entitlement to sick leave when the employee does not meet the requirements as defined in Section I. If an employee is found to be abusing or misusing their sick leave time, they will be subject to disciplinary action.

5. **Bereavement Leave:**

Each regular employee shall be granted bereavement leave with full pay not to exceed five (5) days in the event of death in the employee's immediate family as defined in the Sick Leave policy. For employees on a modified or alternative work schedule, the equivalent of one week off shall be granted dependent upon the scheduled workweek. Bereavement leave does not count against an employee's sick leave balance.

6. Out of Classification/Acting Pay:

The City and EMEA will continue to meet and confer regarding the subjects of working out of classification and acting pay and come to an understanding via a side letter agreement.

7. Salary Survey:

The City and EMEA shall begin to work on a salary survey and agree on the following parameters:

1. The number of agencies and will take all proposed agencies for comparison in consideration;
2. Which agencies of comparison;
3. The measure of Central Tendency;
4. The benchmarking, internal relationships, etc.
5. Which items of comparison for total compensation with be used.

This survey shall be in conjunction with all other bargaining units.

8. Compensation and Benefit Summary:

The City will create a comprehensive compensation and benefit summary outlining the previous agreements and basic benefits afforded to employees represented by EMEA.

Agreed upon March 30, 2020

For the City:

_____/s/
Mario Cifuentez
City Manager

_____/s/
Sarah Cardoza
HR Manager

For EMEA:

_____/s/
Darlene Mata
Community Development Director

_____/s/
John Doyel
Public Works Director

/s/

Parker Sever
Police Chief

/s/

Paula Lofgren
Finance Director/Treasurer

/s/

Steve Pendergrass
Fire Chief



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020

AGENDA SECTION: K

SUBJECT:

Administration: Approval of Memorandum of Understanding (MOU) with the Hanford Professional Firefighters Local 3898, IAFF with changes to wages, benefits, and other working conditions, effective July 1, 2019 to June 30, 2022.

RECOMMENDATION:

That the City Council, by motion, approve the attached Memorandum of Understanding (MOU) and authorize administration to amend all other documents as may be necessary to implement said negotiated changes.

BACKGROUND:

The City of Hanford and the Hanford Professional Firefighters Local 3898, IAFF (IAFF 3898) have been without a labor agreement for the past four (4) years. During that time, there was a major gap between what the City was fiscally able to provide in terms of adjustments to salary and benefits and what the IAFF 3898 was willing to accept.

Over the course of the past few months, there were major concessions on the part of both sides and now, within the scope of the Meyers-Milias Brown Act, City representatives have concluded labor negotiations with the IAFF 3898 that resulted in a fair and equitable compensation increase that was within the City's financial ability to provide. City representatives and IAFF 3898 have reached an agreement restating current benefits as well as agreeing on multiple amendments pertaining to wages, benefits and working conditions.

The following terms and conditions were ultimately agreed upon:

- **Term:** Three years (July 1, 2019 to June 30, 2022)
- **Wages:**
 - o **Year One:** Bring all classifications to the mean of the updated Bryce Study and maintain a five percent separation between Firefighter and Engineer. In addition, all employees shall receive a two-percent (2%) increase retroactively paid back to

the first full pay-period in July 2019 in concurrence with the effective date of this contract.

- o **Year Two:** No salary increase.
- o **Year Three:** Effective the first full pay-period in July 2021, the salary schedule will be amended to bring represented classifications to the mean of the updated Bryce Study using comparable agency salary information as of July 1, 2021.
- **Deferred Compensation:** Decrease current deferred compensation match (paid by City) from \$150 per pay-period to \$75 per pay-period and provide a one-time adjustment to base salary of the difference.
- **Direct Deposit:** Add language mandating employees to participate in the direct deposit of the City payroll checks.
- **Sick Leave:** Amend that section to bring in compliance with updated law and negotiated terms.
- **Bereavement Leave:** Amend section to expand bereavement leave allowance from three days to five days for those who work a 40-hour work week and 48 hours for those who work a 56-hour work week.
- **Tuition Reimbursement:** Amend section to allow employees to use tuition reimbursement allowance for hotel expenses and per diem (at Federal rate).
- **Educational Incentive Pay:** Amend section in response to updated CA Office of the State Fire Marshall guidelines and create two separate incentive tracks for current and new hire employees.
- **Longevity Pay:** Amend longevity pay section to state upon ten consecutive years of active service eligible employees shall receive a five percent (5%) increase above their base pay and provide definition of active service.
- **Standard Work Period:** Amend section to identify what happens when members transition from a 56-hour work week to a 40-hour work week and vice versa.
- **Vacation:** Amend section to convert time when moving from a 56-hour work week to a 40-hour work week and vice versa.
- **Meal Contribution:** Add section to identify meal contributions made by employees (City does not contribute, maintain records or administer process).
- **Administrative Pay:** Add section to provide compensation to employees assigned to a 40-hour work week.
- **Acting Pay:** Add section defining additional compensation for an employee acting in a higher classification and remove working out of classification pay (1.5%) provided to Firefighters and Fire Engineers.
- **Smooth Bank:** Add language memorializing the “Smooth Bank” process to maintain the same pay each pay-period and to satisfy the requirements of both State and Federal law governing audits.
- **Side Letters:** Incorporate all previous side letter agreements for IAFF (including Battalion Chiefs) in the MOU.
- **Salary Survey:** Add language that the City and IAFF 3898 will begin to work on a salary survey in conjunction with all other groups.
- **Rate of Pay:** Amend overtime section to further clarify pay calculations.

FISCAL IMPACT:

Year 1: Approximate total General Fund impact \$300,565

Year 2: Approximate total General Fund impact - \$ --

Year 3: Approximate total General Fund impact - Unknown as we do not know what bringing classifications up to the mean of comparable agencies will equate to at this time.

ATTACHMENTS:

FINAL Fire MOU 7-2019 to 6-2022

Memorandum of Understanding
between
City of Hanford
and
Hanford Professional Firefighters Local 3898, IAFF
Professional Firefighters Unit



Last Updated: 03/31/20

Term: July 1, 2019 - June 30, 2022

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SECTION 1

1.01 Preamble

The following constitutes a Memorandum of Understanding (“MOU”) between the City of Hanford (“City”) and the Hanford Professional Firefighters Local 3898, IAFF (“Professional Firefighters Unit”) as a result of meeting and conferring in good faith concerning wages, hours, and other terms and conditions of employment, pursuant to Government Code Section 3500 et seq., and the City's Employer-Employee Relations Policy, Hanford Personnel Rules and Regulations, Chapter 12.

1.02 Recognition

Under the terms of Chapter 12 of the Merit System Rules and Regulations, the City formally recognizes the Professional Firefighters Unit as the exclusive recognized employee organization for Battalion Chiefs, Fire Captains, Fire Engineers, and Firefighters of the City of Hanford. Unless noted otherwise, the information outlined in this Memorandum of Understanding shall apply to all represented employee classifications.

1.03 Purpose

The purpose of this MOU is to promote and provide for harmonious relations, cooperation and understanding between the City and the employees covered herein and to provide an orderly and equitable means of resolving any misunderstandings or differences which may arise regarding wages, hours, and other terms and conditions of employment.

1.04 City Rights

- I. Nothing in this agreement shall restrict or obstruct the inherent or legal rights of the City as they relate to its general legislative process. These rights include, but are not limited to:
 - A. Determining the goals, objectives and mission of the City departments, offices, committees or commissions;
 - B. Establishing the standard of selecting City personnel;
 - C. Implementing and executing standards of continued employment with the City;
 - D. Identifying the work to be performed and allocating such work to City personnel;
 - E. Directing its personnel and administering discipline;
 - F. Relieving its personnel from duty;

- G. Undertaking all necessary actions during emergencies;
- H. Discharging, suspending, demoting, reducing in pay, reprimanding, withholding salary increases and benefits, or otherwise disciplining employees subject to the requirements of the MOU and the city rules and regulations;
- I. Laying-off employees; or
- J. Directing employees, including scheduling and assigning work, work hours and overtime.

1.05 Maintenance of Operations

The Professional Firefighters Unit agrees, for the term of this MOU, neither the Professional Firefighters Unit, nor its agents, will cause, authorize, or engage in a strike against the City, a work stoppage, slow down, picketing or concerted failure to report for duty, or unauthorized absence or abstinence from the full and faithful performance of their duties of employment, or comply with a request of another labor organization or bargaining unit to engage in such activities. This is not to mean that the Professional Firefighters Unit, collectively or individually, waives any rights as to protection of personal safety as they may pertain to refusal to cross the picket line of another public employee's organization on strike, or to informational picketing by employees on their own time.

SECTION 2

2.01 Wages and Direct Deposit

All employees shall receive a two-percent (2%) salary increase retroactively paid back to the first full pay-period in July 2019. The salary schedule will maintain a five percent (5%) separation between Firefighter and Fire Engineer.

There shall be no salary increases provided in fiscal year 20/21.

Effective the first full pay-period in July 2021, the salary schedule will be amended for salary increases only to bring represented classifications to the mean of the current salary study comparable agency salary information as of July 1, 2021.

A one-time adjustment of seventy-five dollars (\$75.00) shall be made to base salary as a result of the decrease in deferred compensation in Section 2.61.

All employees shall be subject to mandatory participation in the direct deposit of the City payroll checks. Employees shall complete a direct deposit/sign-up authorization form during their first week employed with the City of Hanford.

Shift Employees – Smooth Bank Hours

The City of Hanford Fire Department works a 48/96 work schedule for a total of 2,912 hours per year. Additionally, the City of Hanford and Hanford Firefighters Local 3898, have agreed to follow a 24 day FLSA (Fair Labor Standards Act) pay period. This encompasses all shifts to work eight (24 hour) shifts within the period. The FLSA pay period is the period given to determine overtime compensation.

In lieu of paying the Hanford Firefighters the fluctuating number of actual hours worked in a given pay period, it has been agreed by both parties that the City would pay these employees 112 hours each pay period, which is the total annual hours divided by the number of pay periods (or 2,912 hours divided by 26 pay periods). In the event that the number of pay periods is changed by the City, this method of calculating hours for the Hanford Firefighters will be changed with the discussion and the approval of both parties.

By using this method of calculating hours paid in a pay period (annual hours divided by number of pay periods), creates a discrepancy between actuals hours worked and actual hours paid. In order to satisfy the requirements of both State and Federal law governing audits, payroll, accounting practices, and the use of public funds for a municipal government, it is necessary to include in the current MOU both the method of payment and method of addressing the discrepancy caused between actual hours worked vs. actual hours paid.

The 48/96 work schedule used by the Firefighters, within the parameters of the City's bi-weekly payroll process, results in the Firefighters working 144 hours in one pay period, 96 hours in the next pay period, and another 96 hours in the next pay period. By the fourth pay period, these

employees would start the 144 hours worked again.

To adjust for the fluctuation in hours each pay period, a 'Smoothing Bank' was created in the payroll system. During the pay period when a firefighter worked 144 hours, 32 of those hours would be 'banked' and the employee would be paid 112 hours. In the following pay period, that employee would work 96 hours and 16 hours would be taken from the banked hours to pay the employee for 112 hours. The third pay period, the employee would work 96 hours and the remaining 16 hours would be taken from the banked hours to pay the employee for 112 hours. This 'Smoothing Bank', under these guidelines, should never total less than zero (0) or more than thirty-two (32) hours.

When shift changes occur in the Fire Department, a Firefighter may not go into a shift that is on the same sequence of hours they were previously on. By doing this, it changes the amounts of hours they are banking and the 'smoothing bank' may go into the negative or it may exceed the 32 hours. This may also occur when a Firefighter is moved to a 40-hour temporary schedule.

To correct the discrepancy caused in the 'Smoothing Bank' due to shift changes, it is proposed that a transfer of 'Smooth Bank' hours between Firefighters can be made. This transfer, at the request of the department, is needed after the first payroll of a shift change is completed and a Leave Balance Report or Accrual Report is provided by the Finance Office.

When a Firefighter terminates, any balance in the employee's Smooth Bank will be calculated in that employee's final termination pay. If the balance of the Smooth Bank, after any previous shift adjustments have been made, is negative, will be taken from any accumulated sick leave hours. If the Smooth Bank for that employee is over the 32 hour maximum, it will be paid out at their base rate per hour.

2.02 Standard Work Period

- I. A 48/96 work schedule shall consist of the following:
 - A. A duty shift will be a period of twenty-four (24) consecutive hours, starting at 0800 one day and continuing to 0800 the next day. Every day of the year is considered a normal duty shift except Thanksgiving and Christmas as defined in Section 2.05, Holidays.
 - B. Employees work two (2) consecutive twenty-four (24) hour shifts for a total of forty-eight (48) hours, and have ninety-six (96) consecutive hours off.
 1. A typical work schedule, where "X" represents a workday and "O" represents a day off, is as follows: XXOOOOXXOOOOXXOOOO and so on.
 - C. Fire shift personnel's hourly rates of pay will be based on two thousand, nine-hundred and twelve (2,912) hours per year.
- II. A 40-hour work/56-hour week shall consist of the following:

- A. Five (5) consecutive eight hour days each week. When new personnel are assigned into a 40-hour assignment an alternate work week of either Monday through Thursday or Tuesday through Friday at 10 hours per day may be agreed upon by the Fire Chief and the affected employee. The Fire Chief may assign the start and end time of these shifts to meet operational needs.
- B. When shift reassignment occurs at the direction of the Fire Chief, a minimum of 72 hours of time-off shall be provided between the old shift assignment and the new shift assignment (56-hour work week). Whenever a shift transfer/reassignment is made, the employee shall receive that same minimum “actual hours worked” which would have resulted if a shift reassignment had not occurred. This shall not apply to shift bids.
- C. Employees moving from a voluntary 40-hour assignment or IOD will receive a minimum of 48 hours of time-off (starting at 08:00 hours) between the assignments from a 56-hour work week to a 40-hour work week; and, from a 40-hour work week to a 56-hour work week.
- D. Shift movement at the direction of the Fire Chief includes movement created by new hires, long-term interim appointments, or special work assignments.
- E. Shift movement created at the employee’s request for “light-duty” or for off-duty injury/illness shall not be subject to any minimum time-off pursuant to this provision.

2.03 Overtime

I. Administration.

It is the policy of the City that overtime work is to be kept to the minimum consistent with protection of life, property, and the efficient operation of the departments and activities of the City and that overtime be compensated by time off wherever practicable. All work requiring any employee to work overtime must be approved by the Department Head or his/her designated representative prior to the work being performed, with the exception of emergency situations.

- A. Overtime shall start at the time an employee reaches the place where he/she is directed to report and shall continue until he/she is released or the work is completed whichever is the earlier.

II. Compensation.

- A. The applicable period for purposes of determining Fair Labor Standard Act (FLSA) overtime shall be a one-hundred and eighty-two (182) hour, twenty-four

(24) day work period. Employees on the 182 hour/24 day work-period shall receive overtime compensation at the rate of one and one-half (1.5) times their “regular rate of pay” for all time actually worked in excess of 182 hours in a 24 day work period.

For all hours worked outside of the normally scheduled work period employees shall be compensated at one and one-half (1.5) times their base rate.

“Regular rate of pay” is defined as base rate plus all remuneration calculated to an hourly rate.

“Base rate” is defined as the normal hourly rate associated to the employees annual salary calculation divided by 2912.

All remuneration is defined as education incentives, longevity pay, acting pay, holiday in-lieu and bilingual pay.

- B. In the event compensatory time off is used as the method of compensation for overtime, the time off will be taken within the fiscal year in which the overtime has been worked. In the event the employee is denied this provision, he/she will be compensated for such time at the applicable rate of pay. Exceptions to this procedure will be made only upon written authorization of the City Manager.

III. Training.

- A. Employees who attend training programs, meetings, lectures and similar activities outside their regular working hours shall receive overtime compensation if the training meets all of the following criteria:
 1. Training is approved and required by the employee's Department Head;
 2. Training is directly related to the employee's present job; and
 3. The training could not be obtained during the employee's regular working hours.

2.04 [Reserved]

2.05 Holidays

I. Holiday In-Lieu Pay.

- A. Fire Captains, Fire Engineers, and Firefighters shall receive one-hundred and thirty three (133) hours pay at straight time in-lieu of any holiday time off. Two (2) equal payments will be made annually: (1) the first payday following December 1st; and

(2) the first payday following June 1st. Pro-rated adjustments based on time in service will be made for employees entering or leaving fire shift work. The City shall modify its work schedule in order that actual scheduled work shall not exceed four (4) hours on Thanksgiving and Christmas.

- B. Regular employees leaving municipal service shall be paid for accrued hours in lieu of holidays at termination. Payments for accrued hours in lieu of holidays shall be at the employee's then-current rate of pay.
- C. Battalion Chiefs may cash out any holiday pay once per year, in the last pay-period in October.

2.06 Vacation

I. Eligibility.

Employees shall complete six (6) months continuous service before using accrued vacation leave. Employees shall not work for the City during their vacation. Employees whose scheduled vacations are interrupted or postponed due to industrial injury shall be rescheduled after such injured employee has returned to duty. No vacation previously scheduled shall be lost due to an employee exceeding the vacation accrual during an industrial injury leave.

II. Special Vacations.

Special vacation requests will be granted immediately upon request as long as (a) the request does not create overtime, and (b) the day(s) requested is/are within the same calendar year that the request is submitted.

III. Accrual.

- A. Fire Captains, Fire Engineers and Firefighters vacation will accrue and be credited every two (2) weeks for continuous service performed in pay status:

1. From zero (0) through five (5) years:
5.54 hours bi-weekly; 144 hours annually
2. From six (6) through ten (10) years:
7.39 hours bi-weekly; 192 hours annually
3. From eleven (11) through fifteen (15) years:
8.31 hours bi-weekly; 216 hours annually
4. Sixteen (16) or more years:
9.23 hours bi-weekly; 240 hours annually

- B. Battalion Chiefs vacation will accrue and be credited every two (2) weeks for continuous service performed in pay status:
1. From zero (0) through five (5) years:
3.39 hours bi-weekly; 88 hours annually
 2. From six (6) through ten (10) years:
4.62 hours bi-weekly; 120 hours annually
 3. From eleven (11) through fifteen (15) years:
5.24 hours bi-weekly; 136 hours annually
 4. Sixteen (16) or more years:
6.16 hours bi-weekly; 160 hours annually
- C. In order to uniformly convert time between 40 and 56-hour work weeks, one-fifth of the employee's work week shall be used. The conversion factor for calculating the time is 1.4, i.e., when an employee moves from 56 to 40 hours per week, the employee's accumulated vacation hours will be divided by the factor 1.4. When an employee moves from 40 to 56 hours per week, the employee's accumulated vacation hours will be multiplied by the factor 1.4.

IV. Limits of Accrual.

Accrued vacation hours may not exceed twice the employee's annual rate of accrual.

V. Compensation at Termination.

Employees leaving the City with accrued vacation leave shall be paid accrued vacation at the date of termination at the employee's hourly rate. Employees who leave employment with the City with less than six (6) months of continuous service, shall not be compensated for accrued vacation.

2.07 Sick Leave

- I. Definition/Approved Sick Leave Usage:
- A. Sick leave is an absence from duty which may be granted by the employer to the employee because of an illness, injury, exposure to a contagious disease, preventative care, illness or injury of a member of the employee's immediate family requiring the employee's attendance.
 - B. To attend a medical, dental, or optical appointment if such appointment cannot be scheduled outside of the employee's normal work day.
 - C. To obtain relief or services related to being a victim of domestic violence, sexual

assault, or stalking including the following with appropriate documentation of the need for such services:

- a. A temporary restraining order or restraining order;
 - b. Other injunctive relief to help ensure the health, safety or welfare of the employee or their children;
 - c. To seek medical attention for injuries caused by domestic violence, sexual assault or stalking;
 - d. To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault or stalking;
 - e. To obtain psychological counseling related to an experience of domestic violence, sexual assault or stalking;
 - f. To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.
- D. An employee's immediate family shall consist of the employee's: Spouse or registered domestic partner, parent (including step parents), child (including step children), brother, sister, father in-law, mother in-law, brother in-law, sister in-law, aunts, uncles, employee's and spouse's grandparents, grandchildren or any person living in the same household as the employee.
- E. An employee may be granted sick leave only in case of actual illness/situation as defined above. In the event that an employee or a member of the employee's immediate family recovers from any such illness after being granted sick leave, and during the regularly scheduled hours of work, then such employee shall notify the appropriate immediate supervisor and be available to return to duty.
- F. An absence or absences totaling not more than 48 hours of accrued and available sick leave per calendar year for those who work a 40 hour work week, 96 hours for those who work a 56 hour work week shall be granted to attend to an illness of an immediate family member as outlined above or as otherwise defined by each employee's collective bargaining agreement.
- G. Sick leave balances shall be reduced by the actual time not worked to the nearest one-tenth (1/10) of an hour.
- H. In order to receive compensation while absent on sick leave, an employee shall provide reasonable advance notice to their supervisor of their need to use sick leave if the need is foreseeable (i.e. doctor's appointment scheduled in advance). If the need for sick leave is unforeseeable, including an illness sustained while at work, the employee shall provide notice of the need for the leave to their supervisor as soon as possible, preferably within 1 hour before the time established as the beginning of the employee's work day. In the event that an employee is incapacitated because of illness or injury to the point the employee is unable to contact his/her supervisor, the employee's designated representative (i.e. family member) shall notify the supervisor at the earliest possible moment. Failure to do so without good reason shall result in that day of absence being treated as leave of absence without pay or cause the employee to use other available and accrued

leave.

- I. If the employee is absent on sick leave for more than 1 day/shift, the employee shall keep the immediate supervisor informed as to the date the employee expects to return to work.
- J. Upon the oral or written request of an employee, the City shall provide paid sick days for the purposes described in previous sections. The City may request a note from a physician after an employee has been absent longer than three consecutive days or shifts (72 hours for Fire), or if evidence suggests that an employee is abusing the City's sick leave policy.

To accurately track sick leave for those who meet the requirements under Federal and State laws (Family Medical Leave Act and California Family Rights Act), the City may require a physician's certification for an employee's own serious health condition or to care for an eligible family member (parent, child, spouse, domestic partner or covered service member).

- K. Employees who are on vacation at the time of death of an immediate family member as defined above shall be entitled to substitute bereavement leave for vacation time, consistent with the existing bereavement leave policy. The total period of absence from City employment (vacation and bereavement leave) shall not be extended beyond that time initially approved for vacation, without specific Department Head approval. Unused vacation shall be retained by the affected employee in accordance with the existing vacation policy.
- L. Supervisors shall have the discretion to place employees on sick leave when, in the judgment of the supervisor, the presence of the employee at work would endanger the health and welfare of other employees or where the illness or injury of the employee interferes with the performance of such employee's duties.
- M. The City shall not deny an employee the right to use sick leave, discharge, threaten to discharge, demote, suspend, or in any manner discriminate against an employee for using, or attempting to exercise the right to use sick leave to attend to an illness or the preventative care of a family member, or for any other reason specified in sections above.

II. Sick Leave May Not Be Used For:

- A. An employee serving their initial 90 calendar days of service to the City (unless the employee was rehired within one year of separation, or sustained a work-related injury during their initial 90 days of employment).
- B. Sick leave will not be granted to any employee absent from duty during an authorized leave of absence without pay, or any other absence from duty not authorized by the City.
- C. Sick leave shall not be used in lieu of or in addition to vacation, unless leave is requested for an immediate death in the family or as otherwise defined in this

policy.

- D. Absence for illness/medical treatments may not be charged to sick leave yet to be accumulated.

III. Accrual, Accumulation and Separation

- A. Regular and probationary employees shall be eligible to accrue sick leave at the rate of 6.46 hours for sworn Fire Department personnel assigned to a 56 hour work week for each bi-weekly pay period.

In order to uniformly convert time between 40 and 56-hour work weeks, one-fifth of the employee's work week shall be used. The conversion factor for calculating the time is 1.4, i.e., when an employee moves from 56 to 40 hours per week, the employee's accumulated sick leave hours will be divided by the factor 1.4. When an employee moves from 40 to 56 hours per week, the employee's accumulated sick leave hours will be multiplied by the factor 1.4.

- B. There is no limit on the amount of sick leave which can be accumulated and carried over from year to year.
- C. Sick leave will be accrued by any employee during the first 90 calendar days of employment. However, only upon the successful completion of 90 days of employment, will the employee be entitled to utilize their accrued sick leave (does not apply to employees rehired within one year of separation).
- D. Employees granted a leave of absence with pay (including military leave or other approved leave with pay) shall accrue sick leave as indicated above.
- E. Sick leave will not be accrued by an employee absent from duty after separation from service or during an authorized leave of absence without pay.
- F. Upon retirement under Public Employees Retirement System, qualifying employees may apply unused sick leave as provided under Section 20862.8 and 20965 of the Government Code.

IV. Reimbursement/Reinstatement of Unused Sick Leave

- A. Employees leaving the municipal service shall forfeit all accumulated sick leave unless:
 - a. Upon retirement under the Public Employees Retirement System, qualifying individual applies unused sick leave as provided under Section 20862.8 and 20965 of the Government Code.
 - b. The individual is re-hired by the City of Hanford within one year from the date of separation. Previously accrued and unused paid sick days shall be reinstated and the employee shall be entitled to use those previously accrued and unused paid sick days immediately and will accrue additional paid sick hours in accordance to the section above.
 - c. The employee resumes employment with the City upon release from active military duty, temporary military leave or other approved leave of absence.

V. Abuse of Sick Leave

- A. Abuse of an employee's sick leave is defined as a claim of entitlement to sick leave when the employee does not meet the requirements as defined in Section I. If an employee is found to be abusing or misusing their sick leave time, they will be subject to disciplinary action.

2.08 Catastrophic Leave

Pursuant to the City's Catastrophic Leave Policy, regular City employees are permitted to contribute a portion of their accrued leave credit to another employee when such employee is on an approved leave of absence due to a verifiable illness or injury (personal or family leave).

2.09 Bereavement Leave

Each regular employee assigned to a shift shall be granted bereavement leave with full pay not to exceed forty-eight (48 hours) or a total of ten (10) calendar days including days off in the event of death in the employee's family as defined in Section 2.07 (Sick Leave Policy). For regular employees on an administrative work schedule (40-hour work week), the equivalent of one week off shall be granted. Bereavement leave does not count against an employee's sick leave balance and is categorized as "Other Leave with Pay" for payroll purposes.

2.10 [Reserved]

2.11 Tuition Reimbursement

Pursuant to Administrative Regulation 1.13 regular City employees are eligible to receive tuition reimbursement up to \$1000 per fiscal year for educational purposes. The term "educational purposes" includes classes for which no college units are awarded, such as classes provided by other departments and attendance at trade shows and symposiums.

In addition to what is outlined above, regular employees can utilize tuition reimbursement for travel expenses (meals, travel and lodging and per diem at the Federal rate).

2.12 [Reserved]

2.13 Mileage Reimbursement

Employees required to use their personal automobile for authorized City business may receive mileage reimbursement at the current IRS approved rate.

2.14 Uniform Allowance

- I. New personnel shall be paid an initial uniform allowance equivalent to the uniform allowance in effect for a regular employee for the appropriate uniform for the first year of employment within one (1) month of the date of hire. After the first year of employment, the employee is eligible for a pro-rated uniform allowance based on the number of months remaining in the fiscal year.
- II. Regular employees shall receive a uniform allowance of \$1,200.00 per fiscal year paid the first full pay period in July. The employee shall have the responsibility of being properly uniformed and equipped.

2.15 Health Insurance

Starting with the first full pay period in January 2012, the City shall pay up to sixty percent (60%) of the total premium of the health insurance for all employees and their dependents who elect to take our group health plan. The City shall also pay sixty percent (60%) of the total premium for all employees and their dependents who elect to participate in our dental and life insurance program.

2.16 Educational Incentive Pay

- I. Employees (hired prior to the date the current MOU was ratified) shall continue to receive the agreed upon Education Incentive Pay structure identified below. Firefighters must have reached step "D" in their salary range to be eligible.
 - A. For completion of thirty (30) college units, fifteen of which must be in Fire Science: \$150.00.
 - B. For completion of an Associate or Bachelor Degree: \$40.00 per month.
 - C. Upon successful completion of the didactic portion of the CA Office of the State Fire Marshall (OSFM), State Fire Training (SFT) for Firefighter 2, employees shall receive 2.5% of base salary per month payable with the normal payroll effective the first full pay period after the City receives the certificate.
 - D. Upon successful completion of the didactic portion of the CA Office of the State Fire Marshall (OSFM), State Fire Training (SFT) for Fire/Company Officer, employees shall receive 5% of base salary per month payable with the normal payroll effective the first full pay period after the Fire Chief or his designee has confirmed completion of all education and instruction that is required by the CA Office of the State Fire Marshall (OSFM) has been met.
 - E. Upon successful completion of the didactic portion of the CA Office of the State

Fire Marshall (OSFM), State Fire Training (SFT) for Chief Officer, employees shall receive 5% of base salary per month payable with the normal payroll effective the first full pay period after the Fire Chief or his designee has confirmed completion of all education and instruction that is required by the CA Office of the State Fire Marshall (OSFM) has been met.

Employees assigned to the position of Battalion Chief are only eligible for additional compensation for Chief Fire Officer certificate as their base salary already includes 2.5% for Firefighter 2 and 5% for Fire/Company Officer certificates.

- II. New employees (hired on or after the date the current MOU is ratified) shall only receive Education Incentive Pay for Fire/Company Officer at the rank of Firefighter or above, or Chief Officer at the rank of Captain or above. Employees can only receive compensation for one certificate at a time. In addition, Firefighters must have reached step "D" in their salary range to be eligible.
 - A. For completion of thirty (30) college units, fifteen of which must be in Fire Science: \$150.00.
 - B. For completion of an Associate or Bachelor Degree: \$40.00 per month.
 - C. Upon successful completion of the didactic portion of the CA Office of the State Fire Marshall (OSFM), State Fire Training (SFT) for Firefighter 2, employees shall receive 2.5% of base salary per month payable with the normal payroll effective the first full pay period after the City receives the certificate.
 - D. Upon successful completion of the didactic portion of the CA Office of the State Fire Marshall (OSFM), State Fire Training (SFT) for Fire/Company Officer, employees shall receive 5% of base salary per month payable with the normal payroll effective the first full pay period after the Fire Chief or his designee has confirmed completion of all education and instruction that is required by the CA Office of the State Fire Marshall (OSFM) has been met.
 - E. Upon successful completion of the didactic portion of the CA Office of the State Fire Marshall (OSFM), State Fire Training (SFT) for Chief Officer, employees shall receive 7.5% of base salary per month payable with the normal payroll effective the first full pay period after the Fire Chief or his designee has confirmed completion of all education and instruction that is required by the CA Office of the State Fire Marshall (OSFM) has been met.

2.17 Retirement

For employees hired before January 1, 2013, the City shall maintain in effect the 3% @ 55 CalPERS Retirement Program. Employees hired on or after January 1, 2013 (who do not meet the definition of a CalPERS "Classic" employee) will be covered in the 2.7% @ 57 CalPERS Retirement Program. Effective the first full pay period in January 2012, employees will pay one

hundred percent (100%) of the employee's share of retirement contributions.

2.18 Acting Pay

Employees who have successfully completed the appropriate Position Task Book (PTB) or current qualifications may act out of classification.

If an employee is required to act out of class for more than twenty-four (24) hours in a fiscal year, the City shall provide "Acting" status pay differential of \$20.00 per shift for the rank of Acting Engineer, \$30.00 per shift for the rank of Acting Captain, \$40.00 per shift for Acting Battalion Chief and \$50.00 per shift for Acting Chief.

If the assignment is to a vacant position currently being recruited for, hours worked shall not exceed 960 hours in a fiscal year in compliance with Government Code 20480.

The Fire Chief shall develop criteria to be placed in the MOU for all positions where personnel may be assigned to an "Acting" position. The determination of who is qualified for, and formally assigned to, "Acting" status shall remain the discretion of the Fire Chief. The City shall consult with the Union regarding qualification.

2.19 Dues Deduction

It is mutually agreed that the City will, during the term of this MOU, deduct without charge, dues from the pay of those employees who individually provide written authorization for such dues in an amount certified to be current and correct by the President of the Professional Firefighters Unit. There shall be no more than one deduction per pay period and the total of such deductions shall be remitted by the City to the Professional Firefighters Unit accompanied by a list of said dues payers. "Dues" in this context means any deduction voluntarily authorized by a Union member City employee.

2.20 Bilingual Pay

The City agrees to compensate eligible employees for utilization of their bilingual skills as determined by the City pursuant to Administrative Regulation 1.12. Eligible employees shall receive a five percent (5%) stipend for the use of their bilingual skills.

2.21 Administrative Pay

Qualified personnel may be temporarily assigned to a 40-hour work week. Those assigned to a 40-hour work week shall receive an additional 7.5% increase in base salary. Individuals performing in a temporary or permanent 40-hour assignment shall not negatively impact the bargaining units' available time off (i.e., vacation, holidays, schooling/training). All employees shall be given a minimum of two weeks' advance notice when moving from one shift to another.

2.22 Meal Contribution

Employees are required by the City, as a condition of employment to contribute financially to meals in the Fire Station at a charge equal to the value to the meal irrespective of whether the employee chooses to eat the meal. Employees shall be solely responsible for any financial or tax liability regarding this provision. Accordingly, the City shall be held harmless from any such liability. The City also shall not be responsible for maintaining any records or providing administration regarding this provision.

2.23-2.37 [Reserved]

2.38 Jury Duty

Employees required to report to jury duty shall be granted a leave of absence with pay from their assigned duties until released by the court, provided the employee remits to the City all fees received for such duties other than mileage or subsistence allowance within thirty (30) days from the termination of his/her jury duty service.

2.39-2.45 [Reserved]

2.46 Pregnancy Leave

The City provides pregnancy disability leave consistent with state law.

2.47-2.59 [Reserved]

2.60 Immunizations

The City will provide the immunization series for hepatitis "B" and tuberculosis testing to all employees.

2.61 Deferred Compensation

Employees covered in this agreement are eligible to receive matched employer contributions for deferred compensation up to \$75.00 per pay period.

2.62 Class Attendance

- I. With the approval of the Chief Officer, employees may attend local educational courses provided their response posture is maintained. All other classes attended shall be approved by the Fire Chief and shall not reduce the maximum daily staffing by more than one person.
- II. The department shall maintain a policy related to class attendance while on-duty.

2.63 State Disability Leave and Paid Family Leave

State disability insurance and paid family leave are provided to all employees within this unit at the employees cost. State disability payments may be available to employees who cannot work due to sickness or injury not job related. State disability payments shall be integrated with sick leave balances. To the extent that accumulated sick leave or vacation leave is available, the employee will continue to receive a regular payroll check. State disability insurance payments received by the employee from the State shall be turned in to the City upon receipt by the employee. When such checks are received by the City, that portion of the sick leave or vacation leave used, equivalent to the dollars received from the State, shall be reimbursed to the employees' balances. At such time that the employee no longer has balances to reimburse, the employee is no longer required to submit the state disability payment to the City.

2.64 Family and Medical Leave Act

The City provides family and medical leaves of absence consistent with state and/or federal law.

2.65 Survivor Death Benefit

The City shall use the Indexed Level of Survivor Death Benefits in accordance with State law and CalPERS rules and regulations.

2.66 Per Diem

The City shall pay per diem at the current IRS approved rate when overnight travel is required. The daily commuter allowance shall be \$10.00 per day. The per diem for travel day shall be paid at the current IRS approved rates. No food receipts will be required for the per diem or commuter allowance.

Travel reimbursements to employees will occur within forty-five (45) days of the completed claim being submitted to the Finance Department.

A City issued CAL CARD Credit Card is issued to the Fire Chief for department use in order to arrange travel arrangements.

2.67 Residency Requirement

There shall be no residency requirement for employees caused by this Memorandum of Understanding.

2.68 Shift Trades

Pursuant to Article 12 of the Hanford Fire Department Rules, Regulations and General Order, the City will allow parties involved in the trade to utilize standard operating procedures.

2.69 Linen Replacement

Employees shall furnish their own linen including pillow, pillow case, top and bottom sheets, bath towel and washcloth. The City shall furnish a mattress pad, a blanket, and a bedspread for each bed.

2.70 Smoking Policy

Any person hired by the City of Hanford after January 1, 1987, to provide fire suppression/prevention services in a sworn capacity, as a condition of employment, shall refrain from using tobacco either on or off duty during his or her tenure of employment.

2.71 Substance Abuse Policy

The Professional Firefighters Unit shall be governed by the City's Substance Abuse Policy.

2.72 Longevity Pay

Upon completion of ten (10) consecutive years of active service with the City of Hanford, employees shall receive an additional five percent (5%) above their base wage in recognition of longevity pay. Active service shall be defined as an employee who is in a continued pay status and an employee who is on approved leave (including paid or unpaid military leave). Time off for discipline leave shall not be time counted towards longevity, but such leave shall not constitute as a break in active service as it relates to longevity.

Employees assigned to the position of Battalion Chief are not eligible for longevity pay.

2.73 Management Cafeteria Plan

Battalion Chief and Fire Captains are eligible to participate in the Management Cafeteria Pay plan. This plan provides three percent (3.0%) of total annual Management Compensation for implementation of a Cafeteria Type plan. Non-exempt Fire Captains shall receive an equivalent benefit equal to three percent (3%) of total annual base salary. This amount shall be reduced by paid overtime or compensatory time earned or taken throughout the calendar year. Final payments due will be made by pay period #26 of each calendar year. Under no circumstances shall accrued compensatory time be carried over to a new calendar year.

SECTION 3

3.01 Disciplinary Action

Notwithstanding any provision in existing City or Department Policy, and notwithstanding any provision in previously negotiated Memoranda of Understanding, employees covered under this MOU shall have all rights afforded firefighters in sections 3250-3262 of the California Government Code, including but not limited to the right to an administrative appeal from any “punitive action,” as that term is defined in Government Code section 3251(c). It is further agreed that Local 3898 and the City agree to meet and confer in good faith to finalize administrative appeal procedures consistent with the requirements of Government Code section 3254 within three months of the execution of this document.

- I. Definition - As used, “disciplinary action” shall mean reduction in salary, demotion, suspension or discharge.
- II. This Section shall not apply to reductions in force or reductions in pay which are part of a general plan to reduce or adjust salaries and wages.
- III. Causes for Disciplinary Action.

Causes for disciplinary action against any employee may include, but shall not be limited to, the following:

- A. Fraud in securing appointment;
- B. Neglect of duty;
- C. Insubordination;
- D. Dishonesty;
- E. Intoxication or under the influence of alcohol while on duty;
- F. Possession, distribution, sale or use, or being under the influence of illegal drugs while on duty;
- G. Absence without leave;
- H. Conviction of a felony or conviction of a misdemeanor;
- I. Immorality;
- J. Discourteous treatment of the public or other employees;
- K. Improper political activity as defined by California Law;

- L. Willful violation of safety, endangering property and persons;
- M. Misuse of City property;
- N. Inefficiency or incompetency;
- O. Violation of any of the provisions of these working Rules and Regulations, or departmental rules and regulations;
- P. Other failure of good behavior either during or outside of duty hours which is of such a nature that causes discredit to the City; and
- Q. Refusal to take or subscribe to any oath or affirmation which is required by law in connection with City employment;

IV. Persons by Whom Disciplinary Action May be Taken.

An Employee's Department Head or other person designated by the City Manager may take disciplinary action against an employee as specified in this Section.

V. Notice of Proposed Disciplinary Action – Regular Employees.

Written notice of the proposed discipline to be imposed shall be served on a regular employee personally or sent to his/her address of record by Certified Mail not less than ten (10) calendar days prior to the date of the proposed action. If served by Certified Mail, such notice shall be effective and constitute receipt by the employee upon deposit in the United States Post Office. Such Formal notice shall include:

- A. A statement of the nature of the disciplinary action;
- B. The effective date of the proposed action;
- C. A statement of the causes therefore;
- D. A statement in ordinary and concise language of the act or omissions upon which the causes are based;
- E. A copy of the materials upon which the disciplinary action is based;
- F. A statement informing the employee of his/her right to appeal the decision as provides in this section.

VI. Right to Respond – Regular Employees.

Any regular employee shall have the right to respond, either orally or in writing, to the authority imposing disciplinary action and have the response considered prior to the discipline being imposed. Unless otherwise specified in writing by the authority proposing discipline, such a response must be made within ten (10) calendar days after receipt of the

written notice of the proposed disciplinary action. Failure to respond within such period constitutes a waiver of the right to respond. However, failure to respond shall not affect the employee's right to appeal the disciplinary action as provided in this Section. After reviewing the employee's response, if any, the authority imposing discipline shall formally notify the employee in writing of his decision to dismiss, modify or impose the proposed discipline.

VII. Right of Appeal – Regular Employees.

Any regular employee shall have the right of appeal from any disciplinary action under this Section. Such appeal must be filed in writing with the City Manager within ten (10) calendar days of the date of service of notice of disciplinary action. Failure to file an appeal within such period constitutes a waiver of right of appeal.

VIII. Hearing – Regular Employees.

If the employee or his representative chooses to exercise his right to appeal as stated in section 4.01 (VII), the following will apply:

- A. Hearing Officer Selection.
The employee (or his/her representative) and the City, within ten (10) calendar days of the appeal, shall jointly pick a Hearing Officer to hear the appeal. If the parties are unable to agree on a Hearing Officer within this timeframe, the employee (or his/her representative) and the City shall, jointly request a list of names of five (5) neutrals from the California State Mediation and Conciliation Service. Within five (5) calendar days after receiving the list of neutrals, the employee (or his/her representative) and the City shall select a Hearing Officer from that list by alternately striking names from the list. The first option to strike shall be determined by lot.
- B. Cost of Hearing.
The cost of the services of the Hearing Officer shall be borne by the losing party. In the event the Hearing Officer makes a compromise decision, he/she shall determine the costs to be borne by each party based on the relative merit of their respective cases.
- C. Schedule of Hearing.
The Hearing shall, when practicable, be held within twenty (20) calendar days of the selection of the Hearing Officer.
- D. Continuance of Hearing.
The Hearing Officer may continue the hearing either for the convenience of the City or upon written application of the appellant, for a reasonable period from the receipt of the request for extension. Written notice of the time and place of the hearing, and any continuance thereof, shall be provided to the appellant.
- E. Conduct of Hearing.

1. Such hearing shall be conducted in accordance with the provisions of Section 11513 of the Government Code, except that the appellant and other persons may be examined as provided in Section 19580 of the Government Code, and the parties must submit all proper and competent evidence in support of their position to the hearing officer. The Hearing Officer shall determine the need for counsel and the procedures under which the hearing will be conducted. Such procedures shall comply with State Law and the provisions of this section.
2. The hearing shall be closed to the public, except to necessary parties, unless the appellant or employee organization on the appellant's behalf requests in writing, that the hearing be open to the general public and such a request is granted by the hearing officer. All witnesses, except the appellant and necessary parties, shall be excluded from the open hearing process.

F. Advisory Findings.

The findings of the Hearing Officer shall be rendered within fifteen (15) calendar days of the hearing, or within a reasonable time thereafter, and shall be advisory only to the City Manager. In the event that the discipline was initially imposed by the City Manager, the hearing officer's findings shall be advisory, instead, to the City Council, which shall make the final decision. Nothing in these rules shall be construed as to bind the City, City Manager, or City Council to any findings of the neutral Hearing Officer.

IX. Decisions – Regular Employees.

A. City Manager.

The City Manager shall render a written decision within ten (10) calendar days after receiving the advisory findings of the Hearing Officer. The City Manager's decision shall be final and conclusive. A copy of such decision shall be forwarded to the appellant. If the disciplinary action taken against the employee is reversed or modified by the City Manager, the employee may be compensated, in whole or in part, for the time lost as determined by the City Manager.

B. City Council.

In the event the discipline was initially imposed by the City Manager, the City Council shall consider the advisory findings of the Hearing Officer and shall render a final and conclusive decision within fifteen (15) calendar days of the receipt of the Hearing Officer's advisory decision. If the disciplinary action taken against the employee is reversed or modified by the City Council, the employee may be compensated, in whole or in part, for any time lost as determined by the City Council.

X. Representation.

The employee may appear in person at the hearing, or be represented by counselor another representative. Any City employee other than those appointed to management and confidential classifications, shall be permitted to represent another City employee or group of City employees at an appeal hearing.

XI. Failure of Employee to Appear at Hearing.

Failure of the employee or representative to appear at the hearing shall be deemed a withdrawal of his/her appeal and the action of the City Manager or Department Head shall be final.

XII. Notice to Witnesses.

The City Manager shall issue subpoenas for witnesses of the employee upon his/her written request and at the employee's cost consistent with the requirements of Government Code sections 11450.05 *et seq.* The City Manager may require such cost to be prepaid and the same shall be limited to the fee and mileage of witnesses as set forth in Government Code section 1 1450.40.

XIII. Effective of Certain Disciplinary Actions.

- A. Disciplinary Probation.
Employees placed on disciplinary probation shall not accrue vacation, sick leave, or earned time for salary review while on such probation.
- B. Suspension.
Employees suspended from the municipal service shall forfeit all rights, privileges, and salary while on such suspension with the exception of group health and life insurance benefits.
- C. Discharge.
Employees terminated pursuant to this Section shall be paid salary, vacation, or paid days in lieu of holidays accumulated to the effective date of termination.

XIV. Releasing of Information.

The City will comply with state laws regarding public disclosure of disciplinary personnel actions. With respect to release of information regarding disciplinary personnel actions to the news media, no information will be released without prior approval of the City Manager.

XV. Actions Not Subject to Section 4.01.

- A. Oral Reprimand.
Employees receiving an oral reprimand may have it noted in their departmental record by the Department Head. Oral reprimands are not subject to appeal.
- B. Written Reprimand.
 - 1. Employees receiving a written reprimand shall have a copy of the reprimand filed in their permanent record for future reference. Each employee's permanent record is his/her personnel jacket kept in the Personnel Office.

2. Employees who receive written reprimands may attach written responses or rebuttals to the reprimand which shall also become part of the employee's official personnel file. Written reprimands are not subject to appeal.

SECTION 4

4.01 Grievance Procedures

The entire grievance procedure is listed in this document for convenience. The City does not waive any rights by listing.

I. Purpose of Section.

Grievance procedures for employees are provided herein to:

- A. Promote improved employer-employee relations by establishing grievance procedures on matters for which appeal or hearing is not provided by other regulations;
- B. Afford employees individually or through a qualified employee organization a systematic means of obtaining further considerations of problems after every other reasonable effort has failed to resolve them through discussions;
- C. Provide that grievances shall be settled as near as possible to the point of origin; and
- D. Provide that grievances shall be heard and settled as informally as possible.

II. Definition and Matters Subject to Grievance Procedures.

- A. A Grievance is Defined as Follows:
An alleged violation or improper application of the City or departmental rules and regulations and/or the current MOU, filed by one or more employees.
- B. Matters Subject to Grievance Procedures.
Any City employee shall have the right to present a grievance concerning improper application of City or departmental rules, regulations, and/or current MOU for which appeal is not provided or is not prohibited under Chapter 10 of the City of Hanford Personnel Rules and Regulations.

III. Informal Grievance Procedure.

- A. An employee should first attempt to resolve a grievance or complaint through discussion with his/her immediate supervisor no later than twenty (20) days after the employee knew or should have known of the occurrence of the incident which gave rise to the grievance. If, after such discussion, the employee does not believe the problem has been satisfactorily resolved, he/she shall have the right to discuss it with his/her supervisor's immediate superior, if any. Every effort should be made to find an acceptable solution by informal means at the most immediate level of supervision.
- B. If the employee is not in agreement with the decision reached through such

discussion, he/she shall then have the right to file a formal grievance in writing within ten (10) calendar days after receiving the informal decision of his/her superior or superiors. An informal grievance shall not be taken above the Department Head.

IV. Formal Grievance Procedure.

Formal grievance procedure after exhaustion of the informal grievance procedure shall proceed as follows:

- A. Department Review.
The grievance shall be presented in writing to the employee's Department Head who shall discuss the grievance with the employee, his/her representative, if any, and with other appropriate persons. The Department Head shall render his/her decision and comments in writing and return them to the employee within fifteen (15) calendar days after receiving the grievance. If the employee does not agree with the decision reached, or if no answer has been received within fifteen (15) calendar days, he/she may present the grievance in writing to the City Manager. Failure of the employee to take further action within ten (10) calendar days after receipt of the decision, or within a total twenty-five (25) calendar days if no decision is rendered, will constitute withdrawal of the grievance.
- B. City Manager Review.
 - 1. Upon receiving the grievance, the City Manager or his/her designated representative shall discuss the grievance with the employee, and the employee's representative, if any, and with all other appropriate persons. The City Manager may designate a fact-finding committee or an officer not in the normal line of supervision to advise him/her concerning the grievance.
 - 2. The City Manager shall render a decision in writing to the employee within twenty (20) calendar days after receiving the grievance. The decision of the City Manager shall be final.

V. Conduct of Grievance Procedure.

- A. The time limits specified above may be extended to a definite date by mutual agreement of the employee and the reviewer concerned.
- B. The employee may request the assistance of another person of his/her own choosing in preparing and presenting his/her grievance at any level of review.
- C. Employees shall be free from reprisal for using the grievance procedure.
- D. While employees are not discouraged from using the grievance procedure, attempts to resolve grievances at the informal stage is essential if the stated purpose of the procedure is to be met. Therefore, failure to follow the provisions as set

forth in Section 4.01 (III) prior to advancing to the formal stage in 4.01 (IV) shall constitute grounds for the official rejection of the grievance.

SECTION 5

5.01 Layoff Procedures

I. An employee may be separated from employment (laid off) under this section by the Personnel Officer for the following reasons: a shortage of work, lack of funds, material change in duties or organization, in the interest of economy, to reduce the staff of any City function, or the return of another City employee occupying the same position from a leave of absence. The order of separation due to a lay-off shall be based upon class, type of appointment and seniority.

II. Seniority List.

The Personnel Officer shall establish seniority lists based on employee length of service. Such lists shall be established on a departmental basis.

III. Seniority Score Computation.

- A. Total seniority credits shall be counted from the initial date of hire under any type of appointment, as long as there has been no break in service; otherwise total seniority credits shall be counted from the first day of employment following the last break in service. Prior lay-off does not constitute a break in service.
- B. One point of seniority credit shall be counted for each qualifying month of service. For other than full-time employment, 160 hours worked shall be equivalent to one month of service and seniority credit shall be given upon the completion of each 160 hours worked.
- C. Authorized leave of absences without pay shall not be considered breaks in service, but shall not count toward seniority credit.
- D. No matter what the class, the service credits will be calculated the same. There will be no preference for special classes.
- E. When two or more employees have the same total seniority score, the tie shall be broken and preference given: first to the employee with the greatest seniority in the class in which lay-off is being made, then the employee with the greatest seniority in the department of lay-off, finally the employee whose name is drawn by lot by the Personnel Officer.

IV. Order of Separation.

- A. Separation (lay-off) of employees shall be in the order in which their names appear on the seniority list for the affected class, with those persons having the least seniority credit being the first separated, except as provided in 5.01(IV)(C).
- B. Employees in the same class shall be separated during a reduction in force (lay-

off) according to the type of appointment under which they serve, in the following sequence: First part-time, then probationary, and finally permanent.

- C. The lay-off of employees in grant funded positions shall be guided by pertinent regulations set forth in the grant contract. If a grant does not provide guidelines for lay-off, then the lay-off of employees occupying all grant funded positions shall be determined by the availability of the grant funds, except that such employees may be displaced by qualified probationary or permanent employees in the same department who are scheduled for lay-off and who have a greater number of seniority credits.

V. Voluntary Demotion in Lieu of Lay-off.

An employee scheduled to be laid off may voluntarily demote to a lower class when the lower class has similar duties, responsibilities and requirements as designated by the Personnel Officer, providing the total seniority credits of the demoting employee exceed the total seniority credits of the employee in the lower class. Employees may also demote to any previously held position wherein their performance had been judged to be satisfactory, so long as their seniority credit exceeds that of the person occupying that position. To be considered for voluntary demotion in lieu of lay-off, an employee must notify the Personnel Officer in writing of this election no later than seven calendar days after receiving notice of lay-off.

VI. Re-Employment Lists - By Class.

The Personnel Officer shall establish a re-employment list, which will be valid for two (2) years from the date of employee lay-off and shall pertain to each class in which a lay-off occurs. Such lists shall contain the names of permanent employees who were laid off or demoted in lieu of lay-off from that class. Names shall be placed on the re-employment list in the order of total seniority, with the highest seniority being first on the list. Any remaining benefits at the time of lay-off shall be restored upon rehire.

VII. Department Re-Employment Lists.

A re-employment list shall be established for each department in which a lay-off occurs. Such lists shall be prepared in accordance to the procedures set forth in 5.01(VI). Appointment shall be made from the highest available eligible on the department re-employment list, who has expressed a willingness to accept re-employment. An employee's name shall be removed from the re-employment list if said employee fails to reply to an offer of employment within ten (10) calendar days after receipt of such offer or, failing to report for work after acceptance.

VIII. City Re-Employment List.

A re-employment list shall also be established on a city-wide basis. In the absence of a department re-employment list, the city-wide list shall be used to fill vacancies under these procedures. Individual names shall be removed from the City list if such individual rejects or fails to reply to an offer for re-employment within ten (10) calendar days after receipt

of the offer or to report for work after acceptance. Employees appointed from a City re-employment list may be required to serve a new probationary period. Any employee laid off for a period of six (6) months or longer will be required to meet City medical standards.

IX. Lay-Off of Probationary Appointments as a Result of Promotion.

If an employee with permanent status is promoted and a lay-off occurs during the probationary period and such employee is scheduled to be laid off, the employee shall be entitled to return to the former position. If a lay-off occurs in the position (class) to which the employee returned, the procedures established in this Section shall apply and shall be followed.

SECTION 6

6.01 Conclusiveness

- I. Unless otherwise stated, the provisions expressly stated in this MOU may be altered, changed, added to, deleted from or modified only through the voluntary mutual consent of the Professional Firefighters Unit and the City in a written and signed amendment to this agreement.
- II. The Professional Firefighters Unit and the City agree that during the negotiations which resulted in this MOU, each had an unlimited right and opportunity to make demands and proposals with respect to any subject or matter within the scope of representation.
- III. Therefore, during the term of this agreement, neither the City nor the Professional Firefighters Unit shall be obligated to meet and confer on any matter:
 - A. Whether or not specifically referred to in this MOU;
 - B. Whether or not the matter was within the knowledge or contemplation of either party at the time of negotiations; or
 - C. Whether or not the matters were proposed and later withdrawn during negotiations.
- IV. However, in order to meet an emergent situation, the City may change a written policy affecting wages, hours and other terms and conditions of employment which is not specifically set forth in this MOU. The City shall notify the Professional Firefighters Unit of its intention to do so. If the Professional Firefighters Unit does not respond within ten (10) calendar days from the date of mailing of such notification, the City shall assume that the Professional Firefighters Unit does not wish to meet and confer on the change in policy. In an emergency, the City retains the right to take such action immediately. The Professional Firefighters Unit will be offered the opportunity to meet and confer as soon as practicable.

6.02 Accumulation/Vesting

The City and the Professional Firefighters Unit agree that nothing contained in this MOU shall be interpreted as to imply or permit the accumulation or vesting of any written or unwritten employee right or privilege beyond the termination date of this MOU.

6.03 Savings Clause

If any article or section of this MOU or any addendum thereto shall be held to be invalid, such section or provision shall be immediately suspended and be of no force or effect. The parties shall meet and confer immediately thereafter for the purpose of arriving at a mutually satisfactory replacement for such section or provision. Invalidation of a part or portion of this MOU shall not invalidate any remaining portions unless those remaining portions were contingent upon the

operations of the invalidated section.

6.04 Non Discrimination

Both the City and the Professional Firefighters Unit agree that they shall not unlawfully discriminate against any employee on the basis of age, race, sex, creed, color, national origin, ancestry, pregnancy, marital status, disability/handicap, medical condition, or sexual orientation. Neither the City nor the Professional Firefighters Unit shall interfere with, intimidate, restrain, coerce, or discriminate against any employee because of the exercise of rights to engage or not engage in lawful activity.

6.05 Term of Memorandum and Salary Survey

Except where otherwise specifically stated, the provisions of this MOU shall be effective for the period of July 1, 2019 to June 30, 2022.

The provisions of this MOU shall not, however, take effect until ratified by both the City Council and the general membership of the Professional Firefighters Unit.

The City and Professional Firefighters Unit shall begin to work on a salary survey and agree on the following parameters:

1. The number of agencies (The City understands that the number of agencies needs to be more than 5);
2. Which agencies of comparison;
3. The measure of Central Tendency;
4. The benchmarking, internal relationships, etc.

This survey shall be in conjunction with all other bargaining units.

6.06 Reopener

If at any time during this MOU, it becomes apparent that demonstrable impacts of the new Shift Employees – Smooth Bank Hours language as outlined in Section 2.01 or Acting Pay procedures as outlined in Section 2.18 are not in the best interest of the City, or Professional Firefighters Unit, both parties agree to meet and confer at the earliest time possible in an effort to reach concurrences for an equitable and reasonable resolution.

Agreed upon March 31, 2020

For the City:

_____/s/
 Mario Zamora
 City Attorney

_____/s/
 Paula Lofgren
 Finance Director

_____/s/
 Sarah Cardoza
 HR Manager

_____/s/
 Steve Pendergrass
 Fire Chief

For Hanford Firefighters Local 3898, IAFF:

_____/s/
 Michael Pugh
 Labor Relations Consultant - Mastagni Holstedt APC

_____/s/
 Dustin Costa
 President



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020	AGENDA SECTION: L
-------------------------------	--------------------------

SUBJECT:

Public Works: Approval of Resolution 20-06-R, identifying the Project List for RMRA gas tax funding for Fiscal Year 2020/21.

RECOMMENDATION:

That the City Council, by motion, approve the attached resolution 20-06-R identifying a “Project List” for RMRA gas tax funding for Fiscal Year 2020/21.

BACKGROUND:

The Road Repair and Accountability Act of 2017 (SB1 Beall) established a new Road Maintenance and Rehabilitation Account (RMRA) to provide additional funding for maintenance of state highways and roadways, including a portion for local streets and roads. One of the provisions of the new law required that local agencies submit documentation to the California Transportation Commission (CTC), regarding the description and location of each proposed project; the estimated useful life of the improvement; and the estimated project start and completion date. Additionally, the project list must be approved by the adopting agency by resolution at a regular public meeting.

The project list below meets the requirements as referenced above and is submitted for council consideration for RMRA funding for FY 2020/21:

EXHIBIT "A" PROPOSED PROJETS FOR FISCAL YEAR 2020-21 FUNDED BY SB 1

FUNDING FY	TITLE	DESCRIPTION	LOCATION	ESST USEFUILE LIFE (YEARS)	EST START	EST COMPLETION	EST TOTAL PROJECT COST
20/21	E. Lacey Blvd. Widening / Reconstruction from 10th Ave. – Sierra Dr.	This project will involve the widening and reconstruction of East Lacey Boulevard, between 10th Avenue and Sierra Drive, to facilitate two lanes in each direction of travel plus turn lanes. Improvements will include the reconstruction of existing pavement section, installation of a new drainage collection/disposal system, installation of curbs, gutters, sidewalks, drive approaches and ADA ramps, and installation of a traffic signal system at East Lacey Boulevard / Ninth Avenue.	East Lacey Boulevard from 10th Avenue to Sierra Drive	15-20	5/1/2021	8/1/2021	\$3,950,000.00
20/21	Reclamite Seal Treatment	Reclamite Seal Treatment is a surface protection and pavement preservation treatment for city streets. Treatments includes a seal coating of oil and sand to extend the useful life of roadways.	Various City Streets	3-5	4/1/2021	5/1/2021	\$175,000.00
20/21	Campus Drive Resurfacing, Lacey Boulevard to Greenfield	This project will involve resurfacing the asphalt concrete road surface as well as any concrete ADA upgrades to ramps and driveways to improve pedestrian travel.	Campus Drive from Lacey Boulevard to Greenfield Avenue	15-20	5/1/2021	7/1/2021	\$525,000.00
20/21	Pavement Resurfacing Treatment	Pavement Resurfacing Treatment is a surface protection and pavement preservation treatment for city streets. Treatments may include slurry seal, cape seal or fiber seal coatings or other pavement preservation treatments needed to extend the useful life of roadways.	Various City Streets	5-10	5/1/2021	6/1/2021	\$935,000.00

Hanford's estimated RMRA funding amount for FY 20/21 is approximately \$1,097,420 as can be seen in the chart of local streets and roads revenue projections below:

Based on State Dept of Finance statewide revenue projections January 2020

Estimated January 2020

Estimated January 2020	Highway Users Tax Acct (HUTA) ⁽¹⁾ Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct ⁽⁷⁾	TOTAL
	Sec2103 ⁽⁵⁾	Sec2105 ⁽³⁾	Sec2106 ⁽³⁾	Sec2107 ⁽³⁾	Sec2107.5 ⁽⁴⁾			
HUMBOLDT COUNTY								
ARCATA	160,267	103,907	72,527	124,050	4,000	464,751	341,436	806,188
BLUE LAKE	11,108	7,202	9,494	8,598	1,000	37,402	23,665	61,068
EUREKA	241,057	156,286	106,667	186,583	6,000	696,593	513,552	1,210,146
FERNDALE	12,154	7,880	9,936	9,408	1,000	40,378	25,894	66,272
FORTUNA	107,129	69,455	50,071	82,920	3,000	312,575	228,229	540,803
RIO DELL	29,858	19,358	17,418	23,111	1,000	90,745	63,611	154,356
TRINIDAD	3,254	2,109	6,175	2,518	1,000	15,056	6,931	21,988
IMPERIAL COUNTY								
BRAWLEY	242,351	157,125	85,120	187,585	6,000	678,181	516,310	1,194,491
CALEXICO	374,099	242,541	128,783	289,561	6,000	1,040,985	796,987	1,837,972
CALIPATRIA	68,307	44,286	27,438	52,871	2,000	194,903	145,523	340,426
EL CENTRO	410,004	265,820	140,683	317,352	6,000	1,139,858	873,479	2,013,336
HOLTVILLE	60,098	38,964	24,718	46,517	2,000	172,297	128,034	300,330
IMPERIAL	176,677	114,546	63,354	136,752	4,000	495,329	376,396	871,725
WESTMORLAND	21,818	14,145	12,031	16,887	1,000	65,881	46,481	112,361
INYO COUNTY								
BISHOP	34,566	22,410	18,103	26,755	1,000	102,834	73,640	176,474
KERN COUNTY								
ARVIN	196,615	127,472	52,282	152,184	5,000	533,554	418,872	952,426
BAKERSFIELD	3,450,482	2,237,068	838,079	2,670,748	10,000	9,206,377	7,350,967	16,557,344
CALIFORNIA CITY	132,980	86,215	36,914	102,929	4,000	363,039	283,303	646,341
DELANO	478,160	310,008	120,274	370,106	7,500	1,286,048	1,018,681	2,304,729
MARICOPA	10,993	7,127	7,455	8,509	1,000	35,084	23,420	58,503
MCFARLAND	135,125	87,606	37,432	104,590	4,000	368,754	287,873	656,627
RIDGECREST	263,407	170,776	68,412	203,882	6,000	712,476	561,166	1,273,642
SHAFTER	185,161	120,046	49,516	143,319	5,000	503,042	394,471	897,513
TAFT	83,600	54,201	24,989	64,708	2,000	229,498	178,103	407,601
TEHACHAPI	127,785	82,847	35,660	98,908	3,000	348,200	272,235	620,435
WASCO	247,830	160,677	64,650	191,826	6,000	670,983	527,982	1,198,965
KINGS COUNTY								
AVENAL	137,457	89,118	40,456	106,395	4,000	377,426	292,840	670,266
CORCORAN	219,975	142,618	61,862	170,266	5,000	599,720	468,639	1,068,359
HANFORD	515,120	333,970	138,422	398,714	7,500	1,393,726	1,097,420	2,491,146
LEMOORE	232,777	150,917	65,182	180,174	6,000	635,051	495,912	1,130,963
LAKE COUNTY								
CLEARLAKE	135,196	87,652	53,595	104,645	4,000	385,088	288,024	673,113
LAKEPORT	42,607	27,623	20,178	32,979	1,000	124,386	90,770	215,157
LASSEN COUNTY								
SUSANVILLE	159,106	103,154	46,269	205,738	4,000	518,267	338,962	857,229

FISCAL IMPACT:

Projected RMRA gas tax revenues for FY 2020/21 are estimated to be approximately \$1,097,420. If approved, the projects identified in this report will be forwarded to CTC by May 1, 2020 as required by state statute. The projects will also be incorporated into our FY 2020/21 Capital Improvement Program.

ATTACHMENTS:

NO. 20-06 R

RESOLUTION NO. 20-06-R**CITY OF HANFORD****RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$1,097,420 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

WHEREAS, this is the fourth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City reconstruct 1.5 miles of arterial City streets; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of Hanford, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part or solely with fiscal year 2020-21 Road Maintenance and Rehabilitation Account revenues:
See Attached – Exhibit “A”
3. The following previously proposed and adopted projects may utilize fiscal year 2020-21 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:
None

PASSED AND ADOPTED by the City Council of the Hanford, State of California this _____ day of _____, 2020, by the following vote:



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020

AGENDA SECTION: M

SUBJECT:

Public Works: Authorization for the Purchase of 636 residential refuse containers from Toter Wastequip, LLC., in the amount of \$31,423.72 (tax and freight included).

RECOMMENDATION:

That the City Council, by motion, authorize the purchase of 636 automated refuse containers from Toter Wastequip LLC., of Statesville, North Carolina in the amount of \$31,423.72 (tax and freight included)

BACKGROUND:

In order to keep up with new refuse service households and to replace automated containers, which have deteriorated and cannot be repaired, the Public Works Department - Refuse Division budget includes funding annually for the purchase of new containers. This particular order consists of 212 black cans, 212 blue cans, 212 green cans, for a total container unit count of 636 units. This amount is equivalent of one truck and trailer load.

Toter Wastequip LLC., provided a quote in the amount of \$31,423.72 for the purchase, which is comparable with previous purchases. The approved Fixed Asset budget for FY 19/20 for the Refuse Division included a budget appropriation of \$93,000. That amount assumed the purchase of an estimated 1,550 refuse containers over the course of the year at an estimated cost of \$60 per container. This quote amounts to a per unit price of \$49.41 per container, which is significantly less than the budgeted cost.

Staff is requesting that the Council approve the sole source purchase from Toter Wastequip because Toter is the existing brand of all City residential refuse containers and it is of financial benefit to the City in the long run to maintain just one brand of inventory. Doing so will allow repairs to be made, when necessary, utilizing the City's existing parts inventory and reduce the overall cost of ordering and storing future parts and additional inventory from a separate vendor. The City has purchased thousands of refuse containers from Toter Wastequip over the years and they are very dependable and have handled any warranty issues in the past without question.

FISCAL IMPACT:

The FY 19/20 Refuse Division Fixed Asset Budget provides \$93,000 for the purchase of automated refuse containers.

ATTACHMENTS:

Totoer Wastequip Quote
Fixed Asset Budget Page

NEW!! WASTEQUIP MUNICIPAL FINANCE PROGRAM

Equipment loans/lines of credit at competitive rates*.

Up to 100% financing on new equipment purchases. Terms up to 10 years.

For details call: Will Kessler - Phone 717-377-2312 - Email: wkessler@wastequip.com

*Financing subject to credit approval and other criteria, qualifications and restrictions established by Wastequip and third-party lenders. See the Wastequip Equipment Finance Application for further details.

Sell To:

Contact Name	Jason Ridgeway	Ship To Name	City of Hanford
Bill To Name	City of Hanford	Ship To	900 10th Ave
Bill To	315 N Douty St Hanford, CA 93230-3903 USA		Hanford, CA 93230 USA
Email	jridgeway@cityofhanfordca.com		
Phone	(559) 585-2569		

Quote Information

Salesperson	Michael Lynn	Created Date	3/12/2020
Salesperson Email	mlynn@wastequip.com	Expiration Date	4/10/2020
Salesperson Phone	(916) 203-9640	Quote Number	WQ-10147259
			Please Reference Quote Number on all Purchase Orders

Model	Product Description	Selected Option	Description	Quantity	Sales Price	Total Price
57596	Model 57596 - Toter 96 Gallon EVR Fully Automated Cart-NIPA	---Body Color - (200) Black ---Lid Color - (200) Black ---Body Hot Stamp on Both Sides (Existing) in White ---Wheels - 10in Snap-on ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---Unassembled ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	43.43 Cart 00.50 BHS - Waived 00.50 SW - Waived	212.00	\$43.43	\$9,207.16
57596	Model 57596 - Toter 96 Gallon EVR Fully Automated Cart-NIPA	---Body Color - (940) Green ---Lid Color - (940) Green ---Body Hot Stamp on Both Sides (Existing) in White ---Wheels - 10in Snap-on ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---Unassembled ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	43.43 Cart 00.50 BHS - Waived 00.50 SW - Waived	212.00	\$43.43	\$9,207.16
57596	Model 57596 - Toter 96 Gallon EVR Fully Automated Cart-NIPA	---Body Color - (705) Blue ---Lid Color - (705) Blue ---Body Hot Stamp on Both Sides (Existing) in White ---Wheels - 10in Snap-on ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---Unassembled	43.43 Cart 00.50 BHS - Waived 00.50 SW - Waived	212.00	\$43.43	\$9,207.16

---Warranty – 12 Yrs Cart Body, All other components 10 Yrs

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$27,621.48
Shipping Terms	FOB Origin	Shipping	\$1,799.68
		Tax	\$2,002.56
		Grand Total	\$31,423.72

Special Instructions

Special Instructions Freight subsidy incentive of \$845.88 shown. Good if paperwork completed and back in by Wednesday 3/18. Q1 Incentive.

Additional Information

Additional Terms Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: <https://www.wastequip.com/terms-conditions-of-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.

Additional Information Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing, accepted delivery within 45 days of Order acceptance by Toter. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Special Contract Information Please Note: Pricing and Product offerings is based on the OMNIA Partners, Public Sector (subsidiaries National IPA and U.S. Communities) agreement through Toter's Contract No. 171717 as awarded by the City of Tucson on 02-01-2018. Per the terms of this contract, pricing and products are evaluated every three (3) months for price adjustments based on current market conditions, at any time without prior notice, and after City of Tucson approval. The current pricing is effective 4-1-2020 through 4/30/2020. Toter, LLC Product Warranties, Disclaimers, Limitation of Liability and Remedies, and Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders

Attachment: Toter Wastequip Quote (PW: Purchase of 636 automated refuse containers.)

FUND	ORG CODE	OBJECT CODE	ASSET CODE	TITLE	QTY	UNIT\$	AMOUNT
0306	20310000	800118	ASSET10042	1YD	10	\$ 550	5,500
0306	20310000	800118	ASSET10043	2YD	10	\$ 770	7,700
0306	20310000	800118	ASSET10044	2YD FOODWASTE	7	\$ 1,000	7,000
0306	20310000	800118	ASSET10045	3YD	30	\$ 840	25,200
0306	20310000	800118	ASSET10046	3YD RECYCLE	20	\$ 840	16,800
0306	20310000	800118	ASSET10047	6YD RECYCLE	7	\$ 1,150	8,050
0306	20310000	800118	ASSET10048	CONTAINER LIDS AUTOMATED	300	\$ 25	7,500
0306	20310000	800118	ASSET10049	RESIDENTIAL AUTOMATED	1550	\$ 60	93,000
0306	20310000	800160	ASSET10130	WELDER	1	\$ 1,500	1,500

Attachment: Fixed Asset Budget Page (PW: Purchase of 636 automated refuse containers.)



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020

AGENDA SECTION: N

SUBJECT:

Public Works: Approval of the purchase of materials in the amount of \$76,937.47 from the Garland Company of Hanford, CA, reject the low bid from Fresno Roofing Company, Inc. based on their formal request to withdraw their bid due to a proposal error, award a contract to Universal Coating, Inc. of Fresno, CA in the amount of \$112,750.00 for the City Hall Roof Re-coating Project, and establish a construction contingency of \$11,500.00 for this project;

RECOMMENDATION:

That the City Council, by motion:

1. Approve the purchase of materials in the amount of \$76,937.47 from The Garland Company of Hanford, CA;
2. Reject the low bid from Fresno Roofing Company, Inc. based on their formal request to withdraw their bid due to a bid proposal error;
3. Award a contract to the second lowest bidder, Universal Coating, Inc. of Fresno, CA in the amount of \$112,750.00 for the City Hall Roof Re-coating Project;
4. Establish a construction contingency of \$11,500.00 for this project;

BACKGROUND:

This project consists of restoring the existing built up roofing system at City Hall Building located at 315 N. Douty Street. The existing roof is 25 years old, and it was recoated approximately 10 years ago with an oil-based aluminum coating that was designed to restore reflectance only. The current material is not water proof, and over time, the coating has been flaking off and exposing the roof membrane below the coating. This eventually causes leaks in the roof which would eventually require roof replacement. By recoating the roof's membrane, the roof's useful life will be extended by a minimum of ten years. The cost to completely replace the roof is approximately \$750,000.

The City requested a quote from The Garland Company, of Hanford, CA, to provide the materials necessary to repair sections of the roof prior to the application of the coating. The

Garland Company is a member of the OMNIA pricing program, which is a program that puts out mass bid requests on an annual basis that meets the purchasing and bidding requirements for Cities and Counties and allows them to streamline the process of acquiring many goods and services. Accordingly, staff requests authorization to purchase the roofing materials in the amount of \$76,937.47. A copy of the materials quote is attached for Council review. This process was used by the City on the Police Department and Longfield Center roof repair projects two years ago.

In accordance with City bidding procedures, bids were solicited and opened on March 31, 2020 for the City Hall Roof Recoating Project. A total of five (5) bids were received ranging from a low bid of \$72,800.00 from Fresno Roofing Company, Inc. of Fresno CA, to a high bid of \$144,087.00. A copy of the bid tabulations is attached for Council review.

After opening bids, staff received a written request from Fresno Roofing Company to withdraw their bid due to their internal errors on the bid. Attached for Council review is a letter from Fresno Roofing requesting that their bid be withdrawn. The second low bidder is Universal Coatings, Inc. of Fresno CA with a bid of \$112,750.00.

The contract stipulates that the project be completed thirty (30) calendar days from the date of the Notice to Proceed, with Liquidated Damages assessed at \$500.00 per day if time is exceeded. If approved, work on this project is expected to begin in May, 2020.

The total cost of this project, including materials, contracted work, and contingencies will be \$201,187.47. The FY 19/20 Capital Improvement Program Budget provides \$258,500 for construction, including contingency and the project was approved to be funded from the funds identified in the chart below:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction				
	Engineering / Inspection	5,000				
	Construction	235,000				
	Contingency	23,500				
	Department Overhead	6,500				
	Total Expenditure	\$270,000	\$0	\$0	\$0	\$0
Revenue	Funding					
	0417 Building Replacement Reserve	64,240				
	0004 Accumulated Capital Outlay	205,760				
	Total Funding	\$270,000	\$0	\$0	\$0	\$0

FISCAL IMPACT:

The FY 19/20 Capital Improvement Program Budget provides \$258,500 for construction, including contingency. A copy of budget page is attached for Council review.

ATTACHMENTS:

Budget Page 202-City Hall Roof Recoat

City of Hanford OMNIA Pricing 2020 PDF

Bid Schedule-City Hall Roof

City of Hanford - Letter of Explanation to Withdraw - 4.1.20

Revenue					Expenditure				
Funding					Program or Project				
					Engineering / Inspection	5,000			
					Construction	235,000			
					Contingency	23,500			
					Department Overhead	6,500			
					Total Expenditure	\$270,000	\$0	\$0	\$0
0417 Building Replacement Reserve	64,240				5-Year Funding Allocation				
0004 Accumulated Capital Outlay	205,760				2020	2021	2022	2023	2024
Total Funding	\$270,000	\$0	\$0	\$0					

Project Background: City Hall has the largest roof of all of its properties (30,000 sf). The building maintenance staff does it's best to maintain and protect the roof with regular seasonal patching and sealing. Various leaks have been repaired over the last ten years. The existing roof has been in service since the City purchased the building in 1996.

Existing Conditions: The existing roof is 25 years old. It was coated approximately ten years ago with an oil based aluminum coating that was designed to restore reflectance only. The material is not water proof. Over time the coating has been flaking off exposing the roof membrane below to the elements. This creates fissures and eventually causes leaks. City staff has received cost estimates to re-seal the roof with a restorative coating that is warranted for five years and will extend the life of the facilities roof system by a minimum of ten years.

Project Justification: The existing roof system is in a condition that will deteriorate quickly if maintenance is not performed soon. Fissures and blisters are forming on the existing roof membrane which without intervention will become leaks. If this occurs the timeline to replace the entire roof system will be accelerated. By re-coating the roof's exterior membrane the roof's useful life will be extended by a minimum of ten years. The cost to completely replace the roof is approximately \$750,000.

Fiscal Implications: The FY19/20 Building Equipment Replacement Reserve has a balance of \$64,240. Additional funds in the amount of \$205,760 will be necessary from the Accumulated Capital Outlay (ACO) reserves to fully fund this project.

Project Budget Summary:

CTP2020031

City Hall Roof Restoration



THE GARLAND COMPANY, INC.

HIGH-PERFORMANCE BUILDING ENVELOPE SOLUTIONS

Joseph L. Camara
4851 12th AVENUE • HANFORD, CA 93230
f. (559) 583-8262 • m. (559) 259-3399 • jcamara@garlandinc.com

March 27, 2020

To: Randy Shaw
City of Hanford
900 S. 10th Avenue
Hanford, Ca. 93230

RE: City Hall Roofing Project
OMNIA Bid #PW1925 (Must Appear on City P.O.)
Invoice will reflect 1% discount.

The following are the materials needed to complete the roofing project at the above site.

Quantity of Product (Product #)	OMNIA Price	Ext. Price
2- Garla Prime VOC. 55 gallon drum (7619-55)	\$1,152.00	\$ 2,304.00
2- Garla Prime VOC. 5 gallon pail (7619-5)	\$116.00/drum	\$ 232.00
8 -Silver Flash Mastic. 5 gallon pail (7425-5)	\$154.00/pail	\$ 1,232.00
3- Garmesh 150' x 6" roll (4840-6)	\$63.00/roll	\$ 189.00
1- Tuff Stuff Caulking 24 tubes per case. (2130-ALUM)	\$384.00/case	\$ 384.00
3- White Knight Plus WC. 5 gallon pail (7838-5-U)	\$669.00/pail	\$ 2,007.00
10- Energizer LO. 55 gallon drum (7826-55)	\$3,865.00/drum	\$38,650.00
3- Pyramic Plus LO Base Coat. 55 gallon drum (7476-55-U)	\$4,081.00/drum	\$12,243.00
3- Pyramic Plus LO Top Coat. 55 gallon drum (7475-55-U)	\$4,194.00/drum	\$12,582.00
	Sub-Total:	\$69,823.00
	1% Discount	\$ 698.23
	Total Minus Discount	\$69,124.77
	Tax: 7.975%	\$ 5,512.70
	FREIGHT:	\$ 2,300.00
	TOTAL:	\$76,937.47

Sincerely,

Joey Camara
Joey Camara

Western Regional Manager

Attachment: City of Hanford OMNIA Pricing 2020 PDF (PW: City Hall Roof Recoating Project)

City Hall Roof Recoating Project
2104000-800200-CIP2020031

			D.I.R. No. 1000004536		D.I.R. No. 1000001517		D.I.R. No. 1000036446		D.I.R. No. 1000000563		D.I.R. No. 1000005672	
			Engineers Estimate	Fresno Roofing Inc.	Universal Coatings, Inc.	Nations Roof	Best Contracting Services, Inc.	Brazos Urethane				
ITEM	QUANTITY	UNIT	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal
1 City Hall Roof Recoating	1	LS	\$127,500.00	\$127,500.00	72,800.00	\$72,800.00	\$112,750.00	\$112,750.00	\$115,877.00	\$115,877.00	\$125,520.00	\$125,520.00

Total written in Bid if discrepancy exists

Attachment: Bid Schedule-City Hall Roof (PW: City Hall Roof Recoating Project)

IF YOU DON'T KNOW ROOFS, KNOW YOUR ROOFER



FRESNO ROOFING CO., INC.

5950 E. OLIVE – FRESNO, CA 93727
P.O. BOX 7676 – FRESNO, CA 93747
PHONE (559) 255-8377 FAX # (559) 255-8568
EMAIL: FRCROOF@QNIS.NET
WEBSITE: www.fresnorroofingco.com
STATE CONTRACTOR'S LICENSE NO. 302777

April 1, 2020

City of Hanford
ATTN: Randy Shaw
Building Maintenance Superintendent
EMAIL: rshaw@cityofhanfordca.com

PROJECT: City Hall Roof Recoating Project
SUBJECT: Letter of Explanation to Withdraw Bid dated March 31, 2020

This letter is to explain why Fresno Roofing Company, Inc. is requesting to pull our March 31, 2020 bid for the City Hall Roof Recoating Project.

My handwritten notes were ineligible for the secretary to read. As I was at a personal appointment and un-reachable, she interpreted my writing as a seven (7) instead of nine (9). Therefore \$72,800.00 was typed instead of \$92,800.00.

Fresno Roofing Company, Inc. apologizes for the error and the inconveniences this is causing.

If you have any questions, please feel free to contact our office at (559) 255-8377 or my email at bob@fresnorroofingco.net.

Thank you.

Respectfully submitted,

FRESNO ROOFING COMPANY, INC.

Robert C. Boone
Senior Estimator

Attachment: City of Hanford - Letter of Explanation to Withdraw - 4.1.20 (PW: City Hall Roof Recoating Project)



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020	AGENDA SECTION: O
-------------------------------	--------------------------

SUBJECT:

Public Works: Approval of a new Freeway Maintenance Agreement with the California Department of Transportation, which outlines maintenance responsibilities for the State and the City.

RECOMMENDATION:

That the City Council, by motion, approve the attached Freeway Maintenance Agreement with the California Department of Transportation.

BACKGROUND:

The City of Hanford has had a maintenance agreement for maintenance and responsibility regarding the State's right-of-way and the City's over and under crossings. This agreement supersedes previous agreements dated June 8, 1959, and March 13, 1967.

With the reconstruction of the 12th Avenue interchange, it was determined by Caltrans and City staff to prepare a new complete agreement with exhibits in order to clearly identify the maintenance relationships between the two agencies.

Staff and City Attorney have reviewed the agreement and have agreed with the Caltrans' staff on the content.

FISCAL IMPACT:

There is no financial impact as this agreement memorializes current maintenance practices with Caltrans shared facilities.

ATTACHMENTS:

Caltrans Freeway Agreement

**FREEWAY MAINTENANCE
AGREEMENT
WITH
CITY OF HANFORD**

THIS AGREEMENT is made effective this _____ day of _____, 20__, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE" and the City of Hanford; hereinafter referred to as "CITY" and collectively referred to as "PARTIES".

SECTION I

RECITALS

1. WHEREAS, on June 8, 1959 a Freeway Agreement was executed between CITY and STATE, wherein the PARTIES consented to certain adjustments of the local street and road system required for the development of that portion of STATE Highway Route (SR) 198 within the jurisdictional limits of the City of Hanford as a freeway; and
2. WHEREAS, pursuant to the above Freeway Agreement, CITY has resumed or will resume control and maintenance over each of the affected relocated or reconstructed CITY streets, except for those portions adopted as a part of the freeway proper; and
3. WHEREAS, on March 13, 1967 a Freeway Maintenance Agreement was executed between CITY AND STATE. Due to changes to the Freeway limits, PARTIES now desire to supersede said agreement in its entirety by entering into this new Agreement; and,
4. The degree or extent of maintenance work to be performed under this agreement, and the standards therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual.

NOW THEREFORE IT IS AGREED:

SECTION II

AGREEMENT

1. PARTIES agree this Agreement shall supersede the portion of said Freeway Maintenance Agreement executed by PARTIES on March 13, 1967 that are included in this Freeway Maintenance Agreement.
2. CITY agrees to continue their control and maintenance of each of the affected relocated or reconstructed CITY streets and roads as shown on that plan map attached hereto, marked Exhibit A, and made a part hereof by this reference.
3. STATE agrees to continue control and maintenance of those portions adopted as a part of SR 198 Freeway proper as shown Exhibit A.

4. When another planned future improvement has been constructed and/or a minor revision has been effected within the limits of the freeway herein described which will affect the PARTIES' division of maintenance responsibility as described herein, Exhibit "A" will be amended, as necessary by written concurrence of both parties which will thereafter supersede the attached original Exhibit A and become part of this Agreement.
5. CITY and STATE agree to accept their then respective operational and maintenance responsibilities and related associated costs thereof in the event jurisdictional boundaries of the PARTIES should change and Exhibit A is amended to reflect those changes.
6. CITY must obtain the necessary Encroachment Permits from STATE's District 06 Encroachment Permit Office prior to entering STATE right of way to perform CITY maintenance responsibilities. This permit will be issued at no cost to CITY.
7. VEHICULAR AND PEDESTRIAN OVERCROSSINGS
 - 7.1. STATE will maintain, at STATE expense, the entire structure of any STATE constructed vehicular and pedestrian overcrossings of SR 198 below the deck wearing surface and any wearing surface treatment thereon.
 - 7.2. CITY will maintain, at CITY expense, the bituminous surface treatment at Douty Street and 10th Avenue, concrete surface treatment at 12th Avenue and overcrossing drainage system (and shall perform such work as may be necessary to ensure an impervious and/or otherwise suitable surface) and all portions of the structure above the bridge deck, including, but without limitation, all traffic service facilities (sidewalks, curb, gutter, City signs, and pavement markings) that may be required for the benefit or control of traffic using that overcrossing.
 - 7.3. As directed by section 92.6 of the Streets and Highways Code, at locations determined by STATE, screening shall be placed on STATE freeway overpasses on which pedestrians are allowed. All screens installed under this program will be maintained by STATE, at STATE expense.
8. VEHICULAR AND PEDESTRIAN UNDERCROSSINGS
 - 8.1. STATE will maintain the entire structure of all STATE-constructed vehicular and pedestrian undercrossings of STATE freeways except as hereinafter provided.
 - 8.2. CITY will maintain the roadway sections, including the traveled way, shoulders, curbs, gutter, sidewalks, wall surfaces (including eliminating graffiti), drainage system and traffic service facilities that may be required for the benefit or control of traffic using that undercrossing.
 - 8.3. CITY will request STATE's District Encroachment Permit Engineer to issue the necessary Encroachment Permit for any proposed change in minimum vertical clearances between city roadway surface and the structure that results from modifications to the roadway (except when said modifications are made by STATE). If the planned modifications will

result in a reduction in the minimum clearance within the traveled way, an estimate of the clearance reduction must be provided to STATE's Transportation Permit Engineer prior to starting work. Upon completion of that work, a vertical clearance diagram will be furnished to STATE's Transportation Permit Engineer that shows revised minimum clearances for all affected movements of traffic, both at the edges of the traveled way and at points of minimum clearance within the traveled way.

9. WALLS AND COLUMNS – CITY is responsible for debris removal, cleaning, and graffiti removal to keep CITY's side of any wall structure or column free of debris, dirt, and graffiti.
10. LANDSCAPED AREAS - CITY is responsible for the maintenance of any plantings or other types of roadside development lying outside of the fenced right of way area reserved for exclusive freeway.
11. INTERCHANGE OPERATION - It is STATE's responsibility to provide efficient operation of freeway interchanges, including ramp connections to local streets and roads.

12. ELECTRICALLY OPERATED TRAFFIC CONTROL DEVICES

- 12.1. The cost of installation, operation, maintenance, repairs, replacement and energy costs of safety lighting, traffic signals or other necessary electrically operated traffic control devices placed at intersections and or at ramp connections of SR 198 and CITY streets and roads and CITY facilities shall be shared by the PARTIES in a separate "Shared Cost Electrical Agreement" which has been or may be executed in the future.
- 12.2. Timing of traffic signals, which shall be coordinated with CITY to the extent that no conflict is created with freeway operations, shall be the sole responsibility of STATE.

13. LEGAL RELATIONS AND RESPONSIBILITIES

- 13.1. Nothing within the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not Parties to this Agreement or to affect the legal liability of a Party to the Agreement by imposing any standard of care with respect to the operation and maintenance of State highways and local facilities different from the standard of care imposed by law.
- 13.2. Neither CITY nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE, under or in connection with any work, authority or jurisdiction conferred upon STATE arising under this Agreement. It is understood and agreed that STATE shall fully defend, indemnify and save harmless CITY and all of their officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation and other theories or assertions of liability occurring by reason of anything done or omitted to be done by STATE under this Agreement.

13.3. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction conferred upon CITY and arising under this Agreement. It is understood and agreed that CITY shall fully defend, indemnify and save harmless STATE and all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CITY under this Agreement.

14. PREVAILING WAGES:

14.1. Labor Code Compliance- If the work performed under this agreement is done under contract and falls within the Labor Code section 1720(a)(1) definition of a "public work" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code section 1771. CITY must conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Chapter 8, Subchapter 3, Articles 1-7. CITY agrees to include prevailing wage requirements in its contracts for public work. Work performed by CITY'S own forces is exempt from the Labor Code's Prevailing Wage requirements.

14.2. Requirements in Subcontracts - CITY shall require its contractors to include prevailing wage requirements in all subcontracts funded by this Agreement when the work to be performed by the subcontractor is a "public work" as defined in Labor Code Section 1720(a)(1) and Labor Code Section 1771. Subcontracts shall include all prevailing wage requirements set forth in CITY's contracts.

15. INSURANCE -

15.1. SELF-INSURED - CITY is self-insured. CITY agrees to deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury liability and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement.

15.2. SELF-INSURED using Contractor - If the work performed under this Agreement is done by CITY's/ contractor(s), CITY shall require its contractor(s) to maintain in force, during the term of this agreement, a policy of general liability insurance, including coverage of bodily injury liability and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE and shall be delivered to the STATE with a signed copy of this Agreement.

16. TERMINATION – This Agreement may be terminated by mutual written consent of PARTIES or by STATE for cause. CITY's failure to comply with the provisions of this agreement may be grounds for a Notice of Termination by STATE.

17. TERM OF AGREEMENT - This Agreement shall become effective on the date first shown on its face sheet and shall remain in full force and effect until amended or terminated at any time upon mutual consent of the PARTIES or until terminated by STATE for cause.

PARTIES are empowered by Streets and Highways Code Section 114 and 130 to enter into this Agreement and have delegated to the undersigned the authority to execute this Agreement on behalf of the respective agencies and covenants to have followed all the necessary legal requirements to validly execute this Agreement.

IN WITNESS WHEREOF, PARTIES hereto have set their hands and seals the day and year first above written.

THE CITY OF HANFORD

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____
Mayor

TOKS OMISHAKIN
Director of Transportation

Initiated and Approved

By: _____
City Manager

By: _____
Deputy District Director
Maintenance District

ATTEST:

By: _____
City Clerk

As to Form and Procedure:

By: _____
City Attorney

By: David P. Harris
Attorney
Department of Transportation

EXHIBIT "A"

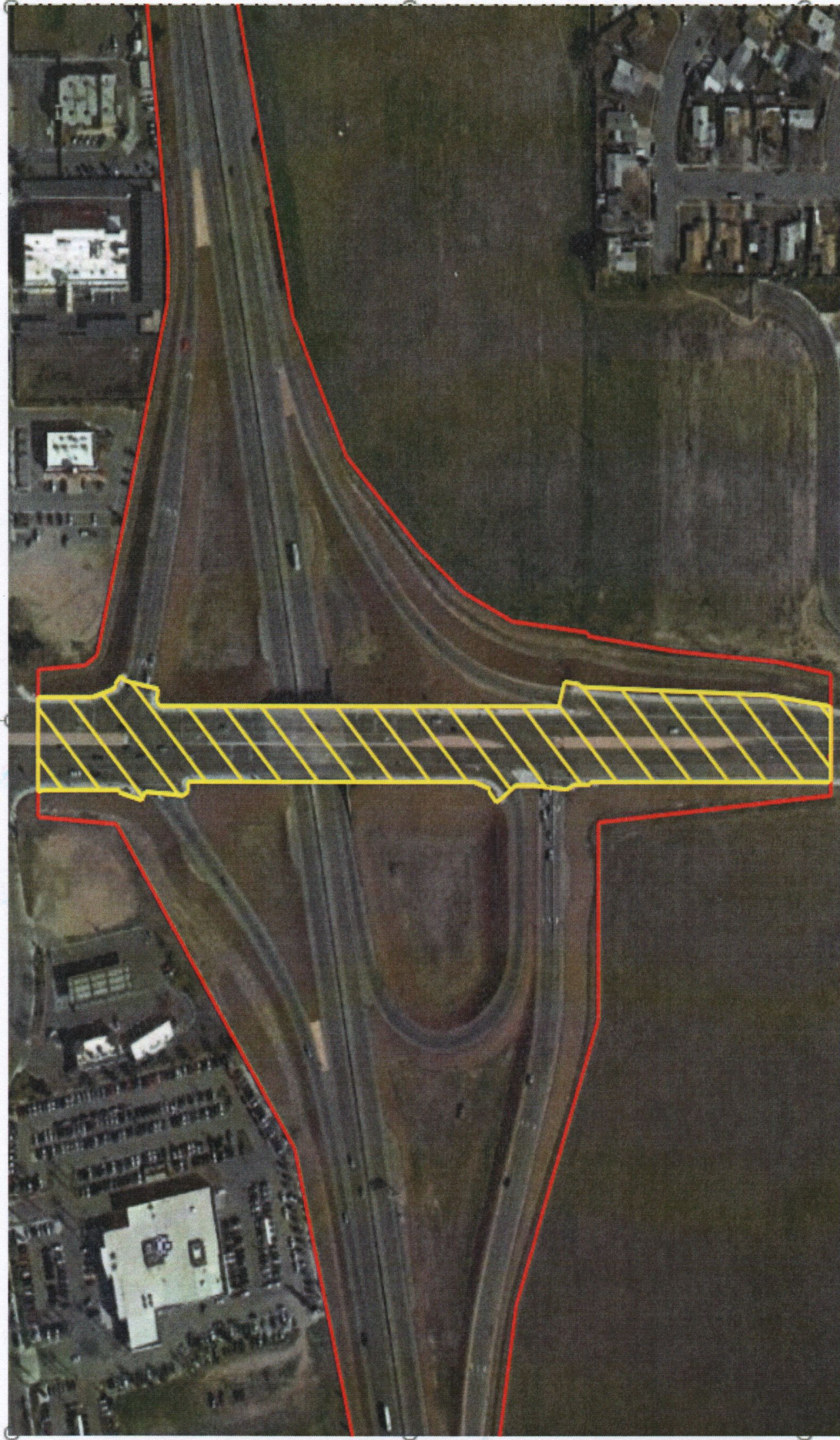
KIN 198, PM 16.74/19.17



AREA TO BE MAINTAINED BY CITY

EXHIBIT A

12TH AVENUE OC, PM R16.5/R17.2, Br #45-0099



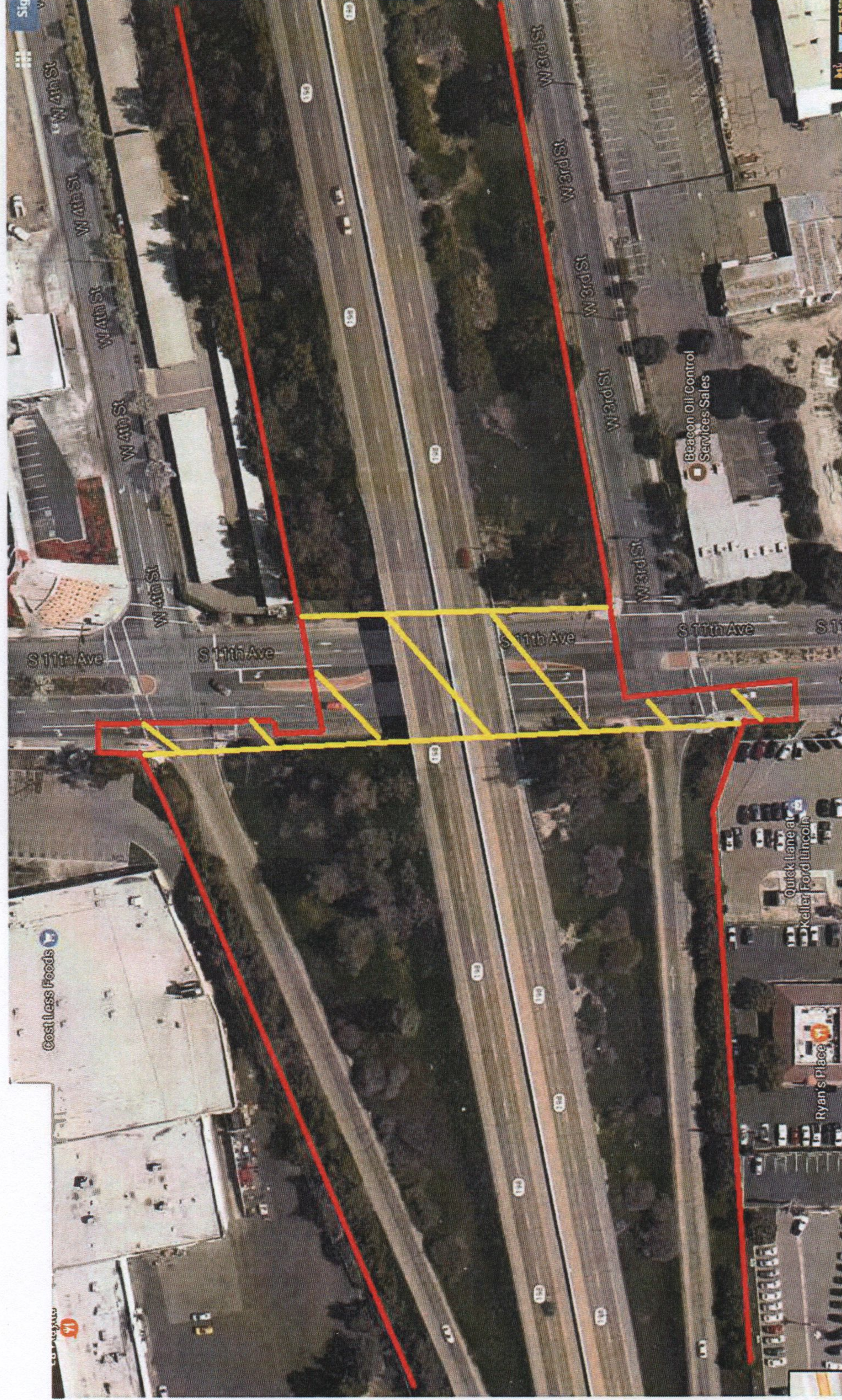
RIGHT OF WAY

AREA TO BE MAINTAINED BY THE CITY



EXHIBIT A

11TH AVENUE UC, PM 17.912, BR #45-0038



— RIGHT OF WAY



AREA TO BE MAINTAINED BY THE CITY

EXHIBIT A

PHILLIPS STREETS UC, PM 18.227, BR #45-0015



— RIGHT OF WAY



AREA TO BE MAINTAINED BY THE CITY

Pg. 168

Attachment: Caltrans Freeway Agreement (PW: Freeway Maintenance Agreement)

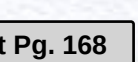
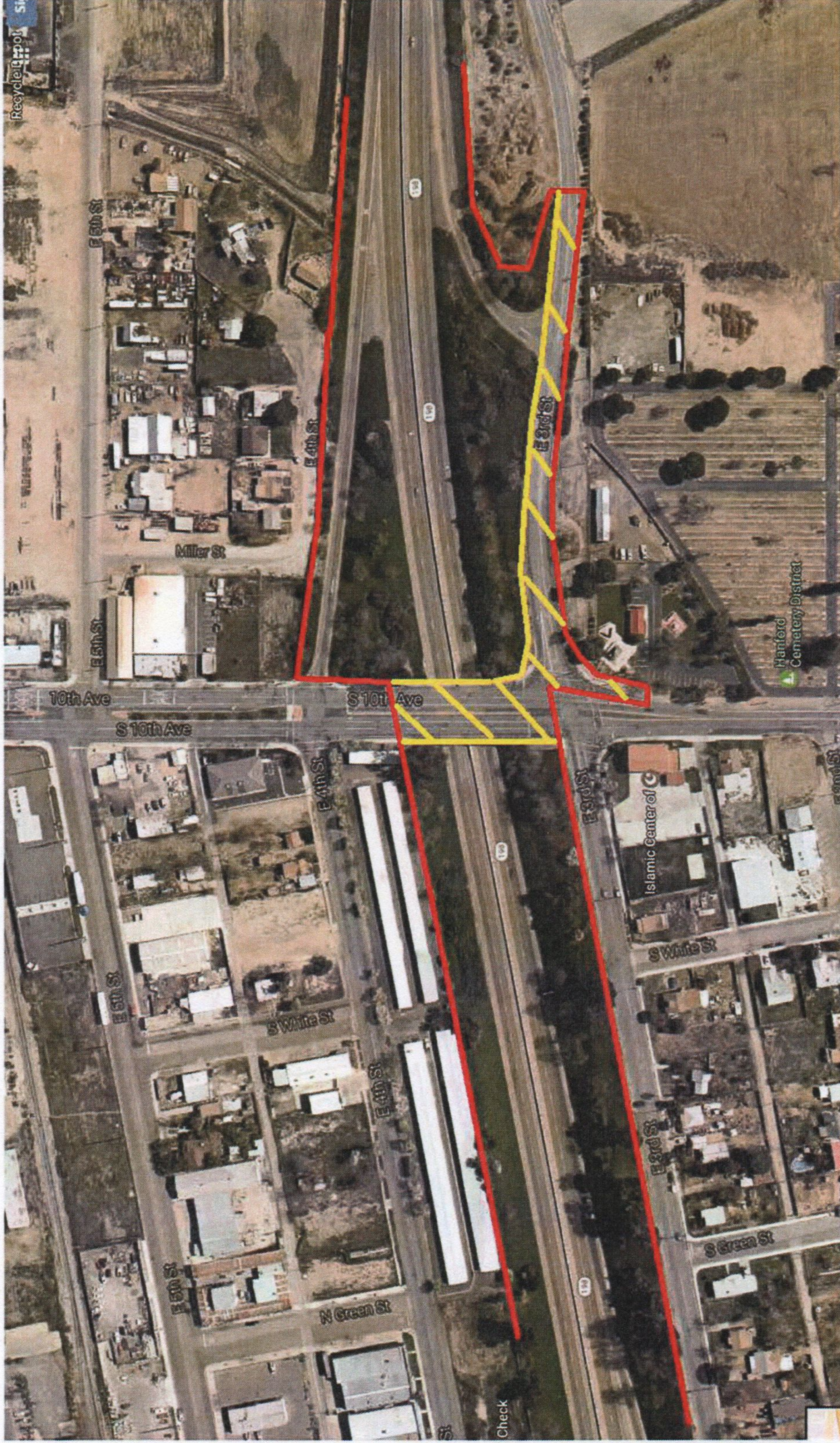


EXHIBIT A

10TH AVENUE OC, PM 18.959, BR #45-0039



— RIGHT OF WAY



AREA TO BE MAINTAINED BY THE CITY



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020

AGENDA SECTION: P

SUBJECT:

Finance: Review and authorization to file Transportation Development Act Fund Audited Financial Statements for Fiscal Years Ended 2019 and 2018.

RECOMMENDATION:

That the City Council, by motion, accept and authorize staff to file the Transportation Development Act Fund Financial Statements and Independent Auditors' Reports for Fiscal Years Ended June 30, 2019 and 2018.

BACKGROUND:

The Transportation Development Act (TDA) of 1971 was enacted by the California Legislature to improve existing public transportation services and encourage regional transportation coordination. The Law provides funding allocations to transit and non-transit related purposes that comply with regional transportation plans.

TDA provides two types of funding sources, of which the City of Hanford receives one of these sources - the Local Transportation Fund (LTF). This fund is generated through a ¼ cent of the general sales tax collected statewide.

The funds are collected by the State Board of Equalization and then distributed to the Counties LTF. In accordance with resolutions by the Kings County Association of Governments, the Kings County Auditor provides estimates of the LTF each fiscal year and the estimated distribution to the City of Hanford based on percentage of population. Expenditures in the TDA fund are made in accordance with the Public Utilities Code Section 99400(a) - Local streets and roads, and projects, which are provided for use by pedestrians and bicycles.

On March 6, 2020, the audit firm Hudson, Henderson & Company from Fresno, CA, completed the audit of financial statements for the TDA fund of the City of Hanford for the fiscal years ending June 30, 2018 and 2019. The final Transportation Development Act Fund Financial

Statements with Independent Auditors' Report for fiscal years 2019 and 2018 are attached for review. Also attached is the representation letter submitted to Hudson, Henderson & Company, which is provided in connection with the completed audit.

It is important to note that there were no financial statement findings to be reported in accordance with Government Accounting Standards for either Fiscal Year.

FISCAL IMPACT:

ATTACHMENTS:

FY19 TDA Audit Mgmt Letter COH 030920
Hanford TDA FS Final 2019

City of HANFORD

CALIFORNIA 93230
CITY OFFICES 319 NORTH DOUTY STREET
FINANCE DEPARTMENT 315 NORTH DOUTY STREET



MAYOR
JOHN DRAXLER
VICE MAYOR
FRANCISCO RAMIREZ
COUNCIL MEMBERS
MARTIN DEVINE
ART BRIENO
SUE SORENSEN
CITY MANAGER
MARIO CIFUENTEZ II

March 6, 2020

Hudson Henderson & Company, Inc.
7473 Ingram Ave., Suite 102
Fresno, CA 93711

This representation letter is provided in connection with your audits of the financial statements of the Transportation Development Act (TDA) Fund of the City of Hanford, California, (the City) pertaining to Article 8 Section 99400(a) of the Public Utilities Code as recorded in the City's Local Transportation Fund (LTF) as of June 30, 2019 and 2018, and the respective changes in financial position for the years then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of March 6, 2020, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the County of Kings' audit engagement letter dated July 31, 2019, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.

- 9) Guarantees, whether written or oral, under which the TDA is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 10) We have provided you with:

- a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
- b) Additional information that you have requested from us for the purpose of the audit.
- c) Unrestricted access to persons within the TDA from whom you determined it necessary to obtain audit evidence.
- d) Minutes of the meetings related to the TDA Fund of City Council or summaries of actions of recent meetings for which minutes have not yet been prepared.

- 11) All material transactions have been recorded in the accounting records and are reflected in the financial statements.

- 12) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- 13) We have no knowledge of any fraud or suspected fraud that affects the TDA and involves—

- Management,
- Employees who have significant roles in internal control, or
- Others where the fraud could have a material effect on the financial statements.

- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the TDA's financial statements communicated by employees, former employees, regulators, or others.

- 15) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.

- 16) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.

- 17) We have disclosed to you the identity of the TDA's related parties and all the related party relationships and transactions of which we are aware.

Government-specific

- 18) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

- 19) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.

- 20) The TDA has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.

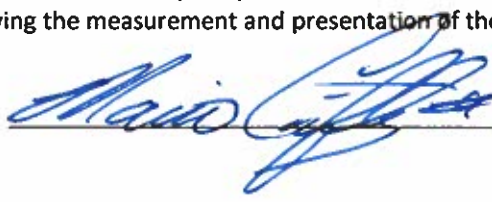
- 21) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.

- 22) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.

- 23) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 24) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 25) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 26) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 27) The TDA has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 28) The TDA has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 29) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 30) The financial statements properly classify all funds and activities in accordance with GASB Statement No. 34.
- 31) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 32) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 33) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 34) Provisions for uncollectible receivables have been properly identified and recorded.
- 35) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 36) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 37) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 38) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 39) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 40) We have appropriately disclosed the TDA's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 41) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.

- 42) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

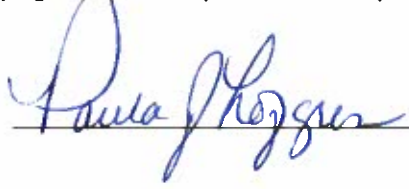
Signature: _____



City Manager

Title: _____

Signature: _____



Finance Director

Title: _____

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS**

**FINANCIAL STATEMENTS
WITH
INDEPENDENT AUDITORS' REPORT**

**FOR THE YEARS ENDED
JUNE 30, 2019 AND 2018**

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INDEPENDENT AUDITORS' REPORT

To the City Council
Hanford, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Transportation Development Act (TDA) Fund of the City of Hanford, California (the City), pertaining to Article 8 Section 99400(a) of the Public Utilities Code as recorded in the City's Local Transportation Fund (LTF) as of and for the years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the TDA Fund of the City's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the TDA Fund of the City, as of June 30, 2019 and 2018, and the respective changes in financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis-of-Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Management has omitted such information. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

As discussed in Note 1 to the financial statements, the financial statements present only the TDA Fund of the City referred to above and are not intended to present the financial position of the City as a whole and the respective changes in financial position, or where applicable, its cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 6, 2020, on our consideration of the TDA Fund of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the TDA Fund of the City's internal control over financial reporting and compliance.

HUDSON HENDERSON & COMPANY, INC.

A handwritten signature in blue ink that reads "Hudson Henderson & Company, Inc." in a cursive script.

Fresno, California
March 6, 2020

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
BALANCE SHEETS
JUNE 30, 2019 AND 2018**

	2019	2018
ASSETS		
Current Assets		
Cash and Investments	\$ 2,024,834	\$ 1,539,889
Receivables	<u>1,547,073</u>	<u>1,223,804</u>
Total Assets	<u><u>\$ 3,571,907</u></u>	<u><u>\$ 2,763,693</u></u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts Payable	\$ 500	\$ 327
Advances - TDA Funding	<u>3,163,544</u>	<u>2,404,166</u>
Total Liabilities	<u>3,164,044</u>	<u>2,404,493</u>
 Fund Balance		
Restricted	<u>407,863</u>	<u>359,200</u>
Total Fund Balance	<u>407,863</u>	<u>359,200</u>
Total Liabilities and Fund Balance	<u><u>\$ 3,571,907</u></u>	<u><u>\$ 2,763,693</u></u>

Attachment: Hanford TDA FS Final 2019 (Finance: FY19 Transportation Development Act Audit)

The accompanying notes are an integral part of the financial statements.

CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	2019	2018
REVENUES		
Allocation from County of Kings Local Transportation Fund	\$ 779,157	\$ 1,107,205
Interest and Investment Earnings	<u>48,663</u>	<u>10,029</u>
Total Revenues	<u>827,820</u>	<u>1,117,234</u>
EXPENDITURES		
Street and Road Maintenance	<u>779,157</u>	<u>1,107,205</u>
Total Expenditures	<u>779,157</u>	<u>1,107,205</u>
Net Change in Fund Balance	48,663	10,029
Fund Balance, Beginning of Year	<u>359,200</u>	<u>349,171</u>
Fund Balance, End of Year	<u>\$ 407,863</u>	<u>\$ 359,200</u>

Attachment: Hanford TDA FS Final 2019 (Finance: FY19 Transportation Development Act Audit)

The accompanying notes are an integral part of the financial statements.

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity: Article 8 allocations under Public Utilities Code Section 99400(a) of the Transportation Development Act (TDA) are recorded in the Local Transportation Fund (LTF) – Fund No. 50 (the Fund) of the City of Hanford, California (the City). The basic financial statements included in this report are intended to present the financial position and results of operations of only the transactions of the LTF of the City. They are not intended to present the financial position and the results of operations of the City taken as a whole. For additional information regarding the City, please refer to the Annual Financial Report available from the City.

Measurement Focus, Basis of Accounting and Financial Statement Presentation:

The basic financial statements of the TDA Fund of the City are prepared on the basis of Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – Management Discussion and Analysis – for State and Local Governments*, and related standards.

The TDA Fund of the City is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the Balance Sheets. The Statements of Revenues, Expenditures and Changes in Fund Balance reflects the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the TDA Fund of the City considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under the accrual basis of accounting. However, compensated absences are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the TDA Fund of the City's policy to use restricted resources first, then unrestricted resources as they are needed. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the government-wide financial statements and the fund financial statements for the governmental fund.

The TDA Fund of the City reports the following major governmental fund:

The ***Special Revenue Fund*** is the general operating fund of the TDA Fund of the City and accounts for all revenues and expenditures of the TDA Fund of the City.

Cash and Investments: The TDA Fund of the City maintains its cash account with the City of Hanford Treasury as part of the common investment pool. The City is restricted by Government Code Section 53635 pursuant to Section 53601 to invest in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements.

State statutes and the City's investment policy authorize the City Treasury to invest in U.S. Government Treasury and Agency Securities, bankers' acceptances, commercial paper, corporate bonds and notes, repurchase agreements, and the State Treasurer's Local Agency Investment Fund (LAIF). In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and External Investment Pools*, investments held by the City Treasury are stated at fair value. The fair value of pooled investments is determined quarterly and is based on current market prices received from the securities custodian. The balance available for withdrawal is based on the accounting records maintained by the City Treasury.

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
NOTES TO FINANCIAL STATEMENTS (continued)**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Investments (continued): Credit quality ratings are not available for the TDA Fund of the City investments as all cash is invested as part of the common investment pool of the City. The TDA Fund of the City does not have any deposits with financial institutions as of June 30, 2019 and 2018.

Accounts Receivable: The TDA Fund of the City utilizes the allowance method of accounting for and reporting uncollectible or doubtful accounts. At June 30, 2019 and 2018, management considered all accounts to be fully collectible and, therefore, no allowance was recorded in the accompanying financial statements.

Non-Exchange Transactions: Non-exchange transactions, in which the TDA Fund of the City gives or receives value without directly receiving or giving equal value in exchange, include Article 8 allocations under Public Utilities Code Section 99400(a) of the TDA. With the accrual basis of accounting, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Deferred Outflows and Inflows of Resources: Pursuant to GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, the TDA Fund of the City recognizes deferred outflows and inflows of resources.

In addition to assets, the Balance Sheets will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the TDA Fund of the City that is applicable to a future reporting period.

In addition to liabilities, the Balance Sheets will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the TDA Fund of the City that is applicable to a future reporting period.

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Fund Equity: In the fund financial statements, in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, governmental funds report fund balance as nonspendable, restricted, committed, assigned or unassigned based primarily on the extent to which the TDA Fund of the City is bound to honor constraints on how specific amounts can be spent.

- *Nonspendable* – Amounts that are not in spendable form (such as inventory) or are required to be maintained intact.
- *Restricted* – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- *Committed* – Amounts constrained to specific purposes by the TDA Fund of the City itself, using its highest level of decision-making authority (City Council). To be reported as committed, amounts cannot be used for any other purpose unless the TDA Fund of the City takes the same highest level action to remove or change the constraint.
- *Assigned* – Amounts the TDA Fund of the City intends to use for a specific purpose. Intent can be expressed by the TDA Fund of the City or by an official or body to which the City Council delegates the authority.
- *Unassigned* – Amounts that are available for any purpose. Positive amounts are reported only in the General Fund of the TDA Fund of the City.

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
NOTES TO FINANCIAL STATEMENTS (continued)**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fund Equity (continued): The TDA Fund of the City establishes and modifies or rescinds fund balance commitments by passage of an ordinance or policy. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget as a designation or commitment of the fund, such as approved contracts. Assigned fund balance is established by the TDA Fund of the City through adoption or amendment of the budget, or future year budget, plan as intended for a specific purpose.

The TDA Fund of the City's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Budgeting Procedures: Each year management of the TDA Fund of the City prepares a proposed budget, which is presented to the City Council. The annual budget is then legally enacted through adoption of a budget resolution.

An operating budget is adopted each fiscal year on the modified accrual basis of accounting. Additionally, encumbrance accounting is utilized to assure effective budgetary control. Operating budgets that have not been encumbered lapse at the end of the fiscal year.

Governmental Accounting Standards Update: During the year ending June 30, 2019, the TDA Fund of the City implemented the following standards:

GASB Statement No. 83 – *Certain Asset Retirement Obligations*. The requirements of this statement are effective for reporting periods beginning after June 15, 2018.

GASB Statement No. 88 – *Certain Disclosure Related to Debt, including Direct Borrowings and Direct Placements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2018.

Released GASB Statements to be implemented in future financial statements are as follows:

GASB Statement No. 84 – *Fiduciary Activities*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018.

GASB Statement No. 87 – *Leases*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019.

GASB Statement No. 89 – *Accounting for Interest Cost Incurred before the End of a Construction Period*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019.

GASB Statement No. 90 – *Majority Equity Interests- an amendment of GASB Statements No. 14 and No 61*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018.

GASB Statement No. 91 – *Conduit Debt Obligations*. The requirements of this statement are effective for reporting periods beginning after December 15, 2020.

Subsequent Events: In compliance with accounting standards, management has evaluated events that have occurred after year-end to determine if these events are required to be disclosed in the financial statements. Management has determined that no events require disclosure in accordance with accounting standards. These subsequent events have been evaluated through March 6, 2020, which is the date the financial statements were available to be issued.

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
NOTES TO FINANCIAL STATEMENTS (continued)**

NOTE 2 – CASH AND INVESTMENTS

Cash and investments as of June 30, 2019 and 2018, consist of the following:

	2019	2018
Cash in City of Hanford Treasury	<u>\$ 2,024,834</u>	<u>\$ 1,539,889</u>
Total Interest and Investment Earnings from City of Hanford	<u>\$ 48,663</u>	<u>\$ 10,029</u>

See the City of Hanford Annual Financial Report for disclosure related to risks and fair value measurements.

NOTE 3 – ADVANCES – TDA FUNDING

Advances – TDA Funding for the TDA Fund of the City for the years ended June 30, 2019 and 2018 are as follows:

	2019	2018
Local Transportation Fund		
Advances - TDA Funding, beginning of year	\$ 2,404,166	\$ 2,289,183
TDA funds allocated	1,538,535	1,222,188
TDA funds earned	<u>(779,157)</u>	<u>(1,107,205)</u>
Advances - TDA Funding, end of year	<u>\$ 3,163,544</u>	<u>\$ 2,404,166</u>

NOTE 4 – TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS

The City receives TDA funds from the County of Kings LTF in accordance with resolutions by the Kings County Association of Governments. The amounts identified are to be expended in accordance with Public Utilities Code Section 99400(a).

NOTE 5 – ECONOMIC DEPENDENCY

The TDA Fund of the City received the majority of its funding from one source, by Section 99400(a) of the Public Utilities Code. The total amount of revenue from the Public Utilities Code was \$779,157 and \$1,107,205, or 94.12% and 94.30%, of the total revenue for the years ending June 30, 2019 and 2018, respectively. The TDA Fund of the City is thus subject to possible risk of reductions in services and/or closure due to potential future changes of Section 99400(a) of the Public Utilities Code.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
WITH THE TRANSPORTATION DEVELOPMENT ACT AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the City Council
Hanford, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Transportation Development Act (TDA) Fund of the City of Hanford, California (the City), pertaining to Article 8 Section 99400(a) of the Public Utilities Code as recorded in the City's Local Transportation Fund (LTF) as of and for the years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the TDA Fund of the City's basic financial statements, and have issued our report thereon dated March 6, 2020.

Internal Control over Financial Reporting

In planning and performing our audits of the financial statements, we considered the TDA Fund of the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the TDA Fund of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the TDA Fund of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the TDA Fund of the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including, the applicable provisions of the TDA, including Public Utilities Code Section 99245 as enacted and amended by statute through June 30, 2019; and the allocation instructions and resolutions of the Transportation Planning Agency as required by Section 6666 of the California Administrative Code, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the TDA Fund of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HUDSON HENDERSON & COMPANY, INC.

A handwritten signature in blue ink that reads "Hudson Henderson & Company, Inc." in a cursive script.

Fresno, California
March 6, 2020

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 2019**

FINANCIAL STATEMENT FINDINGS

There are no financial statement findings to be reported in accordance with *Government Accounting Standards*.

**CITY OF HANFORD
TRANSPORTATION DEVELOPMENT ACT FUND
NON-TRANSIT OPERATIONS
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 2018**

FINANCIAL STATEMENT FINDINGS

There were no financial statement findings to be reported in accordance with *Government Accounting Standards*.



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020

AGENDA SECTION: Q

SUBJECT:

Finance: Warrant Register.

RECOMMENDATION:

Approve warrant register for \$3,167,496.19.

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

WARRANT REGISTER-AGENDA 4-7-20



Warrant Register

Check Date Range: 3/13/2020 - 3/30/2020

Report Date: 3/30/2020

12.Q.a

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0001 GENERAL FUND	412000 SALES TAX	3/20/2020	154188	MUNI SERVICES, LLC	\$500.00	INV06-008319	STARS CY19 QTR3
	474101 STATE GRNT FUNDING	3/20/2020	154147	DAVID WELLHOUSE & ASSOC, INC	\$5,500.00	1765	HANSB90F20
	DIVISION/ORG TOTAL 0001 - GENERAL FUND				\$6,000.00		
0240 LAD 90-1 T606 PINECASTLE	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$1,683.39	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$210.00	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$130.00	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$56.00	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$353.22	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$72.93	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$313.20	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$58.90	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$63.71	2363	Q1 LAD MNTC 2020-02

Attachment: WARRANT REGISTER-AGENDA 4-7-20 (FIN: WARRANT REGISTER)

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0240 LAD 90-1 T606 PINECASTLE	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$498.00	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$65.00	2363	Q1 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$101.45	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$101.60	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$1,257.18	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$584.00	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$529.00	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$258.00	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$1,021.00	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$150.20	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$232.00	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$132.95	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$686.53	2364	Q2 LAD MNTC 2020-02

Attachment: WARRANT REGISTER-AGENDA 4-7-20 (FIN: WARRANT REGISTER)

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0240 LAD 90-1 T606 PINECASTLE	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$111.55	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$579.00	2364	Q2 LAD MNTC 2020-02
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154139	CLEAN CUT LANDSCAPE MANAGEMENT INC	\$642.00	2364	Q2 LAD MNTC 2020-02
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154100	RICHARD K GONZALES	\$1,600.00	1554	REMOVE TREE DAMAGING WALL
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154108	WEST VALLEY SUPPLY INC	\$298.00	99758	IRRIGATION CONTROLLER RE
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154166	HOFMANS NURSERY	\$26.81	28370	BROADLEAF HERBICIDE
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$22.96	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$11.48	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$11.48	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$21.45	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$21.50	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$71.76	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$11.15	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$11.55	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$22.81	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$11.48	8109	2020-02 ELECTRIC

Attachment: WARRANT REGISTER-AGENDA 4-7-20 (FIN: WARRANT REGISTER)

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0240 LAD 90-1 T606 PINECASTLE	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$10.79	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$11.55	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$83.11	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$12.38	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$21.58	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$54.02	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$21.58	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$21.51	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$21.58	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$131.73	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$10.72	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$21.58	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$10.94	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$22.58	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$77.86	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$56.49	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$10.79	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$21.58	8535	2020-02 ELECTRIC SVC

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0240 LAD 90-1 T606 PINECASTLE	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$10.79	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$33.46	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$10.79	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$21.58	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$34.66	8791	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$11.89	8791	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$37.74	8791	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$23.63	8791	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$23.11	8791	2020-02 ELECTRIC SVC
	DIVISION/ORG TOTAL 0240 - LAD 90-1 T606 PINECASTLE				\$12,863.26		
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154055	ONE TIME VENDOR	\$134.45	11848100-13	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154056	ONE TIME VENDOR	\$23.02	11059300-08	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154057	ONE TIME VENDOR	\$980.00	09968351-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154058	ONE TIME VENDOR	\$33.73	08431000-06	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154059	ONE TIME VENDOR	\$973.20	09968360-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154060	ONE TIME VENDOR	\$1,000.00	09968303-00	UBS REFUND

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154061	ONE TIME VENDOR	\$59.96	12104155-05	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154062	ONE TIME VENDOR	\$10.41	10680400-13	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154063	ONE TIME VENDOR	\$1,000.00	09968359-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154064	ONE TIME VENDOR	\$14.95	10805900-03	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154065	ONE TIME VENDOR	\$1,020.00	09968339-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154066	ONE TIME VENDOR	\$62.88	08249200-07	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154067	ONE TIME VENDOR	\$13.49	10820230-10	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154068	ONE TIME VENDOR	\$60.83	09002400-05	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154069	ONE TIME VENDOR	\$20.03	10820493-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154070	ONE TIME VENDOR	\$21.57	12104681-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154071	ONE TIME VENDOR	\$38.31	08329900-17	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154072	ONE TIME VENDOR	\$234.65	08330000-04	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154073	ONE TIME VENDOR	\$45.31	10831860-11	UBS REFUND

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154074	ONE TIME VENDOR	\$10.58	11508000-14	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154075	ONE TIME VENDOR	\$113.40	11851082-10	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154076	ONE TIME VENDOR	\$130.20	09519600-12	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154077	ONE TIME VENDOR	\$46.58	11828790-04	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154078	ONE TIME VENDOR	\$154.65	11942206-18	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154079	ONE TIME VENDOR	\$22.39	11410000-06	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154080	ONE TIME VENDOR	\$63.51	08125900-19	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154081	ONE TIME VENDOR	\$996.38	09968350-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154082	ONE TIME VENDOR	\$200.94	08768726-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154083	ONE TIME VENDOR	\$12.95	14001285-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154084	ONE TIME VENDOR	\$126.50	14001281-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154085	ONE TIME VENDOR	\$66.60	14501093-03	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154086	ONE TIME VENDOR	\$79.47	12017300-13	UBS REFUND

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154087	ONE TIME VENDOR	\$19.30	11101537-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154088	ONE TIME VENDOR	\$72.88	10002907-02	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154089	ONE TIME VENDOR	\$37.38	09030404-15	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154090	ONE TIME VENDOR	\$72.85	14501093-02	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154091	ONE TIME VENDOR	\$62.31	11017003-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154092	ONE TIME VENDOR	\$16.93	14801052-01	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154093	ONE TIME VENDOR	\$61.39	12030653-11	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154094	ONE TIME VENDOR	\$22.90	07980500-03	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154095	ONE TIME VENDOR	\$76.84	14101643-01	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154096	ONE TIME VENDOR	\$50.53	09013475-20	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154097	ONE TIME VENDOR	\$14.74	09431546-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/13/2020	154098	ONE TIME VENDOR	\$37.90	08768778-19	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154192	ONE TIME VENDOR	\$19.83	09030491-03	UBS REFUND

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154193	ONE TIME VENDOR	\$26.04	09033715-10	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154194	ONE TIME VENDOR	\$27.92	11017100-02	UBS REFUND 1665 OSPREY ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154195	ONE TIME VENDOR	\$145.94	10540800-05	UBS REFUND 1849 HARDING A
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154196	ONE TIME VENDOR	\$70.17	09441000-13	UBS REFUND 901 N 10TH AVE
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154197	ONE TIME VENDOR	\$87.56	14901024-01	UBS REFUND 423 W ELM ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154198	ONE TIME VENDOR	\$76.99	14001220-001	UBS REFUND 710 E IVY ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154199	ONE TIME VENDOR	\$35.53	11545800-12	UBS REFUND 1935 N DOUTY S
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154200	ONE TIME VENDOR	\$57.17	12103737-01	UBS REFUND 2041 MADELINE
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154201	ONE TIME VENDOR	\$19.06	11246000-03	UBS REFUND 881 MEADOW VI
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154202	ONE TIME VENDOR	\$63.51	08674500-04	UBS REFUND 2601 N DOUTY S
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154203	ONE TIME VENDOR	\$86.99	10610800-10	UBS REFUND 835 BURLWOOD
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154204	ONE TIME VENDOR	\$116.10	08489200-12	UBS REFUND 1441 & 1443 N
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154205	ONE TIME VENDOR	\$25.34	14701020-01	1104 W WATER ST

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154206	ONE TIME VENDOR	\$129.42	12103831-01	UBS REFUND 2294 CORTNER S
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154207	ONE TIME VENDOR	\$56.74	12103826-01	UBS REFUND 2270 CORTNER S
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154208	ONE TIME VENDOR	\$23.39	09345500-06	UBS REFUND 400 E 6TH ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154209	ONE TIME VENDOR	\$81.68	10806200-04	UBS REFUND 1098 MANOR AV
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154210	ONE TIME VENDOR	\$87.63	12200560-01	UBS REFUND 982 W QUAIL RC
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154211	ONE TIME VENDOR	\$96.30	09425709-15	UBS REFUND 340A N EAST ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154212	ONE TIME VENDOR	\$66.19	08563800-09	UBS REFUND 947 AMBASSADC
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154213	ONE TIME VENDOR	\$66.90	0846000-03	UBS REFUND 927 W AMELIA S
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154214	ONE TIME VENDOR	\$156.36	14801006-01	UBS REFUND 120 E WATER ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154215	ONE TIME VENDOR	\$253.76	12102939-05	UBS REFUND 824 W MILLBROO
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154216	ONE TIME VENDOR	\$20.62	09756600-00	UBS REFUND 512 CARSON ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154217	ONE TIME VENDOR	\$16.96	11403900-02	UBS REFUND 11548 10 1/2 A
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154218	ONE TIME VENDOR	\$123.36	08877688-02	UBS REFUND 1920 RYAN WAY

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154219	ONE TIME VENDOR	\$19.65	09534900-03	UBS REFUND 1310A&B NORMA
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154220	ONE TIME VENDOR	\$82.27	12104820-07	UBS REFUND 2433 CLARET AV
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154221	ONE TIME VENDOR	\$82.27	11381003-03	UBS REFUND 639 W PIONEER
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154222	ONE TIME VENDOR	\$22.02	08877611-15	UBS REFUND 1921 RYAN WAY
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154223	ONE TIME VENDOR	\$80.00	10077600-11	UBS REFUND 1282 LEVICH ST
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154224	ONE TIME VENDOR	\$177.04	09685200-03	UBS REFUND 2246 VINTAGE P
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154225	ONE TIME VENDOR	\$32.54	12103682-00	UBS REFUND 2285 W BRISTOL
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154226	ONE TIME VENDOR	\$212.78	11828895-01	UBS REFUND 2549 STONECRE
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154227	ONE TIME VENDOR	\$160.98	12104179-10	UBS REFUND 2373 N WARHOL
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154228	ONE TIME VENDOR	\$74.23	12103597-04	UBS REFUND 2138 W BRISTOL
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154229	ONE TIME VENDOR	\$38.18	09030355-17	UBS REFUND 667 KIMBALL LN
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154230	ONE TIME VENDOR	\$78.89	14701048-01	UBS REFUND 1512 MILDRED S
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154231	ONE TIME VENDOR	\$73.28	11059900-06	UBS REFUND 1146 ANACAPA A

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154232	ONE TIME VENDOR	\$181.63	08134315-04	UBS REFUND 509 LOTUS DR
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154233	ONE TIME VENDOR	\$52.92	12103041-04	UBS REFUND 2007 W BERSHIP
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154234	ONE TIME VENDOR	\$139.09	14701377-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154235	ONE TIME VENDOR	\$67.53	12200486-03	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154236	ONE TIME VENDOR	\$44.24	09409500-04	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154237	ONE TIME VENDOR	\$14.56	08327700-03	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154238	ONE TIME VENDOR	\$35.64	12103664-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154239	ONE TIME VENDOR	\$16.93	12104183-07	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154240	ONE TIME VENDOR	\$59.65	08424100-25	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154241	ONE TIME VENDOR	\$26.84	14701059-01	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154242	ONE TIME VENDOR	\$47.13	11828510-05	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154243	ONE TIME VENDOR	\$21.71	08360940-18	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154244	ONE TIME VENDOR	\$45.97	08360970-11	UBS REFUND

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154245	ONE TIME VENDOR	\$54.18	14601006-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	3/20/2020	154246	ONE TIME VENDOR	\$86.22	14101074-01	UBS REFUND
	DIVISION/ORG TOTAL 0390 - WATER OPERATIONS FUND				\$12,382.72		
0400 CITY PAYROLL REVOL FUND	205900 EMPLOYEES ASSOCNS PAYABLE	3/13/2020	154116	G E M A 1121211070	\$750.00	29016	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/13/2020	154117	H M E A 0000129193	\$31.00	29118	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/13/2020	154118	H P O A 3242162141	\$3,249.00	29218	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/13/2020	154119	I A F F, LOCAL 3898 A/C#9129026	\$1,943.00	29316	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/13/2020	154123	S E I U LOCAL 521	\$2,757.92	29519	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/27/2020	154275	G E M A 1121211070	\$750.00	29017	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/27/2020	154276	H M E A 0000129193	\$31.00	29119	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/27/2020	154277	H P O A 3242162141	\$3,249.00	29219	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/27/2020	154278	I A F F, LOCAL 3898 A/C#9129026	\$1,943.00	29317	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	3/27/2020	154282	S E I U LOCAL 521	\$2,759.05	29520	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	3/13/2020	154113	CALIF STATE DISBURSEMENT UNIT	\$461.54	28718	PAYROLL DEDUCTIONS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0400 CITY PAYROLL REVOL FUND	206300 EMPLOYEES ATTACHMENT PAY	3/13/2020	154115	FRANCHISE TAX BOARD	\$617.60	28918	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	3/13/2020	154120	KINGS COUNTY SHERIFF'S OFFICE	\$342.61	62814	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	3/27/2020	154272	CALIF STATE DISBURSEMENT UNIT	\$461.54	28719	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	3/27/2020	154274	FRANCHISE TAX BOARD	\$1,111.53	28919	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	3/27/2020	154279	KINGS COUNTY SHERIFF'S OFFICE	\$342.61	62815	PAYROLL DEDUCTIONS
	207200 AMERICAN FID ASSURANCE	3/13/2020	154111	AMERICAN FIDELITY ASSURANCE	\$1,175.42	28516	PAYROLL DEDUCTIONS
	207200 AMERICAN FID ASSURANCE	3/27/2020	154270	AMERICAN FIDELITY ASSURANCE	\$1,175.42	28517	PAYROLL DEDUCTIONS
	207300 AMERICAN FID FLEX DEF	3/13/2020	154112	AMERICAN FIDELITY ASSURANCE-FLEX	\$3,021.50	28616	PAYROLL DEDUCTIONS
	207300 AMERICAN FID FLEX DEF	3/27/2020	154271	AMERICAN FIDELITY ASSURANCE-FLEX	\$3,021.50	28617	PAYROLL DEDUCTIONS
	207400 TRANSAMERICA	3/13/2020	154124	TRANSAMERICA LIFE INSURANCE CO	\$933.71	29616	PAYROLL DEDUCTIONS
	207400 TRANSAMERICA	3/27/2020	154283	TRANSAMERICA LIFE INSURANCE CO	\$933.71	29617	PAYROLL DEDUCTIONS
	207700 LEGAL SHIELD	3/13/2020	154122	PRE PAID LEGAL SERVICE, INC	\$831.02	29416	PAYROLL DEDUCTIONS
	207700 LEGAL SHIELD	3/27/2020	154281	PRE PAID LEGAL SERVICE, INC	\$831.02	29417	PAYROLL DEDUCTIONS
	207800 COLONIAL LIFE	3/13/2020	154114	COLONIAL LIFE & ACCIDENT INSURANCE CO	\$170.88	69782	PAYROLL DEDUCTIONS
	207800 COLONIAL LIFE	3/27/2020	154273	COLONIAL LIFE & ACCIDENT INSURANCE CO	\$170.88	69783	PAYROLL DEDUCTIONS
DIVISION/ORG TOTAL 0400 - CITY PAYROLL REVOL FUND					\$33,065.46		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0511 MISC CASH DEP TRUST FUND	300110 REC-AUDITORIUM DEP TRUST	3/20/2020	154140	COLLEGE OF THE SEQUOIAS	\$250.00	2003598	REFUND DEPOSIT EVENT CAN
	300110 REC-AUDITORIUM DEP TRUST	3/20/2020	154150	RALPH HERRERA DIRT DOGS	\$750.00	2003599	REFUND DEPOSIT FOR FIELD
	300110 REC-AUDITORIUM DEP TRUST	3/30/2020	154347	HOWARD CHAPEL AME ZION	\$200.50	11653	REFUND DEPOSIT# 2003641
	300110 REC-AUDITORIUM DEP TRUST	3/30/2020	154357	KINGS CO COUNCIL OF MEX/AM WOMEN	\$1,250.00	2003850	REFUND DUE TO COVID 19 EV
	300110 REC-AUDITORIUM DEP TRUST	3/30/2020	154406	ONE TIME VENDOR	\$250.00	11294	REFUND DUE TO COVID 19 CA
	300521 KC-LIBRARY IMP FEES	3/30/2020	154358	KINGS CO DEPT OF FINANCE	\$17,596.09	2020-01	2020-01 IMPACT FEES
	300521 KC-LIBRARY IMP FEES	3/30/2020	154358	KINGS CO DEPT OF FINANCE	\$18,071.66	2020-02	2020-02 IMPACT FEES
	300522 KC-CRIMINAL JSTC IMP FEES	3/30/2020	154358	KINGS CO DEPT OF FINANCE	\$41,970.58	2020-01	2020-01 IMPACT FEES
	300522 KC-CRIMINAL JSTC IMP FEES	3/30/2020	154358	KINGS CO DEPT OF FINANCE	\$43,540.01	2020-02	2020-02 IMPACT FEES
	300538 FY01 PERS-FCR	3/30/2020	154314	COMFORT NOW INC	\$1.00	FY18-1834	REFUND/COUNTY ADDRESS
	300538 FY01 PERS-FCR	3/30/2020	154483	RELIABLE ENERGY MANAGEMENT	\$1.00	FY20-1432	REFUND/ COUNTY ADDRESS
	300600 SCHOOL DEVEL FEES	3/20/2020	154176	KINGS CO OFFICE OF EDUCATION	\$15,961.31	2020-01	5101HFDELM 2020-01
	300600 SCHOOL DEVEL FEES	3/20/2020	154176	KINGS CO OFFICE OF EDUCATION	\$276,142.50	2020-01	5101HFDELM 2020-01
	300600 SCHOOL DEVEL FEES	3/20/2020	154177	KINGS CO OFFICE OF EDUCATION	\$13,864.84	2020-02	5101HFDELM 2020-02
	300600 SCHOOL DEVEL FEES	3/20/2020	154177	KINGS CO OFFICE OF EDUCATION	\$309,522.31	2020-02	5101HFDELM 2020-02
DIVISION/ORG TOTAL 0511 - MISC CASH DEP TRUST FUND					\$739,371.80		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0513 RENTERS INSURANCE DEP FUND	546320 RENTERS INSURANCE DEPOSIT	3/30/2020	154348	HUB INTERNATIONAL OF CA INS SVC INC	\$210.66	201379	PERMIT #8069 HW BAND BAC
	546320 RENTERS INSURANCE DEPOSIT	3/30/2020	154348	HUB INTERNATIONAL OF CA INS SVC INC	\$171.42	201380	PERMIT #11653 HOWARD CH
	546320 RENTERS INSURANCE DEPOSIT	3/30/2020	154357	KINGS CO COUNCIL OF MEX/AM WOMEN	\$242.18	7906	REFUND DUE TO COVID 19 CA
	DIVISION/ORG TOTAL 0513 - RENTERS INSURANCE DEP FUND				\$624.26		
11000000 CITY COUNCIL	749500 PROF AND SPEC SERVICES	3/20/2020	154169	HUDSON HENDERSON & COMPANY INC	\$15,350.00	2119	FY19 AUDIT
	749500 PROF AND SPEC SERVICES	3/30/2020	154321	DIRECT MEDIA INC	\$3,687.50	21226	PR ACCOUNT SERVICE & PLAN
	749500 PROF AND SPEC SERVICES	3/30/2020	154321	DIRECT MEDIA INC	\$3,687.50	21285	PR ACCOUNT SERVICE & PLAN
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154191	EXPRESS MESSENGER SYSTEMS	\$4.12	9032543	SHIPPING-CONTROLLERS OFF
	770000 EMPLOYEE SVC AWARD DINNER	3/20/2020	154164	CITY OF HANFORD PETTY CASH	\$37.16	8481	M OLMOS SSJVCMTG
	777000 TRAINING/TRAVEL/MEETIN G	3/20/2020	154164	CITY OF HANFORD PETTY CASH	\$50.00	8481	M OLMOS SSJVCMTG
	777000 TRAINING/TRAVEL/MEETIN G	3/30/2020	154475	STANLEY ALFRED CARRIZOSA	\$2,500.00	1016	COUNCIL PLANNING WORKSHOP
	777004 TRAVEL-DISTRICT D	3/20/2020	154164	CITY OF HANFORD PETTY CASH	\$66.00	8481	M OLMOS SSJVCMTG
	790400 CITY CONTRIBUTIONS TO	3/20/2020	154162	HANFORD CHAMBER OF COMMERCE	\$14,385.00	FY20 QTR4	CHMBRCMERC FY20
	790400 CITY CONTRIBUTIONS TO	3/30/2020	154359	KINGS CO ECON DEVELOPMENT CORP	\$6,559.83	2334	MONTHLY CONTRIBUTION MARC

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
11000000	DIVISION/ORG TOTAL 11000000 - CITY COUNCIL				\$46,327.11		
11100000 CITY MANAGER-CITY CLERK	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$69.02	126875211-0	2020-02 PHONE SVC
	744000 OFFICE EXPENSE MISC	3/30/2020	154290	ALL VALLEY PRINTING	\$206.46	200168	BLANK CITY SEAL NOTE CARD
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$155.98	8952	BLKT PO- OFFICE SUPPLIES
	746000 DUPLICATING EXPENSE	3/13/2020	154109	XEROX CORP	\$370.06	099682668	2020-02 COPIER METER
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,344.06	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154481	QUALITY CODE PUBLISHING LLC	\$2,267.50	2020-63	SUPPLEMENT SERVICE TO THI
	777000 TRAINING/TRAVEL/MEETIN G	3/30/2020	154309	MARIO CIFUENTEZ	\$216.75	EXP 3/4-5	EXP/SACTO 3/4-5
	DIVISION/ORG TOTAL 11100000 - CITY MANAGER-CITY CLERK				\$4,629.83		
11110000 PERSONNEL	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$49.30	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$37.15	14437518	2020-02 PHONE SVC
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$75.05	8697	BLKT PO-OFFICE SUPPLIES
	745000 PUBLICATIONS AND DUES	3/20/2020	154143	COMPLIANCE POSTER COMPANY	\$324.55	654993	LABOR LAW POSTERS FOR ALI
	746000 DUPLICATING EXPENSE	3/13/2020	154109	XEROX CORP	\$370.06	099682668	2020-02 COPIER METER
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,589.97	045-295617	SUPPORT & LICENSE 5/2/20-
	749501 LIVE SCAN	3/20/2020	154178	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$1,044.00	77073	EXAMS
	749501 LIVE SCAN	3/20/2020	154257	LAURA A LOES	\$20.00	2-29-20	BACKGROUND CHECK

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
11110000 PERSONNEL	749501 LIVE SCAN	3/30/2020	154306	CALIF DEPT OF JUSTICE	\$130.00	440961	LIVE SCANS
	749501 LIVE SCAN	3/30/2020	154365	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$214.00	78614	MEDICAL EXAMS
	749600 GRP INSUR ADM EXPENSE	3/13/2020	154042	BENISTAR / HARTFORD-6795	\$357.00	04012020	2020-04 RETIREE INSUR/ B
	749600 GRP INSUR ADM EXPENSE	3/20/2020	154250	SCOTT, DAVID	\$119.00	8219	RETIREE INSURANCE CITY C
	756000 ADVERTISING & PUBLIC REL	3/30/2020	154521	VISALIA NEWSPAPERS, INC DBA	\$1,833.30	0003060108	WWTP SUP AND FIN MGR REC
	777000 TRAINING/TRAVEL/MEETIN G	3/20/2020	154173	STEPHANIE JONES	\$45.66	EXP 1/14	EXP/CLOVIS 1/14
	DIVISION/ORG TOTAL 11110000 - PERSONNEL				\$6,209.04		
12010000 FINANCE- ACCOUNTING	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$59.16	126875211-0	2020-02 PHONE SVC
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$339.53	8698	BLKT PO- OFFICE SUPPLIES
	745500 POSTAGE AND FREIGHT	3/20/2020	154191	EXPRESS MESSENGER SYSTEMS	\$4.12	9032543	SHIPPING-CONTROLLERS OFF
	746000 DUPLICATING EXPENSE	3/13/2020	154109	XEROX CORP	\$323.30	099682667	2020-02 COPIER METER
	746000 DUPLICATING EXPENSE	3/13/2020	154109	XEROX CORP	(\$6.27)	099682665	CREDIT-METER OVERCHARGE
	746000 DUPLICATING EXPENSE	3/13/2020	154109	XEROX CORP	\$377.44	099682670	2020-02 COPIER METER
	746000 DUPLICATING EXPENSE	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$241.93	8953	BLKT PO- OFFICE SUPPLIES
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$2,524.89	045-295617	SUPPORT & LICENSE 5/2/20-
	DIVISION/ORG TOTAL 12010000 - FINANCE-ACCOUNTING				\$3,864.10		
12100000 FINANCE-UTILITY BILLING	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$10.56	2020-0313	2020-0313 UNIFORM RENTAL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
12100000 FINANCE-UTILITY BILLING	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$10.56	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$10.56	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$59.16	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$5.51	9850395005	2020-03 CELL PHONE SVC
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$62.23	8700	BLKT PO- OFFICE SUPPLIES
	745500 POSTAGE AND FREIGHT	3/30/2020	154478	PRE-SORT CENTER OF STOCKTON INC	\$12.28	410072271	3/2-3/6/20
	745500 POSTAGE AND FREIGHT	3/30/2020	154478	PRE-SORT CENTER OF STOCKTON INC	\$1,230.50	410072271	3/2-3/6/20
	745500 POSTAGE AND FREIGHT	3/30/2020	154478	PRE-SORT CENTER OF STOCKTON INC	\$19.58	410071615	POSTAGE 02/10-14
	745500 POSTAGE AND FREIGHT	3/30/2020	154478	PRE-SORT CENTER OF STOCKTON INC	\$1,120.10	410071615	POSTAGE 02/10-14
	747000 PRINTING	3/30/2020	154478	PRE-SORT CENTER OF STOCKTON INC	\$226.13	410072271	3/2-3/6/20
	747000 PRINTING	3/30/2020	154478	PRE-SORT CENTER OF STOCKTON INC	\$205.81	410071615	POSTAGE 02/10-14
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,522.83	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154331	GARDA CL WEST INC	\$654.19	10540540	2020-03 TRANSPORT TO WELL
DIVISION/ORG TOTAL 12100000 - FINANCE-UTILITY BILLING					\$5,150.00		
13000000 CITY ATTORNEY/LEGAL SVCS	749000 CONTRACTED LEGAL SERVICES	3/13/2020	154046	GRISWOLD, LASALLE, COBB, DOWD & GIN	\$18,380.63	2020-02	2020-02 LEGAL SVCS
	751800 SPECIAL LEGAL SERVICES	3/13/2020	154046	GRISWOLD, LASALLE, COBB, DOWD & GIN	\$28,721.59	2020-02	2020-02 LEGAL SVCS
	751900 LIABILITY RISK MANAGEMENT	3/13/2020	154046	GRISWOLD, LASALLE, COBB, DOWD & GIN	\$60,225.76	2020-02	2020-02 LEGAL SVCS
	DIVISION/ORG TOTAL 13000000 - CITY ATTORNEY/LEGAL SVCS				\$107,327.98		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
13090000 LIABILITY INSURANCE	733000 LIABILITY INSURANCE	3/20/2020	154254	SOUTHERN CALIF EDISON CO	\$2,790.32	201910988	SETTLEMENT OF CLAIM #2019
	733800 SPECIAL-LITIGATION EXPENS	3/20/2020	154182	LIEBERT CASSIDY WHITMORE	\$152.00	1494201	PROF SVC TO 2/29/20
	DIVISION/ORG TOTAL 13090000 - LIABILITY INSURANCE				\$2,942.32		
13100000 WORKERS' COMPENSATION	771200 ERGONOMIC RELATED EXPENSE	3/30/2020	154304	CAL & STAN INC	\$9,067.01	19354-0	PROJECT 7167 ERGONOMIC D
	771200 ERGONOMIC RELATED EXPENSE	3/30/2020	154304	CAL & STAN INC	\$521.94	19362-0	PROJECT 7167 ERGONOMIC D
	DIVISION/ORG TOTAL 13100000 - WORKERS' COMPENSATION				\$9,588.95		
13140000 COMPUTER REPL RESERVE	800200 CAPITAL IMPRV PROJECTS	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$10,880.00	045-294849	CIP816030 TYLER IMPL
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154507	TYLER TECHNOLOGIES INC	\$3,840.00	045-296079	CIP816030 TYLER IMPL
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154507	TYLER TECHNOLOGIES INC	\$640.00	045-296758	CIP816030 TYLER IMPL
	DIVISION/ORG TOTAL 13140000 - COMPUTER REPL RESERVE				\$15,360.00		
13150000 I T S INFORMATIONAL TECH SERV	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$39.44	126875211-0	2020-02 PHONE SVC
	743000 COMPUTER MAINTENANCE	3/20/2020	154189	NEWEGG BUSINESS INC	\$197.32	1207180593	WIRELESS NETWORK ACCESS
	743000 COMPUTER MAINTENANCE	3/30/2020	154379	NEWEGG BUSINESS INC	\$197.32	1302694221	WIRELESS ACCESS POINTS
	745500 POSTAGE AND FREIGHT	3/30/2020	154328	FEDERAL EXPRESS 6847-4299-0	\$166.71	6-963-23463	RMA SHIPMENT
	749500 PROF AND SPEC SERVICES	3/20/2020	154142	COMCAST CABLE COMMUNICATIONS, INC	\$240.94	0287568 4/20	BLANKET PO-81555003902875
	749500 PROF AND SPEC SERVICES	3/20/2020	154256	SWAGIT PRODUCTIONS, LLC	\$50.00	14709	BLKT PO-VIDEO STREAMING S

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
13150000 I T S INFORMATIONAL TECH SERV	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$758.21	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/20/2020	154268	VERIZON WIRELESS	\$38.01	9849552614	IT AIRCARD
	749500 PROF AND SPEC SERVICES	3/30/2020	154512	GEIL ENTERPRISES, INC	\$75.00	378080	BLKT PO- ALARM SVC 4-6/20
	DIVISION/ORG TOTAL 13150000 - I T S INFORMATIONAL TECH SERV				\$1,762.95		
14110000 PLANNING OPERATIONS	492200 SUBDIVISION & ZONING FEES	3/30/2020	154385	ONE TIME VENDOR	\$250.00	TUP 2020-02/503-0003	EVENT CANCELLED - COVID-1
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$39.44	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$8.16	14437508	02/10-03/09/2020 583-1633
	746000 DUPLICATING EXPENSE	3/30/2020	154318	DATAFLOW BUSINESS SYSTEMS, INC	\$36.11	285029	2020-03 LEASE
	746000 DUPLICATING EXPENSE	3/30/2020	154318	DATAFLOW BUSINESS SYSTEMS, INC	\$21.81	285028	2020-03 COPIES
	746000 DUPLICATING EXPENSE	3/30/2020	154525	XEROX CORP	\$90.12	099682671	01/21-02/21/20 XEROX
	749500 PROF AND SPEC SERVICES	3/20/2020	154164	CITY OF HANFORD PETTY CASH	\$10.73	8481	M OLMOS SSJVCMTG
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$2,396.30	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154363	KINGS CO RECORDER	\$39.50	2925,3946	BOND,NOTARY/KC RECORDER
	749500 PROF AND SPEC SERVICES	3/30/2020	154480	QUAD KNOPF, INC	\$765.00	102700	8 ISLAND ANNEX
	749500 PROF AND SPEC SERVICES	3/30/2020	154480	QUAD KNOPF, INC	\$6,185.00	103031	8 ISLAND ANNEX

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
14110000 PLANNING OPERATIONS	749500 PROF AND SPEC SERVICES	3/30/2020	154526	ZUMWALT HANSEN, INC	\$10,252.50	13212	8 ISLAND ANNX
	756000 ADVERTISING & PUBLIC REL	3/30/2020	154342	HANFORD SENTINEL 234- 60007669	\$132.81	96426	BLKT PO- LEGAL AD
	DIVISION/ORG TOTAL 14110000 - PLANNING OPERATIONS				\$20,227.48		
14120000 BUILDING INSPECTION	421000 CONSTRUCTION PERMITS	3/30/2020	154314	COMFORT NOW INC	\$150.39	FY18-1834	REFUND/COUNTY ADDRESS
	421000 CONSTRUCTION PERMITS	3/30/2020	154483	RELIABLE ENERGY MANAGEMENT	\$225.00	FY20-1432	REFUND/ COUNTY ADDRESS
	493100 PLAN CHECKING FEES	3/30/2020	154384	ONE TIME VENDOR	\$121.48	FY20-1421	FY20-1412 RFND OVERPAYMEI
	493100 PLAN CHECKING FEES	3/30/2020	154386	ONE TIME VENDOR	\$184.10	FY20-1381	RFND - OVERPAID PC FEE
	493100 PLAN CHECKING FEES	3/30/2020	154387	ONE TIME VENDOR	\$200.00	FY20-1389	RFND-OVERPAID PC FEE
	493100 PLAN CHECKING FEES	3/30/2020	154388	ONE TIME VENDOR	\$204.96	FY20-1641	RFND - COUNTY ADDRESS
	493100 PLAN CHECKING FEES	3/30/2020	154389	ONE TIME VENDOR	\$26.25	FY20-1235	RFND-OVERPAID PC FEE
	493102 ELEC SYS REPL FEES	3/30/2020	154483	RELIABLE ENERGY MANAGEMENT	\$5.00	FY20-1432	REFUND/ COUNTY ADDRESS
	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$18.05	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$18.05	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$18.05	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$108.46	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$8.17	14437508	02/10-03/09/2020 583-1633
	732000 COMMUNICATIONS	3/30/2020	154514	VERIZON WIRELESS	\$145.37	9847922626	BILLING 01/09-02/08/2020

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
14120000 BUILDING INSPECTION	732000 COMMUNICATIONS	3/30/2020	154515	VERIZON WIRELESS	\$141.55	980007392	BILLING 02/09-03/08/2020
	745000 PUBLICATIONS AND DUES	3/30/2020	154305	CALIF ASSC OF CODE ENFORCEMENT	\$95.00	300012447	CACEO DUES 2020-HRAMOS
	745500 POSTAGE AND FREIGHT	3/30/2020	154334	GENERAL LOGISTICS SYSTEMS US, INC	\$19.99	4145412	SHIP TO INTERWEST
	745500 POSTAGE AND FREIGHT	3/30/2020	154334	GENERAL LOGISTICS SYSTEMS US, INC	\$27.86	4158635	SHIP TO INTERWEST
	745500 POSTAGE AND FREIGHT	3/30/2020	154334	GENERAL LOGISTICS SYSTEMS US, INC	\$16.59	4135532	SHIP TO INTERWEST
	746000 DUPLICATING EXPENSE	3/30/2020	154318	DATAFLOW BUSINESS SYSTEMS, INC	\$36.10	285029	2020-03 LEASE
	746000 DUPLICATING EXPENSE	3/30/2020	154318	DATAFLOW BUSINESS SYSTEMS, INC	\$21.82	285028	2020-03 COPIES
	746000 DUPLICATING EXPENSE	3/30/2020	154525	XEROX CORP	\$183.68	099682671	01/21-02/21/20 XEROX
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,945.24	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154351	INTERWEST CONSULTING GROUP	\$1,320.00	57971	INTERWEST PC - FY20-1227
	749500 PROF AND SPEC SERVICES	3/30/2020	154352	JASON ADISON SMITH CONSULTING	\$2,850.00	PC 5595	JAS - PC FEE
	792400 VEHICLE ABATEMENT EXPENSE	3/30/2020	154339	RONALD HURT	\$200.00	CE20-0327,0361	CE20-0327,0361 TOWED VEHI
	DIVISION/ORG TOTAL 14120000 - BUILDING INSPECTION				\$8,291.16		
14130000 CITY HFD PUBLIC HSG AUTH	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$29.58	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$8.17	14437508	02/10-03/09/2020 583-1633
	746000 DUPLICATING EXPENSE	3/30/2020	154318	DATAFLOW BUSINESS SYSTEMS, INC	\$36.11	285029	2020-03 LEASE
	746000 DUPLICATING EXPENSE	3/30/2020	154318	DATAFLOW BUSINESS SYSTEMS, INC	\$21.82	285028	2020-03 COPIES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
14130000 CITY HFD PUBLIC HSG AUTH	746000 DUPLICATING EXPENSE	3/30/2020	154525	XEROX CORP	\$118.82	099682671	01/21-02/21/20 XEROX
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$599.18	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154363	KINGS CO RECORDER	\$20.00	2931	RELEASES-S.PALOMO, M.CONV
	DIVISION/ORG TOTAL 14130000 - CITY HFD PUBLIC HSG AUTH				\$833.68		
14310000 CENTRAL PARKING & IMPRV OPER	755000 OTHER CONTRACTUAL SERVICE	3/13/2020	154054	MAIN STREET HANFORD	\$2,400.00	2020-024	CROW ABETEMENT
	790400 CITY CONTRIBUTIONS TO	3/30/2020	154371	MAIN STREET HANFORD	\$20,272.50	FY20 QTR4	FY20 QTR4 MAINSRTHFD
	DIVISION/ORG TOTAL 14310000 - CENTRAL PARKING & IMPRV OPER				\$22,672.50		
14500100 CDBG ENTITLEMENT REUSE	749500 PROF AND SPEC SERVICES	3/20/2020	154157	G M S, INC	\$280.00	239783	3/20 LIC & WARRANTY
	749500 PROF AND SPEC SERVICES	3/20/2020	154157	G M S, INC	\$100.00	239784	3/20 SERV & SUPPORT
	749500 PROF AND SPEC SERVICES	3/30/2020	154363	KINGS CO RECORDER	\$20.00	2931	RELEASES-S.PALOMO, M.CONV
	DIVISION/ORG TOTAL 14500100 - CDBG ENTITLEMENT REUSE				\$400.00		
14500200 CDBG ENTITLEMENT	753100 ADMINISTRATIVE EXPENSES	3/30/2020	154342	HANFORD SENTINEL 234-60007669	\$543.81	AD 96183	CDBG 190286 20/21 AP-NTC
	792300 GRANT PROGRAM EXPENSES	3/13/2020	154107	UNITED PARCEL SERVICE	\$7.10	F7476V509	CIP0818666 CIP0817668 SHI
	792300 GRANT PROGRAM EXPENSES	3/30/2020	154490	WITBRO INC	\$122,643.21	8922	CIP0818666 #2 2/5-3/2/20
	800200 CAPITAL IMPRV PROJECTS	3/20/2020	15	STEWART TITLE OF CALIFORNIA	\$75,000.00	655818	CDBG170295 GMS 4410 D SAL
	DIVISION/ORG TOTAL 14500200 - CDBG ENTITLEMENT				\$198,194.12		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
14600000 HOME GRNT REVOLVING REUSE	749500 PROF AND SPEC SERVICES	3/30/2020	154363	KINGS CO RECORDER	\$20.00	2931	RELEASES-S.PALOMO, M.CONV
	DIVISION/ORG TOTAL 14600000 - HOME GRNT REVOLVING REUSE				\$20.00		
15110000 POLICE-SUPPORT SERVICE	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$544.15	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$21.04	14437516	BLNKT PO / INV FAX
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$40.43	14437521	BLNKT PO- 585-8176 MOTORC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$147.10	14437519	BLNKT PO / CAL LONG DISTA
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$21.12	14437649	BLNKT PO / 585-1010 DOJ B
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$83.40	14437700	BLNKT PO / LEMOORE LINE
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$354.16	14437518	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154513	MCI NETWORK SERV, INC	\$617.10	71403708	BLNKT PO CLETS SYSTEM
	732000 COMMUNICATIONS	3/30/2020	154514	VERIZON WIRELESS	\$1,080.34	9849456671	BLNKT PO DEPT ISSUED CELL
	732000 COMMUNICATIONS	3/30/2020	154514	VERIZON WIRELESS	\$20.04	9849571776	BLNKT PO / TRACKER
	732000 COMMUNICATIONS	3/30/2020	154514	VERIZON WIRELESS	\$53.27	9849552613	BLNKT PO AIRCARD
	732000 COMMUNICATIONS	3/30/2020	154514	VERIZON WIRELESS	\$2,358.43	98500070685	BLNKT PO DEPT ISSUED CELL
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$4,237.89	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154287	DAVID B JONES	\$250.00	3/5/20	REED BACKGROUND
	749500 PROF AND SPEC SERVICES	3/30/2020	154287	DAVID B JONES	\$300.00	3/11/20	BACKGROUND N. HERNANDEZ

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
15110000 POLICE-SUPPORT SERVICE	749500 PROF AND SPEC SERVICES	3/30/2020	154287	DAVID B JONES	\$750.00	2/2/19	BACKGROUND JORGE OROSCC
	749500 PROF AND SPEC SERVICES	3/30/2020	154311	COMCAST CABLE COMMUNICATIONS, INC	\$14.92	0146699 3/20	BLNKT PO INTERNET 014669
	749500 PROF AND SPEC SERVICES	3/30/2020	154311	COMCAST CABLE COMMUNICATIONS, INC	\$199.95	0695141	BLNKT PO INV INTERNET
	749500 PROF AND SPEC SERVICES	3/30/2020	154380	NICK CHAMPI ENTERPRISES INC	\$48.26	24340	BLNKT PO-PD TEMP FENCE RE
	749500 PROF AND SPEC SERVICES	3/30/2020	154512	GEIL ENTERPRISES, INC	\$159.00	378010	SVE ACCESS SFTWRE
	758000 RENTS AND LEASES-EQUIP	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$98.51	1502576301	BLNKT PO/RUGS/PANT/SHIRT
	758000 RENTS AND LEASES-EQUIP	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$35.00	1502580355	BLNKT PO/PANTS & POLO FOF
	758000 RENTS AND LEASES-EQUIP	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$98.51	1502584259	BLNKT PO RUGS/PANT/SHIRT
	760200 SNIPER EXPENSES	3/30/2020	154349	IMPACT DATA BOOKS	\$139.40	15690	SNIPER RIFLE RANGE INFORM
	777000 TRAINING/TRAVEL/MEETIN G	3/20/2020	154130	FABIAN AVALOS	\$85.00	EXP 2/24-28	EXP/FRESNO 2/24-28
	777000 TRAINING/TRAVEL/MEETIN G	3/20/2020	154130	FABIAN AVALOS	\$391.60	EXP 2/9-14	EXP/SAN DIEGO 2/9-14
	777000 TRAINING/TRAVEL/MEETIN G	3/20/2020	154134	CALIF ASSOC PROPERTY & EVIDENCE INC	\$400.00	TR HERNANDEZ-WILLHIT	REG/SAN DIEGO 5/17-22
	777000 TRAINING/TRAVEL/MEETIN G	3/20/2020	154135	CALIF ASSOC PROPERTY & EVIDENCE INC	\$400.00	TR FELEPPA	REG/SAN DIEGO 5/17-22

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
15110000 POLICE-SUPPORT SERVICE	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154136	CALIF HIGHWAY PATROL	\$1,430.00	OA1014-030520-03	REG/SACTO 4/23-4/26 EXPLO
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154138	ALBERT CANO	\$91.50	TR CANO3A	ADV/ SACTO 4/23-26
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154144	JARRED COTTA	\$437.00	TR COTTA3A	ADV/MONTEREY 5/3-8
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154144	JARRED COTTA	\$708.75	TR COTTA3L	LDG/MONTEREY 5/3-8
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154144	JARRED COTTA	\$437.00	TR COTTA4A	ADV/MONTEREY 5/10-15
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154144	JARRED COTTA	\$708.75	TR COTTA4L	LGD/MONTEREY 5/10-15
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154149	RAYMOND DIAS	\$437.00	TR DIAS2A	ADV/MONTEREY 5/3-8
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154149	RAYMOND DIAS	\$708.75	TR DIAS2L	LDG/MONTEREY 5/3-8
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154149	RAYMOND DIAS	\$437.00	TR DIAS3A	ADV/MONTEREY 5/10-15
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154149	RAYMOND DIAS	\$708.75	TR DIAS 3L	LGD/MONTEREY 5/10-15
	777000 TRAINING/TRAVEL/MEETING	3/20/2020	154267	DENNIS J VARGAS	\$91.50	TR VARGAS2A	ADV/SACTO 4/23-26
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$2,300.69	8136	2020-02 ELECTRIC
DIVISION/ORG TOTAL 15110000 - POLICE-SUPPORT SERVICE					\$21,445.31		
15121000 POLICE-RECORDS	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$437.33	8703	BLKT PO- OFFICE SUPPLIES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
15121000 POLICE-RECORDS	746000 DUPLICATING EXPENSE	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$375.27	8705	BLKT PO- OFFICE SUPPLIES
	746000 DUPLICATING EXPENSE	3/30/2020	154525	XEROX CORP	\$214.99	099682677	MACHINE COPIES/INVESTIGA
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,268.55	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154493	SHRED-IT US JV LLC	\$126.55	8129370431	BLNKT PO SHRED DOCUMENT
	749501 LIVE SCAN	3/30/2020	154306	CALIF DEPT OF JUSTICE	\$1,014.00	438230	BLNKT PO FINGERPRINT
DIVISION/ORG TOTAL 15121000 - POLICE-RECORDS					\$3,436.69		
15122000 POLICE-COMMUNICATIONS	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$3,722.24	045-295617	SUPPORT & LICENSE 5/2/20-
	777000 TRAINING/TRAVEL/MEETIN G	3/30/2020	154501	MARIBEL V STINSON	\$378.45	EXP 3/1-4	EXP/SAN DIEGO 3/1-4
	DIVISION/ORG TOTAL 15122000 - POLICE-COMMUNICATIONS					\$4,100.69	
15130000 POLICE-OPERATIONS	741200 EQUIPMENT MAINTENANCE	3/30/2020	154315	COOK'S COMMUNICATIONS CORP	\$107.25	143785	MIC REPLACEMENT IN PD CHE
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$14,277.37	045-295617	SUPPORT & LICENSE 5/2/20-
	DIVISION/ORG TOTAL 15130000 - POLICE-OPERATIONS					\$14,384.62	
15140000 POLICE-TRAFFIC ENFORCEMNT	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,082.28	045-295617	SUPPORT & LICENSE 5/2/20-
	DIVISION/ORG TOTAL 15140000 - POLICE-TRAFFIC ENFORCEMNT					\$1,082.28	
15150000 POLICE- MULT-AGCY TASK	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$808.78	045-295617	SUPPORT & LICENSE 5/2/20-
	DIVISION/ORG TOTAL 15150000 - POLICE- MULT-AGCY TASK					\$808.78	
15160000 POLICE-SCHOOL OFFICER PRG	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$2,204.62	045-295617	SUPPORT & LICENSE 5/2/20-

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
15160000	DIVISION/ORG TOTAL 15160000 - POLICE-SCHOOL OFFICER PRG				\$2,204.62		
15170000 POLICE-POP PROGRAM	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,468.35	045-295617	SUPPORT & LICENSE 5/2/20-
	DIVISION/ORG TOTAL 15170000 - POLICE-POP PROGRAM				\$1,468.35		
15180000 POLICE-ANIMAL CONTROL	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$464.88	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154343	HANFORD VETERINARY HOSPITAL, INC	\$90.05	1143490	EMERGENCY EXAM
	749500 PROF AND SPEC SERVICES	3/30/2020	154343	HANFORD VETERINARY HOSPITAL, INC	\$138.05	1143304	EMERGENCY EXAM
	DIVISION/ORG TOTAL 15180000 - POLICE-ANIMAL CONTROL				\$692.98		
16100000 FIRE-ADMIN/SUPPRESSION	701000 REGULAR EMPLOYEES	3/13/2020	154121	THOMAS LEE	\$3,097.24	29719	NO DIRECT DEPOSIT
	701000 REGULAR EMPLOYEES	3/27/2020	154280	THOMAS LEE	\$2,170.54	29720	NO DIRECT DEPOSIT
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$226.78	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$37.28	14437518	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154516	VERIZON WIRELESS	\$192.78	9848514456	BLNKT PO- DATA SERVICES
	732000 COMMUNICATIONS	3/30/2020	154517	VERIZON WIRELESS	\$271.37	9845833385	BLNKT PO- WIRELESS SERVICE
	732000 COMMUNICATIONS	3/30/2020	154518	VERIZON WIRELESS	\$279.45	9847903397	BLNKT PO- WIRELESS SERVICE
	745500 POSTAGE AND FREIGHT	3/30/2020	154508	TWO EAGER DREAMS INC	\$30.78	8487	BLNKT PO- POSTAGE AND FREIGHT
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$10,963.52	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$142.87	1502553695	BLNKT PO- TOWEL SERVICES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
16100000 FIRE- ADMIN/SUPPRESSIO N	749500 PROF AND SPEC SERVICES	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$154.80	1502544721	BLNKT PO-TOWEL SERVICES
	749500 PROF AND SPEC SERVICES	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$154.80	1502552800	BLNKT PO - TOWEL SERVICES
	749500 PROF AND SPEC SERVICES	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$142.87	1502545557	BLNKT PO-TOWEL SERVICES
	749500 PROF AND SPEC SERVICES	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$124.33	1502552003	BLNKT PO - TOWEL SERVICES
	749500 PROF AND SPEC SERVICES	3/30/2020	154292	AMERIPRIDE UNIFORM SERVICE	\$124.33	1502543921	BLNKT PO - TOWEL SERVICES
	749500 PROF AND SPEC SERVICES	3/30/2020	154355	JORGENSEN CO INC	\$191.48	5862059	BLNKT PO - HYDRO
	749500 PROF AND SPEC SERVICES	3/30/2020	154482	TAYLOR BROTHERS, INC	\$45.00	1799439	BLNKT PO - PEST CONTROL
	749500 PROF AND SPEC SERVICES	3/30/2020	154482	TAYLOR BROTHERS, INC	\$45.00	1799440	BLNKT PO - PEST CONTROL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$205.49	534732631	BLNKT PO - CLEANING SUPPP
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$24.56	534973078	BLNKT PO - CLEANING SUPPL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$48.95	529571242	BLNKT PO - CLEANING SUPPL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$98.20	530127430	BLNKT PO - CLEANING SUPPL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$48.95	531309144	BLNKT PO - CLEANING SUPPL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
16100000 FIRE-ADMIN/SUPPRESSION	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$48.95	531309151	BLNKT PO-CLEANING SUPPLIE
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$48.95	531309169	BLNKT PO - CLEANING SUPPL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154355	JORGENSEN CO INC	\$0.52	5862059	BLNKT PO - HYDRO
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$2,064.13	8109	2020-02 ELECTRIC
	778500 UTILITIES-GAS	3/30/2020	154498	SOUTHERN CALIF GAS CO	\$317.49	8723	2020-03 GAS SERVICE
	DIVISION/ORG TOTAL 16100000 - FIRE-ADMIN/SUPPRESSION				\$21,301.41		
16110000 FIRE-FIRE PREVENTION	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$292.23	045-295617	SUPPORT & LICENSE 5/2/20-
	DIVISION/ORG TOTAL 16110000 - FIRE-FIRE PREVENTION				\$292.23		
17100000 PARKS & REC-ADMIN	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$29.96	126875211-0	2020-02 PHONE SVC
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$901.62	045-295617	SUPPORT & LICENSE 5/2/20-
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$90.13	045-295617	SUPPORT & LICENSE 5/2/20-
	744000 OFFICE EXPENSE MISC	3/30/2020	154364	BRANDON K AINSWORTH	\$10.73	3320	NAME PLATE FOR NEW COMM
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$159.48	8706	BLKT PO- OFFICE SUPPLIES
	DIVISION/ORG TOTAL 17100000 - PARKS & REC-ADMIN				\$1,191.92		
17110000 PARKS & REC-SPORTS	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$23.12	14437506	COE PARK HALL CALNET3 2/1
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$300.45	045-295617	SUPPORT & LICENSE 5/2/20-

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17110000 PARKS & REC- SPORTS	749500 PROF AND SPEC SERVICES	3/30/2020	154295	GEORGE AUSTIN	\$208.00	3/2 THRU 3/12/2020	ADULT SOFTBALL 3/2 THRU 3
	749500 PROF AND SPEC SERVICES	3/30/2020	154300	MATHEW BERTAINA	\$325.00	3/7 & 3/8/2020	ADULT SOFTBALL 3/7 & 3/8/
	749500 PROF AND SPEC SERVICES	3/30/2020	154307	JONATHAN CASTANEDA	\$325.00	3/7 & 3/8/2020	ADULT SOFTBALL 3/7 & 3/8/
	749500 PROF AND SPEC SERVICES	3/30/2020	154308	JESSE CHAVARRIA	\$92.00	3/5 & 3/12/2020	ADULT SOFTBALL 3/5 & 3/12
	749500 PROF AND SPEC SERVICES	3/30/2020	154320	LELAND DIHEL	\$286.00	3/7 & 3/8/2020	ADULT SOFTBALL 3/7 & 3/8/
	749500 PROF AND SPEC SERVICES	3/30/2020	154330	BRYCE FISHER	\$24.00	3/3/2020	ADULT SOFTBALL 3/3/2020
	749500 PROF AND SPEC SERVICES	3/30/2020	154354	AARON JOHNSON	\$48.00	3/5 & 3/9/2020	ADULT SOFTBALL 3/5 & 3/9/
	749500 PROF AND SPEC SERVICES	3/30/2020	154368	RODNEY LAWRENCE	\$46.00	3/9/2020	ADULT SOFTBALL 3/9/2020
	749500 PROF AND SPEC SERVICES	3/30/2020	154369	WARREN LEASURE	\$93.00	3/9 & 3/12/2020	ADULT SOFTBALL 3/9 & 3/12
	749500 PROF AND SPEC SERVICES	3/30/2020	154372	TONI MARIN	\$72.00	3/5 THRU 3/12/20	ADULT SOFTBALL 3/5 THRU 3
	749500 PROF AND SPEC SERVICES	3/30/2020	154374	RYAN MERCER	\$92.00	3/5 & 3/12/2020	ADULT SOFTBALL 3/5 & 3/12
	749500 PROF AND SPEC SERVICES	3/30/2020	154479	MANDY S PHILLIPS	\$72.00	3/5 THRU 3/12/2020	ADULT SOFTBALL 3/5 THRU 3
	749500 PROF AND SPEC SERVICES	3/30/2020	154489	ANTHONY SANCHEZ	\$858.00	3/4 THRU 3/13/2020	ADULT SOFTBALL 3/4 THRU 3

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17110000 PARKS & REC-SPORTS	749500 PROF AND SPEC SERVICES	3/30/2020	154499	GRACEE SOUZA	\$48.00	3/3 & 3/5/2020	ADULT SOFTBALL 3/3 & 3/5/
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154053	LOWE'S	\$39.65	8117	BLKT PO- DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154503	SUPERIOR SOIL SUPPLEMENTS LLC	\$1,572.95	20-85842	BALL FIELD GRANULES
	767500 SOFTBALL COMPLEX EXPENSES	3/30/2020	154326	EWING IRRIGATION PROD INC	\$236.81	9191984	SPRINKLERS FOR COMPLEX
	767500 SOFTBALL COMPLEX EXPENSES	3/30/2020	154502	SUPERIOR SOIL	\$1,097.03	20-85799	INFIELD MATERIAL
	767500 SOFTBALL COMPLEX EXPENSES	3/30/2020	154504	RENTOKLL NORTH AMERICA INC	\$160.84	INVP500039948	SYSTEMIC PESTICIDE
	767500 SOFTBALL COMPLEX EXPENSES	3/30/2020	154504	RENTOKLL NORTH AMERICA INC	\$53.61	INVP500039918	SYSTEMIC PESTICIDE
	767500 SOFTBALL COMPLEX EXPENSES	3/30/2020	154504	RENTOKLL NORTH AMERICA INC	(\$84.02)	INVP500008798A	CREDIT FOR INCORRECT PRIC
DIVISION/ORG TOTAL 17110000 - PARKS & REC-SPORTS					\$5,989.44		
17130000 PARKS & REC-LONGFIELD CTR	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$18.64	14437518	2020-02 PHONE SVC
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$63.43	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154313	COMCAST CABLE COMMUNICATIONS, INC	\$242.09	0714199 3/19	BLNKT PO LONGFIELD COMCA
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154327	F T G FINE EMBROIDERY & DESIGN	\$441.87	7082	POLO T-SHIRTS FOR STAFF @
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$420.60	8791	2020-02 ELECTRIC SVC
DIVISION/ORG TOTAL 17130000 - PARKS & REC-LONGFIELD CTR					\$1,186.63		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17140000 PARKS & REC- AQUATIC/SKATE	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$18.64	14437518	2020-02 PHONE SVC
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154375	LUIS A CHAIRES DBA	\$2,074.59	202003053	SLIDE GEL COAT & REPAIR F
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$67.73	8708	BLKT PO- OFFICE SUPPLIES
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$63.43	045-295617	SUPPORT & LICENSE 5/2/20-
	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154370	LINCOLN EQUIPMENT INC	\$508.70	50497195	BLNKT PO - POOL CHEMICALS
	777000 TRAINING/TRAVEL/MEETIN G	3/20/2020	154145	ARMANDO DA SILVA	\$226.55	EXP 3/10-13	EXP/LONG BEACH 3/10-13
	778500 UTILITIES-GAS	3/20/2020	154255	SOUTHERN CALIF GAS CO	\$14.79	8238	2020-02 GAS
DIVISION/ORG TOTAL 17140000 - PARKS & REC-AQUATIC/SKATE					\$2,974.43		
17160000 PARKS & REC- FACILITIES	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154394	ONE TIME VENDOR	\$30.00	2003818	RFND PRK SHLTR CHRGS CN
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154403	ONE TIME VENDOR	\$30.00	2003812	RFND PRK SHLTR CHRGS CN
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154405	ONE TIME VENDOR	\$60.00	2003845	RFND PRK SHLTR CHRGS CN
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154415	ONE TIME VENDOR	\$30.00	2003632	RFND PARK SHELTER RENTAL
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154422	ONE TIME VENDOR	\$60.00	2003807	RFND PRK SHLTR CHRGS CN
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154430	ONE TIME VENDOR	\$30.00	2003815	RFND PRK SHLTR CHRGS CN

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17160000 PARKS & REC- FACILITIES	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154431	ONE TIME VENDOR	\$30.00	2003817	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154439	ONE TIME VENDOR	\$30.00	2003846	RFND PRK SHLTR CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154445	ONE TIME VENDOR	\$30.00	2003811	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154449	ONE TIME VENDOR	\$30.00	2003843	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154450	ONE TIME VENDOR	\$45.00	2003826	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154452	ONE TIME VENDOR	\$65.00	2003840	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154453	ONE TIME VENDOR	\$30.00	2003823	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154456	ONE TIME VENDOR	\$30.00	2003836	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154460	ONE TIME VENDOR	\$30.00	2003830	RFND PRK SHLTR CHRGS CNCLD DUE
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154472	ONE TIME VENDOR	\$60.00	2003848	RFND PRK SHLTR DUE 2 COVI
	447220 FM-FACILITIES-OTHER RENTS	3/30/2020	154473	ONE TIME VENDOR	\$30.00	2003837	RFND PRK SHLTR CHRGS CNCLD DUE
	501601 FM-AUDITORIUM CNTRCT SRVC	3/30/2020	154357	KINGS CO COUNCIL OF MEX/AM WOMEN	\$804.00	7906	REFUND DUE TO COVID 19 CA
	540300 MISCELLANEOUS REVENUE	3/30/2020	154357	KINGS CO COUNCIL OF MEX/AM WOMEN	\$95.00	7906	REFUND DUE TO COVID 19 CA

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17160000 PARKS & REC-FACILITIES	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$95.15	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154312	COMCAST CABLE COMMUNICATIONS, INC	\$119.95	0454929 3/2020	BLNKT PO- (CIVIC AUD.) ET
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154327	F T G FINE EMBROIDERY & DESIGN	\$390.93	7081	POLO T-SHIRTS FOR FACILIT
	DIVISION/ORG TOTAL 17160000 - PARKS & REC-FACILITIES				\$2,155.03		
17190000 PARKS & REC-YOUTH SERVICE	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154373	ADAM VICTOR MEDRANO	\$60.00	2003705	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154393	ONE TIME VENDOR	\$50.00	2003688	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154395	ONE TIME VENDOR	\$100.00	2003635	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154399	ONE TIME VENDOR	\$100.00	2003757	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154400	ONE TIME VENDOR	\$50.00	2003756	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154401	ONE TIME VENDOR	\$50.00	2003788	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154402	ONE TIME VENDOR	\$50.00	2003690	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154408	ONE TIME VENDOR	\$50.00	2003787	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154409	ONE TIME VENDOR	\$50.00	2003755	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154412	ONE TIME VENDOR	\$50.00	2003754	RFND-T-BALL EVENT CANCELL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17190000 PARKS & REC-YOUTH SERVICE	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154413	ONE TIME VENDOR	\$50.00	2003691	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154414	ONE TIME VENDOR	\$50.00	2003683	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154417	ONE TIME VENDOR	\$100.00	2003790	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154419	ONE TIME VENDOR	\$50.00	2003753	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154424	ONE TIME VENDOR	\$50.00	2003751	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154425	ONE TIME VENDOR	\$50.00	2003689	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154427	ONE TIME VENDOR	\$50.00	2003794	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154429	ONE TIME VENDOR	\$50.00	2003791	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154432	ONE TIME VENDOR	\$50.00	2003687	RFND-D/D/T-BALL EVENT CAN
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154433	ONE TIME VENDOR	\$50.00	2003750	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154435	ONE TIME VENDOR	\$50.00	2003752	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154436	ONE TIME VENDOR	\$100.00	2003686	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154438	ONE TIME VENDOR	\$50.00	2003692	RFND-T-BALL EVENT CANCELL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17190000 PARKS & REC-YOUTH SERVICE	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154448	ONE TIME VENDOR	\$50.00	2003747	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154451	ONE TIME VENDOR	\$100.00	2003678	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154454	ONE TIME VENDOR	\$50.00	2003681	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154455	ONE TIME VENDOR	\$50.00	2003682	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154459	ONE TIME VENDOR	\$50.00	2003792	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154464	ONE TIME VENDOR	\$50.00	2003749	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154465	ONE TIME VENDOR	\$50.00	2003748	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154467	ONE TIME VENDOR	\$50.00	2003679	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154469	ONE TIME VENDOR	\$50.00	2003793	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154470	ONE TIME VENDOR	\$50.00	2003684	RFND-T-BALL EVENT CANCELL
	501203 CA-MISC PLAYGRND/TODDLER	3/30/2020	154471	ONE TIME VENDOR	\$50.00	2003680	RFND-T-BALL EVENT CANCELL
	501701 TR-CONTRACTED CLASSES	3/30/2020	154390	ONE TIME VENDOR	\$50.00	2003799	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154391	ONE TIME VENDOR	\$100.00	2003618	RFND - SPRING CAMP 200361

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17190000 PARKS & REC-YOUTH SERVICE	501701 TR-CONTRACTED CLASSES	3/30/2020	154392	ONE TIME VENDOR	\$50.00	2003785	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154396	ONE TIME VENDOR	\$50.00	2003759	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154397	ONE TIME VENDOR	\$100.00	2003802	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154398	ONE TIME VENDOR	\$50.00	2003758	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154407	ONE TIME VENDOR	\$50.00	2003738	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154410	ONE TIME VENDOR	\$119.00	2003744	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154411	ONE TIME VENDOR	\$96.00	2003731	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154416	ONE TIME VENDOR	\$50.00	2003798	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154418	ONE TIME VENDOR	\$50.00	2003745	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154420	ONE TIME VENDOR	\$50.00	2003797	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154421	ONE TIME VENDOR	\$50.00	2003786	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154423	ONE TIME VENDOR	\$50.00	2003732	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154426	ONE TIME VENDOR	\$50.00	2003789	RFND-D/D EVENT CANCELLED

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17190000 PARKS & REC-YOUTH SERVICE	501701 TR-CONTRACTED CLASSES	3/30/2020	154428	ONE TIME VENDOR	\$73.00	2003801	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154432	ONE TIME VENDOR	\$50.00	2003687	RFND-D/D/T-BALL EVENT CAN
	501701 TR-CONTRACTED CLASSES	3/30/2020	154434	ONE TIME VENDOR	\$180.00	2003619	RFND - SPRING CAMP 200361
	501701 TR-CONTRACTED CLASSES	3/30/2020	154440	ONE TIME VENDOR	\$50.00	2003739	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154441	ONE TIME VENDOR	\$50.00	2003730	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154442	ONE TIME VENDOR	\$50.00	2003740	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154443	ONE TIME VENDOR	\$96.00	2003746	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154444	ONE TIME VENDOR	\$150.00	2003804	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154446	ONE TIME VENDOR	\$50.00	2003729	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154447	ONE TIME VENDOR	\$50.00	2003760	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154457	ONE TIME VENDOR	\$50.00	2003795	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154458	ONE TIME VENDOR	\$50.00	2003728	RFND-D/D EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154463	ONE TIME VENDOR	\$73.00	2003800	RFND-D/D EVENT CANCELLED

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17190000 PARKS & REC-YOUTH SERVICE	501701 TR-CONTRACTED CLASSES	3/30/2020	154466	ONE TIME VENDOR	\$50.00	2003796	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154468	ONE TIME VENDOR	\$73.00	2003803	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154474	ONE TIME VENDOR	\$96.00	2003761	RFND-M/S EVENT CANCELLED
	501701 TR-CONTRACTED CLASSES	3/30/2020	154496	SOARES, STEPHANIE	\$50.00	2003736	RFND-D/D EVENT CANCELLED
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$19.72	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$21.04	14440754	TEEN CENTER INTERNET SERV
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$18.64	14437518	2020-02 PHONE SVC
	747000 PRINTING	3/30/2020	154361	KINGS CO INFO TECHNOLOGY DEPT	\$876.80	2/1/2020 - 2/29/2020	6000/12000 DBL SD YELLOW
	747000 PRINTING	3/30/2020	154525	XEROX CORP	\$320.55	099682673	PRINTING & COPY SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$158.58	045-295617	SUPPORT & LICENSE 5/2/20-
	768000 CONCESSION SUPPLIES	3/13/2020	154102	SMART & FINAL CORP	\$375.87	3764230041944	BLKT PO- REC DANCE SUPPLI
DIVISION/ORG TOTAL 17190000 - PARKS & REC-YOUTH SERVICE					\$5,957.20		
17200000 PARKS & REC-ADULT/SPC SRV	501706 TR-ON THE MOVE/CHALLENGER	3/30/2020	154404	ONE TIME VENDOR	\$25.00	2003621	RFND CHALLENGER BB - 2003
	501706 TR-ON THE MOVE/CHALLENGER	3/30/2020	154437	ONE TIME VENDOR	\$25.00	2003623	RFND CHALLENGER BB - 2003
	501706 TR-ON THE MOVE/CHALLENGER	3/30/2020	154461	ONE TIME VENDOR	\$25.00	2003622	RFND CHALLENGER BB - 2003

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17200000 PARKS & REC- ADULT/SPC SRV	501706 TR-ON THE MOVE/CHALLENGER	3/30/2020	154462	ONE TIME VENDOR	\$25.00	2003620	RFND CHALLENGER BB - 2003
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$9.86	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$18.64	14437518	2020-02 PHONE SVC
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$165.63	8722	BLKT PO- OFFICE SUPPLIES
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$95.15	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154329	GARY FEINSTEIN	\$100.00	8041	PHOTOS FOR ZUMBATHON 3/4
	749500 PROF AND SPEC SERVICES	3/30/2020	154487	CINDY LYNN RODRIGUEZ	\$51.00	3/24/2020	MARCH 2020 (3) WALKING/(5
	749500 PROF AND SPEC SERVICES	3/30/2020	154487	CINDY LYNN RODRIGUEZ	\$85.00	3/24/2020	MARCH 2020 (3) WALKING/(5
DIVISION/ORG TOTAL 17200000 - PARKS & REC-ADULT/SPC SRV					\$625.28		
17210000 PARKS & REC-COMM PROM/EV	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$9.86	126875211-0	2020-02 PHONE SVC
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$53.63	8709	BLKT PO- OFFICE SUPPLIES
	747000 PRINTING	3/30/2020	154525	XEROX CORP	\$320.54	099682673	PRINTING & COPY SERVICES
	747000 PRINTING	3/30/2020	154525	XEROX CORP	(\$43.34)	099682673	PRINTING & COPY SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$63.43	045-295617	SUPPORT & LICENSE 5/2/20-
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154522	WAL MART	\$23.65	8721	BLKT PO- DANCE SUPPLIES
DIVISION/ORG TOTAL 17210000 - PARKS & REC-COMM PROM/EV					\$427.77		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17220000 PARKS & REC-PARKS	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$55.32	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$55.18	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$55.18	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$19.72	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$38.57	9850395005	2020-03 CELL PHONE SVC
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$3,458.55	045-295617	SUPPORT & LICENSE 5/2/20-
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154485	RICHARD K GONZALES	\$2,000.00	1566	AMERICAN ELM REMOVAL @ C
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154485	RICHARD K GONZALES	\$1,000.00	1565	STUMP GRINDING ON 10TH A'
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154053	LOWE'S	\$11.75	8112	BLKT PO- DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154322	E & B BULK TRANSPORTATION INC	\$193.05	78521	BLNKT PO - SAND FOR YAC
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154345	HOLT LUMBER INC	\$19.37	525392	BLNKT PO - DUCK SIGN POST
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$367.23	537934317	BLNKT PO - RESTROOM SUPPL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154367	SCHAUB RENTAL AND SALES INC	\$4.29	6472	BLNKT PO STRING TRIMMER F
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154367	SCHAUB RENTAL AND SALES INC	\$48.79	6073	BLNKT PO - EQUIPMENT SUPP
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154367	SCHAUB RENTAL AND SALES INC	\$131.39	5892	BLNKT PO - EQUIPMENT & SU

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17220000 PARKS & REC-PARKS	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154367	SCHAUB RENTAL AND SALES INC	\$459.34	6741	BLNKT PO - SMALL ENGINE R
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$17.66	99784	BLNKT PO - IRRIGATION PAR
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$491.63	99759	BLNKT PO - PARK SPRINKLER
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$35.06	99755	BLNKT PO - IRRIGATION PAR
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$36.74	99862	BLNKT PO CENTENNIAL PARK
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$5.73	99855	BLNKT PO CENTENNIAL PARK
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$9.27	99864	BLNKT PO - COURTHOUSE IRF
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$68.64	99833	BLNKT PO - IRRIGATION TOO
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154523	WEST VALLEY SUPPLY INC	\$13.15	99807	BLNKT PO - IRRIGATION PAR
	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154382	NUTRIEN AG SOLUTIONS INC	\$1,673.10	41251048	BLNKT PO- HERBICIDE
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$1,124.05	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/20/2020	154247	P G & E	\$10.52	8338	2020-02 5401477022-3
DIVISION/ORG TOTAL 17220000 - PARKS & REC-PARKS					\$11,403.28		
20100000 PW- ADMINISTRATION & ENGR	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$15.79	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$15.79	2020-0320	2020-0320 UNIFORM RENTAL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20100000 PW- ADMINISTRATION & ENGR	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$15.44	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$177.48	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$160.95	9850395005	2020-03 CELL PHONE SVC
	744000 OFFICE EXPENSE MISC	3/13/2020	154099	GUIDE PUBLISHING GRP INC	\$232.16	100043846	PLAN SHIPPING BAGS
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$237.89	8713	BLKT PO- OFFICE SUPPLIES
	745000 PUBLICATIONS AND DUES	3/30/2020	154325	ENVIRONMENTAL SYSTEMS RESEARCH INST	\$400.00	93797332	ANNUAL GIS SUBSCRIPTION
	746000 DUPLICATING EXPENSE	3/13/2020	154109	XEROX CORP	\$864.47	099682669	2020-02 COPIER METER
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$6,075.87	045-295617	SUPPORT & LICENSE 5/2/20-
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154493	SHRED-IT US JV LLC	\$74.70	8129369241	BLKT PO SHREDDING
	DIVISION/ORG TOTAL 20100000 - PW-ADMINISTRATION & ENGR				\$8,270.54		
20110000 PW-STREET MAINTENANCE	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$50.64	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$45.39	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$62.89	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$19.72	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$4.51	9850395005	2020-03 CELL PHONE SVC
	749500 PROF AND SPEC SERVICES	3/20/2020	154178	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$175.00	77073	EXAMS
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$3,033.03	045-295617	SUPPORT & LICENSE 5/2/20-

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20110000 PW-STREET MAINTENANCE	749500 PROF AND SPEC SERVICES	3/30/2020	154365	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$110.00	78614	MEDICAL EXAMS
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154044	DASSEL'S PETROLEUM, INC	\$3.35	50446A	BLKT PO GAS-SALES TAX
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154053	LOWE'S	\$44.59	8114	BLKT PO- DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154101	ROADLINE PRODUCTS INC	\$507.14	15479	YIELD STENCILS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154146	DASSEL'S PETROLEUM, INC	\$87.01	49472	BLKT PO- PROPANE
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154146	DASSEL'S PETROLEUM, INC	\$75.48	50469	BLKT PO- PROPANE
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154317	DASSEL'S PETROLEUM, INC	\$69.43	48377	BLKT PO- PROPANE
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154317	DASSEL'S PETROLEUM, INC	\$81.19	48800	BLKT PO- PROPANE
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154367	SCHAUB RENTAL AND SALES INC	\$11.80	6688	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154367	SCHAUB RENTAL AND SALES INC	\$21.45	6771	BLKT PO- PARTS
	772000 STREET CONST & MAINT MTRL	3/13/2020	154106	TERRY JOHNSON TRUCKING	\$4,142.80	113317	46.70 TONS PATCHING AC
	772000 STREET CONST & MAINT MTRL	3/13/2020	154106	TERRY JOHNSON TRUCKING	\$4,112.72	113316	46.36 TONS PATCHING AC
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$39,054.31	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154476	P G & E	\$329.35	8792	2020-02 6899346425-1

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20110000	DIVISION/ORG TOTAL 20110000 - PW-STREET MAINTENANCE				\$52,041.80		
20200000 AIRPORT OPERATIONS	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$18.64	14437518	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$21.04	14437504	BLANKET PO AIRPT FUEL SYS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154164	CITY OF HANFORD PETTY CASH	\$5.61	8481	M OLMOS SSJVCMTG
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$1,084.37	8535	2020-02 ELECTRIC SVC
	778500 UTILITIES-GAS	3/20/2020	154255	SOUTHERN CALIF GAS CO	\$88.00	8238	2020-02 GAS
	778500 UTILITIES-GAS	3/30/2020	154291	AMERIGAS - FRESNO	\$283.41	3103342597	BLANKET PO PROPANE
	DIVISION/ORG TOTAL 20200000 - AIRPORT OPERATIONS				\$1,501.07		
20310000 REFUSE OPERATIONS	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$101.34	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$83.84	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$89.59	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$39.44	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$4.83	9850395005	2020-03 CELL PHONE SVC
	741200 EQUIPMENT MAINTENANCE	3/13/2020	154048	HOME DEPOT U S A INC-DEPT 32 2540194606	\$417.80	8029	BLKT PO- REFUSE MISC SUPP
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154266	VALLEY OXYGEN, INC	\$31.58	420408	BLANKET PO PARTS
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154376	MORGAN & SLATES	\$116.56	1598287	BLKT PO- PARTS
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154376	MORGAN & SLATES	\$143.83	1596121	BLKT PO- PARTS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20310000 REFUSE OPERATIONS	749500 PROF AND SPEC SERVICES	3/20/2020	154178	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$110.00	77073	EXAMS
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$5,533.59	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154365	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$110.00	78614	MEDICAL EXAMS
	755000 OTHER CONTRACTUAL SERVICE	3/13/2020	154052	KINGS WASTE & RECYCLE AUTHORITY	\$189,069.80	2020-02	2020-02 TIPPING FEES
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154362	PHILLIP J GAPEN	\$4.29	5381	BLKT PO- KEYS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154362	PHILLIP J GAPEN	\$6.44	5471	BLANKET PO KEY DUPLICATES
	DIVISION/ORG TOTAL 20310000 - REFUSE OPERATIONS				\$195,862.93		
20320000 REFUSE STREET CLEANING	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$7.04	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$7.04	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$7.04	2020-0327	2020-0327 UNIFORM RENTAL
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$948.59	045-295617	SUPPORT & LICENSE 5/2/20-
	DIVISION/ORG TOTAL 20320000 - REFUSE STREET CLEANING				\$969.71		
20370000 REFUSE CAPITAL & RESERVES	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154378	NATION WIDE BIRD CONTROL	\$5,450.00	1066	CIP2020032 BIRD CONTROL F
	DIVISION/ORG TOTAL 20370000 - REFUSE CAPITAL & RESERVES				\$5,450.00		
20400000 FLEET MAINTENANCE OPER	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$57.25	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$83.75	2020-0320	2020-0320 UNIFORM RENTAL

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20400000 FLEET MAINTENANCE OPER	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$47.00	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$19.72	126875211-0	2020-02 PHONE SVC
	743300 FUEL AND LUBE MAINTENANCE	3/13/2020	154043	BUFORD OIL COMPANY INC	\$19,892.93	74418	LOAD OF DIESEL FOR FLEET
	743300 FUEL AND LUBE MAINTENANCE	3/20/2020	154152	ELBERT DISTRIBUTING, INC	\$848.26	PI0024990	BLKT PO- FUEL
	743300 FUEL AND LUBE MAINTENANCE	3/30/2020	154324	ELBERT DISTRIBUTING, INC	\$302.93	PI0027283	BLKT PO- FUEL
	743300 FUEL AND LUBE MAINTENANCE	3/30/2020	154324	ELBERT DISTRIBUTING, INC	\$848.26	PI0027227	BLKT PO- FUEL
	743300 FUEL AND LUBE MAINTENANCE	3/30/2020	154350	INTERSTATE OIL COMPANY	\$547.84	0712061-IN	BLKT PO- OIL
	743400 TIRES AND TUBES	3/13/2020	154045	DELRAY TIRE & RETREADING, INC	\$2,317.00	750035350	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/13/2020	154045	DELRAY TIRE & RETREADING, INC	\$4,026.76	750035946	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/13/2020	154045	DELRAY TIRE & RETREADING, INC	\$768.01	750035973	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/13/2020	154045	DELRAY TIRE & RETREADING, INC	\$512.00	750035963	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/13/2020	154045	DELRAY TIRE & RETREADING, INC	\$48.89	750036346	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/13/2020	154045	DELRAY TIRE & RETREADING, INC	\$730.62	750036465	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/20/2020	154132	BADASCI TIRE CO, INC	\$3,265.36	158688	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/20/2020	154148	DELRAY TIRE & RETREADING, INC	\$1,160.31	750036504	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/20/2020	154148	DELRAY TIRE & RETREADING, INC	\$267.50	750036498	BLKT PO- TIRES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	743400 TIRES AND TUBES	3/20/2020	154148	DELRAY TIRE & RETREADING, INC	\$42.88	750036429	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/30/2020	154297	BADASCI TIRE CO, INC	\$1,848.43	158966	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/30/2020	154319	DELRAY TIRE & RETREADING, INC	\$1,097.22	750036507	BLKT PO- TIRES
	743400 TIRES AND TUBES	3/30/2020	154319	DELRAY TIRE & RETREADING, INC	\$48.89	750036597	BLKT PO- TIRES
	749500 PROF AND SPEC SERVICES	3/20/2020	154132	BADASCI TIRE CO, INC	\$0.00	158688	BLKT PO- TIRES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72478	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72475	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72469	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72467	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72466	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72465	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72464	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72459	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72457	BLKT PO- AUTO SERVICES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72331	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$118.00	72352	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72422	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72411	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72390	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72373	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$35.00	72366	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$203.00	72503	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$153.00	72501	BLKT PO- AUTO SERVICES
	749500 PROF AND SPEC SERVICES	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$3,067.20	PR113385	BLKT PO- AUTO REPAIR
	749500 PROF AND SPEC SERVICES	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$0.00	F842158	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$0.00	F841889	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$0.00	F842102	BLKT PO- PARTS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	3/20/2020	154160	HANFORD ALIGNMENT SERVICE	\$268.60	56413	BLKT PO-AUTO REPAIR
	749500 PROF AND SPEC SERVICES	3/20/2020	154163	HANFORD MOTORS, LLC	\$280.00	CHCS117211	BLKT PO-AUTO REPAIR
	749500 PROF AND SPEC SERVICES	3/20/2020	154164	CITY OF HANFORD PETTY CASH	\$22.00	8481	M OLMOS SSJVCMTG
	749500 PROF AND SPEC SERVICES	3/20/2020	154165	C & J TOWING DBA	\$175.00	14207	TOWED TO A.R.T. (FRESNO)
	749500 PROF AND SPEC SERVICES	3/20/2020	154174	J V A C INC	\$0.00	50150983	BLKT PO-AUTO PARTS
	749500 PROF AND SPEC SERVICES	3/20/2020	154174	J V A C INC	\$227.25	654681	BLKT PO-AUTO REPAIR
	749500 PROF AND SPEC SERVICES	3/20/2020	154179	KROEGER EQUIP & SUPPLY	\$0.00	K237847	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/20/2020	154179	KROEGER EQUIP & SUPPLY	\$0.00	K236417	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/20/2020	154179	KROEGER EQUIP & SUPPLY	\$0.00	K237514	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$55.00	54200	BLKT PO- AUTO REPAIR
	749500 PROF AND SPEC SERVICES	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$35.00	54212	BLKT PO- AUTO REPAIR
	749500 PROF AND SPEC SERVICES	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$35.00	54213	BLKT PO- AUTO REPAIR
	749500 PROF AND SPEC SERVICES	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$35.00	54255	BLKT PO- AUTO REPAIR

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	3/20/2020	154249	RUCKSTELL CALIF SALES CO	\$2,700.00	601583	BLANKET PO AUTOMOTIVE SV
	749500 PROF AND SPEC SERVICES	3/20/2020	154252	SOUTH COAST EMERGENCY VEHICLE SVC	\$910.00	497901	LABOR - AIR COMPRESSOR RE
	749500 PROF AND SPEC SERVICES	3/30/2020	154284	A & E INDUSTRIAL CLEANING EQUIPMENT CORPORATION	\$133.50	38828	LABOR & PARTS REPLACE PRE
	749500 PROF AND SPEC SERVICES	3/30/2020	154297	BADASCI TIRE CO, INC	\$0.00	158966	BLKT PO- TIRES
	749500 PROF AND SPEC SERVICES	3/30/2020	154299	W BANKS MOORE, INC CUST#01833	\$100.00	WO-12013	30 DAY UST INSPECTIONS (3
	749500 PROF AND SPEC SERVICES	3/30/2020	154303	MC KEE ENTERPRISES, LLC	\$118.00	72504	BLKT PO- VEH REPAIRS
	749500 PROF AND SPEC SERVICES	3/30/2020	154303	MC KEE ENTERPRISES, LLC	\$118.00	72505	BLKT PO- VEH REPAIRS
	749500 PROF AND SPEC SERVICES	3/30/2020	154323	E M THARP INC INTERSTATE BILLING #596724	\$0.00	F843310	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154337	HAAKER EQUIP CO	\$569.22	W59080	LABOR & PARTS AUX MOTOR
	749500 PROF AND SPEC SERVICES	3/30/2020	154340	HANFORD MOTORS, LLC	\$0.00	88919CHW	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154356	J V A C INC	\$0.00	50151237	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154356	J V A C INC	\$0.00	50151238	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154356	J V A C INC	\$0.00	50151239	BLKT PO- PARTS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	3/30/2020	154356	J V A C INC	\$0.00	50151240	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154360	KINGS CO GLASS	\$65.00	I068619	BLANKET PO PARTS WINDSHI
	749500 PROF AND SPEC SERVICES	3/30/2020	154366	KROEGER EQUIP & SUPPLY	\$0.00	K238033	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154366	KROEGER EQUIP & SUPPLY	(\$84.38)	K238027	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154366	KROEGER EQUIP & SUPPLY	\$0.00	K235747	BLKT PO- PARTS
	749500 PROF AND SPEC SERVICES	3/30/2020	154477	PACIFIC TOWING & TRANSPORT	\$45.00	3743	TOW FREDDIE TO HANFORD I
	749500 PROF AND SPEC SERVICES	3/30/2020	154488	RUCKSTELL CALIF SALES CO	\$0.00	707130	BLKT PO AUTO SVCS
	749500 PROF AND SPEC SERVICES	3/30/2020	154488	RUCKSTELL CALIF SALES CO	\$0.00	707101	BLKT PO AUTO SVCS
	749500 PROF AND SPEC SERVICES	3/30/2020	154520	VIKING TRAILER CORPORATION	\$1,792.70	V21479	INSTALL HITCH - TRACTOR #
	749500 PROF AND SPEC SERVICES	3/30/2020	154524	WORLD OIL ENVIRONMENTAL SERVICES	\$65.00	1500-00534682	320 GALS / USED OIL MIXED
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154047	HANFORD AUTO & TRUCK PARTS, INC	\$127.31	245458	BLANKET PURCHASE ORDER
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154049	JEFF'S AUTO SUPPLY	\$3.43	D218182A	BLKT PO- PARTS SALES TAX
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	(\$78.98)	F00357810901	BLANKET PURCHASE ORDER

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	\$61.13	F00357729101	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	\$1,663.77	F00357732301	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	\$78.98	F00357758601	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	\$48.92	F00357775201	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	\$18.55	F00357781001	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	\$213.23	F00357732201	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	\$236.64	F00357790001	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154126	CENTRAL VALLEY GMC	(\$433.71)	F00357811101	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154127	ALERT-O-LITE	\$194.10	0055137-IN	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154132	BADASCI TIRE CO, INC	\$0.00	158688	BLKT PO- TIRES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72478	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72475	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72469	BLKT PO- AUTO SERVICES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72467	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72466	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72465	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72464	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72459	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72457	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72331	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$165.68	72352	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72422	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72411	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72390	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72373	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$0.00	72366	BLKT PO- AUTO SERVICES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$107.36	72503	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154133	MC KEE ENTERPRISES, LLC	\$63.94	72501	BLKT PO- AUTO SERVICES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154137	CALIF TURF EQUIPMENT & SUPPLY INC	\$60.06	443772	PARTS FOR MOWER #207 WO#1
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$828.17	PR113385	BLKT PO- AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$258.06	F842158	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$129.90	F841889	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154151	E M THARP INC INTERSTATE BILLING #596724	\$120.98	F842102	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154152	ELBERT DISTRIBUTING, INC	\$0.00	PI0024990	BLKT PO- FUEL
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154159	HAAKER EQUIP CO	\$530.54	C60241	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154160	HANFORD ALIGNMENT SERVICE	\$983.16	56413	BLKT PO-AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$6.01	256533	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$6.01	256534	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$360.66	255903	BLKT PO-AUTO PARTS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$171.56	256059	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$8.41	256148	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$7.18	256988	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$17.59	257056	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$7.18	257156	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154161	HANFORD AUTO & TRUCK PARTS, INC	\$384.77	256688	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154163	HANFORD MOTORS, LLC	\$0.00	CHCS117211	BLKT PO-AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154170	INTERSTATE BATTERY SYSTEMS	\$358.91	90046216	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154174	J V A C INC	\$86.22	50150983	BLKT PO-AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154174	J V A C INC	\$249.42	654681	BLKT PO-AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154179	KROEGER EQUIP & SUPPLY	\$386.79	K237847	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154179	KROEGER EQUIP & SUPPLY	\$42.79	K236417	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154179	KROEGER EQUIP & SUPPLY	\$334.41	K237514	BLKT PO- PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$0.00	54200	BLKT PO- AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$0.00	54212	BLKT PO- AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$0.00	54213	BLKT PO- AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154183	LITTLE WORLEY'S AUTO ELECTRIC	\$0.00	54255	BLKT PO- AUTO REPAIR
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154184	MC LELLAN INDUSTRIES INC	\$556.09	H200254-IN	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$133.34	1597928	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$23.75	1595618	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$16.18	1596971	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$269.61	1597025	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$16.41	1597555	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$19.46	1597640	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$161.13	1594973	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$623.14	1594954	BLANKET PO PARTS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	(\$314.93)	1595768	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$497.90	1595764	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$140.08	1595675	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$2.12	1595920	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$8.60	1594883	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$32.53	1596286	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$62.90	1596246	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154248	QUINN COMPANY	\$254.81	PC090092227	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154249	RUCKSTELL CALIF SALES CO	\$2,528.26	601583	BLANKET PO AUTOMOTIVE SV
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154252	SOUTH COAST EMERGENCY VEHICLE SVC	\$15.70	497901	LABOR - AIR COMPRESSOR RE
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$2,271.43	045-295617	SUPPORT & LICENSE 5/2/20-
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154266	VALLEY OXYGEN, INC	\$290.55	419518	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154284	A & E INDUSTRIAL CLEANING EQUIPMENT CORPORATION	\$346.47	38828	LABOR & PARTS REPLACE PRE

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	\$484.49	F00357841501	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	\$206.46	F00357837701	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	\$96.33	F00357861401	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	\$862.56	F00357870101	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	\$287.77	F00357888901	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	(\$154.17)	F00357857201	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	(\$154.17)	F00357890601	RETURN PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154289	CENTRAL VALLEY GMC	(\$13.88)	F00357835901	RETURN PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154297	BADASCI TIRE CO, INC	\$0.00	158966	BLKT PO- TIRES
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154303	MC KEE ENTERPRISES, LLC	\$63.84	72504	BLKT PO- VEH REPAIRS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154303	MC KEE ENTERPRISES, LLC	\$65.03	72505	BLKT PO- VEH REPAIRS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154315	COOK'S COMMUNICATIONS CORP	\$326.69	143793	2) XSML-BRW LIGHT FOR #13
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154315	COOK'S COMMUNICATIONS CORP	\$326.71	143923	2) XSM1 BRW LIGHT FOR #27

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154316	CUMMINS PACIFIC LLC	\$266.01	Y4-30101	1) 3918174 OIL COOLER #15
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154323	E M THARP INC INTERSTATE BILLING #596724	\$347.17	F843310	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154324	ELBERT DISTRIBUTING, INC	\$0.00	PI0027283	BLKT PO- FUEL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154324	ELBERT DISTRIBUTING, INC	\$0.00	PI0027227	BLKT PO- FUEL
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154337	HAAKER EQUIP CO	\$2,746.11	W59080	LABOR & PARTS AUX MOTOR
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154337	HAAKER EQUIP CO	\$14.16	C60643	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154340	HANFORD MOTORS, LLC	\$173.75	88919CHW	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154353	JEFF'S AUTO SUPPLY	\$67.99	D218473	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154356	J V A C INC	\$200.16	50151237	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154356	J V A C INC	\$146.68	50151238	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154356	J V A C INC	\$57.81	50151239	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154356	J V A C INC	\$127.16	50151240	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154360	KINGS CO GLASS	\$373.81	I068619	BLANKET PO PARTS WINDSHI

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154366	KROEGER EQUIP & SUPPLY	\$555.53	K238033	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154366	KROEGER EQUIP & SUPPLY	(\$250.03)	K238027	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154366	KROEGER EQUIP & SUPPLY	\$300.13	K235747	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154366	KROEGER EQUIP & SUPPLY	(\$300.13)	K238034	RETURN PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154376	MORGAN & SLATES	\$80.44	1599335	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154377	MUNICIPAL MAINTENANCE EQUIPMENT	\$167.10	146601-IN	PARTS FOR VAC TRUCK #171
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154488	RUCKSTELL CALIF SALES CO	\$210.55	707130	BLKT PO AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154488	RUCKSTELL CALIF SALES CO	\$155.57	707101	BLKT PO AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154491	SEQUOIA EQUIP CO INC	\$668.19	001-1116884	BLKT PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154492	SHIELDS HARPER & CO, INC	\$55.26	3168440	6) FUEL BREAKAWAY SHEAR P
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154492	SHIELDS HARPER & CO, INC	\$633.65	3169302	200) FUEL CARDS FOR STOCK
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154495	SMITH AUTO PARTS, INC	\$388.22	01IN436268	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154495	SMITH AUTO PARTS, INC	\$1,736.74	01IN436383	BLKT PO- AUTO PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154495	SMITH AUTO PARTS, INC	\$403.16	01IN433684	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154495	SMITH AUTO PARTS, INC	\$568.21	01IN437257	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154495	SMITH AUTO PARTS, INC	\$266.31	01IN437137	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154495	SMITH AUTO PARTS, INC	\$516.68	01IN438803	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154511	VALLEY OXYGEN, INC	\$109.78	420293	BLKT PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154520	VIKING TRAILER CORPORATION	\$1,406.09	V21479	INSTALL HITCH - TRACTOR #
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$1,638.14	8535	2020-02 ELECTRIC SVC
	941500 SUBROGATION EXPENSE	3/20/2020	154172	JACK B MARTIN	\$66.21	27205	REAR NUMBER DECAL (PD #5)
	941500 SUBROGATION EXPENSE	3/20/2020	154172	JACK B MARTIN	\$912.39	27177	REPLACE GRAPHICS #13
	941500 SUBROGATION EXPENSE	3/20/2020	154172	JACK B MARTIN	\$177.95	27225	LABOR & PARTS- IA 20-13 G
	941500 SUBROGATION EXPENSE	3/20/2020	154181	LEWIS MILINCH	\$896.72	4266536	REPAIR - ACCIDENT DMG (PD
	941500 SUBROGATION EXPENSE	3/30/2020	154293	MARCO A RODRIGUEZ	\$402.67	608	REPAIR FRONT-END DAMAGE
DIVISION/ORG TOTAL 20400000 - FLEET MAINTENANCE OPER					\$84,961.56		
20500000 FLEET REPLACEMENT RESERVE	800189 VEHCLS-6K-10KLBS	3/13/2020	154050	J V A C INC	\$26,130.53	1FTMF1CB7LK87LKD 8075	ASSET10051 PICKUP BLDG IN

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20500000 FLEET REPLACEMENT RESERVE	800198 NON-MOTRZED VEHL	3/30/2020	154509	UNITED RENTALS NORTH AMERICA INC	\$94,920.00	180238913-001	ASSET10032 GENSET GENERA
	800198 NON-MOTRZED VEHL	3/30/2020	154509	UNITED RENTALS NORTH AMERICA INC	\$60,090.00	180239140-001	ASSET10030 GENSET GENERA
	DIVISION/ORG TOTAL 20500000 - FLEET REPLACEMENT RESERVE				\$181,140.53		
20610000 STORM DRAINAGE OPERATIONS	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$29.30	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$29.30	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$62.50	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/20/2020	154125	A T & T	\$39.20	14437511	BLANKET PO PHONE
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,105.57	045-295617	SUPPORT & LICENSE 5/2/20-
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154500	STANLEY VIERRA	\$94.50	122641	REPAIR MOTOR RELAYS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154154	FASTENAL INDUSTRIAL & CONST SUPP	\$23.49	CAHAN80441	BLKT PO- EARPLUGS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154155	FERGUSON ENTERPRISES INC 1423	\$78.36	1530537	2" x 1 1/2" NIPPLE
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$1,556.38	8109	2020-02 ELECTRIC
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154378	NATION WIDE BIRD CONTROL	\$5,450.00	1066	CIP2020032 BIRD CONTROL F
DIVISION/ORG TOTAL 20610000 - STORM DRAINAGE OPERATIONS					\$8,468.60		
20710000 WASTEWATER OPERATIONS	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$58.60	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$58.60	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$58.60	2020-0327	2020-0327 UNIFORM RENTAL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20710000 WASTEWATER OPERATIONS	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$88.74	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$99.64	14297071	AT&T MONTHLY BILLING 01/1
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$102.50	14437513	AT&T MONTHLY BILLING 02/1
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$169.12	9850395005	2020-03 CELL PHONE SVC
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154158	GRAINGER, INC	\$92.31	9469011127	BLKT PO- EQUIPMENT MAINTN
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154258	TELSTAR INSTRUMENTS, INC	\$7,334.38	102847	BLANKET PO MAINTNC SVC
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154258	TELSTAR INSTRUMENTS, INC	\$7,717.96	102846	BLANKET PO MAINTNC SVC
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154258	TELSTAR INSTRUMENTS, INC	\$9,253.13	102703	BLANKET PO MAINTNC SVC
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154258	TELSTAR INSTRUMENTS, INC	\$1,418.04	102821	BLKT PO- ASSEMBLIES
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154262	TURNUPSEED ELECTRIC	\$211.96	82448	BLANKET PO PARTS
	741200 EQUIPMENT MAINTENANCE	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$2,814.41	045-295617	SUPPORT & LICENSE 5/2/20-
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154367	SCHAUB RENTAL AND SALES INC	\$68.88	5844	SERVICE PORTABLE PUMP 2
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154381	NORTH CENTRAL LABORATORIES	\$3,834.21	435465	DIGITAL BRIGHT FIELD MICR
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154505	TELSTAR INSTRUMENTS, INC	\$17,794.93	103019	SEMI-ANNUAL CL2 SYSTEM M/

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20710000 WASTEWATER OPERATIONS	741200 EQUIPMENT MAINTENANCE	3/30/2020	154505	TELSTAR INSTRUMENTS, INC	\$7,762.50	103018	SEMI-ANNUALLY SERVICE FOR
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$104.83	8714	BLKT PO- OFFICE SUPPLIES
	746000 DUPLICATING EXPENSE	3/13/2020	154109	XEROX CORP	\$286.98	099682676	2020-02 COPIER METER
	749500 PROF AND SPEC SERVICES	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$167.94	530000009431	BLANKET PO MAINT INVENTO
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$20.00	947369A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$59.00	947314C	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	946131A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	946128A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$20.00	946070A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$20.00	946069A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$20.00	946068A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$59.00	944239A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$20.00	943755A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943562A	BLKT PO-WATER TESTING

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20710000 WASTEWATER OPERATIONS	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943561A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$175.00	943506A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943474A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$44.00	943236A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$80.00	943226A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943205A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943204A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942190A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942189A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$80.00	942159A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$153.00	942158A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$152.00	941924A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$498.00	941923A	BLKT PO-WATER TESTING

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20710000 WASTEWATER OPERATIONS	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$531.00	941754A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$2,172.00	941712A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943202A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943201A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943200A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943042A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943041A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$68.00	943030A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942508A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942507A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942506A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942505A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942504A	BLKT PO-WATER TESTING

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20710000 WASTEWATER OPERATIONS	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$86.00	942503A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$415.00	942492A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942328A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942327A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942326A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942325A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942324A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942323A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942322A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942202A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942201A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942200A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942198A	BLKT PO-WATER TESTING

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20710000 WASTEWATER OPERATIONS	749500 PROF AND SPEC SERVICES	3/20/2020	154153	FRUIT GROWERS LABORATORY, INC	\$48.00	942199A	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$166.68	503000018156	BLKT PO- TOWELS
	749500 PROF AND SPEC SERVICES	3/30/2020	154484	RESOURCE COMPLIANCE INC	\$650.00	1727	PSM WRITER / PROCESS SAFE
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154128	D S WATERS OF AMERICA, INC	\$108.70	9408211 030120	BLKT PO- WATER
	755100 WWTP EFFLUENT DISPOSAL	3/20/2020	154180	LAKESIDE IRRIGATION WATER DISTRICT	\$8,760.00	2020-02	BLKT PO- EFFLUENT WATER
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154053	LOWE'S	\$775.28	8111	BLKT PO- DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	(\$3.38)	1593211	BLKT PO-RETURN CREDIT
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154187	MORGAN & SLATES	\$323.25	1599021	BLKT PO- WWTP SUPPLIES
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154336	GARLICK, INC	\$184.29	12830	CLEANING SUPPLIES FOR DEP
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154355	JORGENSEN CO INC	\$2,412.70	5867290	SPARE CYLINDERS 4500 PSI
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154171	J C LANSLOWNE DIST INC	\$435.86	61209	BLANKET PO- BULK OIL
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154171	J C LANSLOWNE DIST INC	\$370.48	65746	BLANKET PO- BULK OIL
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154171	J C LANSLOWNE DIST INC	\$560.58	66162	BLANKET PO- BULK OIL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20710000 WASTEWATER OPERATIONS	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154338	HACH COMPANY	\$373.21	11886907	BLKT PO- SUPPLIES
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$27,704.82	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$1,622.39	8791	2020-02 ELECTRIC SVC
	DIVISION/ORG TOTAL 20710000 - WASTEWATER OPERATIONS				\$110,343.12		
20720000 SANITARY SEWER COLLECTION	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$22.82	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$22.82	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$22.82	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$19.72	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$54.92	9850395005	2020-03 CELL PHONE SVC
	741200 EQUIPMENT MAINTENANCE	3/30/2020	154302	BOGIE'S PUMP SYSTEMS, INC	\$2,075.36	13924	PUMP INSTALLMENT
	749500 PROF AND SPEC SERVICES	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$100.01	503000009445	BLANKET PO SHOP TOWELS
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,186.53	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$98.05	503000018164	BLKT PO- TOWELS
	778000 UTILITIES-ELECTRICITY	3/20/2020	154247	P G & E	\$384.37	8338	2020-02 5401477022-3
	778000 UTILITIES-ELECTRICITY	3/20/2020	154253	SOUTHERN CALIF EDISON CO	\$66.91	8535	2020-02 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$4,643.12	8791	2020-02 ELECTRIC SVC
	800198 NON-MOTRZED VEHCL	3/30/2020	154509	UNITED RENTALS NORTH AMERICA INC	\$29,254.48	180239140-001	ASSET10030 GENSET GENERA

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20720000	DIVISION/ORG TOTAL 20720000 - SANITARY SEWER COLLECTION				\$37,951.93		
20730000 WASTEWATER CAPITAL & RESV	800200 CAPITAL IMPRV PROJECTS	3/13/2020	154107	UNITED PARCEL SERVICE	\$6.25	F7476V509	CIP0818666 CIP0817668 SHI
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154301	BLAIR CHURCH & FLYNN INC	\$9,119.93	61986	CIP0817668 PROF SERVICES
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154341	HANFORD SENTINEL CLASSIFIED	\$690.31	96502	CIP0817668 NTC ADEASTSIDE
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154378	NATION WIDE BIRD CONTROL	\$5,450.00	1066	CIP2020032 BIRD CONTROL F
	DIVISION/ORG TOTAL 20730000 - WASTEWATER CAPITAL & RESV				\$15,266.49		
20810000 WATER OPERATIONS	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$82.62	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$100.12	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$82.62	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$39.44	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/20/2020	154125	A T & T	\$41.67	14437515	BLANKET PO PHONE
	732000 COMMUNICATIONS	3/20/2020	154141	COMCAST CABLE COMMUNICATIONS, INC	\$105.94	0439763 3/20	8155500390439763 SCADA
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$195.15	9850395005	2020-03 CELL PHONE SVC
	744000 OFFICE EXPENSE MISC	3/30/2020	154383	OFFICE DEPOT (CONTRACT)	\$61.34	8711	BLKT PO- OFFICE SUPPLIES
	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$144.00	AD04365	BLANKET PO WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$48.00	AD04363	BLANKET PO WATER TESTING

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20810000 WATER OPERATIONS	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$288.00	AD04364	BLANKET PO WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$16.00	AD04659	BLKT PO- WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$32.00	AD04660	BLKT PO- WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$48.00	AD05225	BLANKET PO WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$48.00	AD04764	BLANKET PO WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154131	B S K & ASSOCIATES INC	\$288.00	AD04763	BLANKET PO WATER TESTING
	749500 PROF AND SPEC SERVICES	3/20/2020	154178	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$220.00	77073	EXAMS
	749500 PROF AND SPEC SERVICES	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$4,517.55	045-295617	SUPPORT & LICENSE 5/2/20-
	749500 PROF AND SPEC SERVICES	3/30/2020	154296	B S K & ASSOCIATES INC	\$145.00	A934320	BLKT PO- WATER TESTING
	749500 PROF AND SPEC SERVICES	3/30/2020	154365	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$110.00	78614	MEDICAL EXAMS
	749500 PROF AND SPEC SERVICES	3/30/2020	154494	SIMON & HOWER INC	\$4,000.00	308	APPRAISAL REPORT 1/14/20
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154053	LOWE'S	\$79.40	8113	BLKT PO- DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154190	NICK CHAMPI ENTERPRISES INC	\$50.05	24316	BLKT PO-FENCE RENT

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20810000 WATER OPERATIONS	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154261	TRIPLE J CONCRETE	\$85.59	14318	BLANKET PO CONCRETE
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154261	TRIPLE J CONCRETE	\$76.58	14305	BLANKET PO CONCRETE
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$333.59	48484495	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$381.24	48492667	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$270.04	48492869	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$381.24	48492868	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$468.61	48489259	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$190.62	48489261	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$238.28	48484493	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$270.04	48484494	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$508.32	48489260	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$158.85	48498086	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$436.84	48498087	BLANKET PO CHEMICALS

Attachment: WARRANT REGISTER-AGENDA 4-7-20 (FIN: WARRANT REGISTER)

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20810000 WATER OPERATIONS	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$603.64	48500042	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$301.81	48500043	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$381.24	48500045	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$174.74	48500044	BLANKET PO CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$365.36	48510591	BLKT PO- WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$436.84	48510590	BLKT PO- WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$476.55	48506883	BLKT PO- WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$254.16	48506884	BLKT PO- WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$730.72	48506885	BLKT PO- WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/20/2020	154265	UNIVAR SOLUTIONS USA INC	\$583.06	48498085	BLKT PO- WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154510	UNIVAR SOLUTIONS USA INC	\$460.66	48514142	BLANKET PO WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154510	UNIVAR SOLUTIONS USA INC	\$489.26	48514141	BLANKET PO WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154510	UNIVAR SOLUTIONS USA INC	\$169.97	48514140	BLANKET PO WELL CHEMICALS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20810000 WATER OPERATIONS	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154510	UNIVAR SOLUTIONS USA INC	\$444.79	48514139	BLANKET PO WELL CHEMICAL
	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154510	UNIVAR SOLUTIONS USA INC	\$317.71	48517086	BLANKET PO WELL CHEMICAL
	765000 CHEMICAL AND CHEMICAL SUP	3/30/2020	154510	UNIVAR SOLUTIONS USA INC	\$413.02	48517087	BLANKET PO WELL CHEMICAL
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$44,572.91	8109	2020-02 ELECTRIC
	778000 UTILITIES-ELECTRICITY	3/30/2020	154497	SOUTHERN CALIF EDISON CO	\$4,888.36	8584	2020-02 ELECTRIC SERVICE
	778500 UTILITIES-GAS	3/13/2020	154041	AMERIGAS - FRESNO	\$3,086.54	3103342598	PROPANE WELL #33
	799000 MATERIALS/SUPP'S/INVENTORY	3/20/2020	154155	FERGUSON ENTERPRISES INC 1423	\$16,066.74	415240	INVENTORY SUPPLIES
	800198 NON-MOTORIZED VEHICLE	3/30/2020	154509	UNITED RENTALS NORTH AMERICA INC	\$42,117.62	180238913-001	ASSET10032 GENSET GENERATOR
DIVISION/ORG TOTAL 20810000 - WATER OPERATIONS					\$131,878.44		
20910000 INTERMODAL FACILITY OPER	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$50.99	503000008657	BLKT PO- MATS
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154260	TOTAL FILTRATION SERVICES, INC	\$52.14	PSV2014818	BLANKET PO FILTERS
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154286	A T & T	\$38.77	14437510	TRAIN STATION ALARM LINES
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$40.99	503000017639	BLKT PO- MATS
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$50.00	01066998	SANTA FE 2020-03
	778500 UTILITIES-GAS	3/20/2020	154255	SOUTHERN CALIF GAS CO	\$56.10	8238	2020-02 GAS
DIVISION/ORG TOTAL 20910000 - INTERMODAL FACILITY OPER					\$288.99		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21000000 BUILDING MAINTENANCE	730000 UNIFORM EXPENSE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$28.40	2020-0313	2020-0313 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$28.40	2020-0320	2020-0320 UNIFORM RENTAL
	730000 UNIFORM EXPENSE	3/30/2020	154294	ARAMARK UNIFORM SERVICES, INC	\$28.40	2020-0327	2020-0327 UNIFORM RENTAL
	732000 COMMUNICATIONS	3/13/2020	154105	U S TELEPACIFIC CORP	\$29.58	126875211-0	2020-02 PHONE SVC
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$40.43	14440753	CITY HALL ALARM LINES #2
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$38.77	14437509	CORP YARD ALARM LINES
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$40.03	14437522	CITY HALL ALARM LINES #1
	732000 COMMUNICATIONS	3/30/2020	154286	A T & T	\$40.43	14437517	VETS ALARM LINES
	732000 COMMUNICATIONS	3/30/2020	154519	VERIZON WIRELESS	\$46.07	9850395005	2020-03 CELL PHONE SVC
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154129	ARAMARK UNIFORM SERVICES, INC	\$97.71	503000013168	BLANKET PO MAINTENANCE S
	755000 OTHER CONTRACTUAL SERVICE	3/20/2020	154175	PHILLIP J GAPEN	\$6.16	5083	BLKT PO- KEYS
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154288	ACTION EQUIPMENT RENTALS	\$62.52	184431	SCISSOR LIFT (LONGFIELD)
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154288	ACTION EQUIPMENT RENTALS	\$410.53	184431A	SCISSOR LIFT (LONGFIELD)
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$50.00	00950609	LONGFIELD 2020/03
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$56.00	00790190	CITY OFFICES - 2020-03
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$45.00	00024057	CIVIC AUD 2020-03

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21000000 BUILDING MAINTENANCE	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$45.00	00878216	POLICE 2020-03
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$50.00	00970366	COE PARK 2020-03
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$45.00	00901255	VETS HALL 2020-03
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$45.00	01066997	CORP YARD 2020-03
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154310	CLARK PEST CONTROL, INC	\$50.00	01091849	PD INVEST 2020-03
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154332	ERIC DODD	\$500.00	3518	INSTALL NEW DIMMER PANEL
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154486	ROBERT S MARKS PLUMBING INC	\$214.25	88987	INSTALL P-TRAP BOOTS
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154506	TOTAL FILTRATION SERVICES, INC	\$82.51	PSV2021345	BLKT PO- FILTERS
	755000 OTHER CONTRACTUAL SERVICE	3/30/2020	154512	GEIL ENTERPRISES, INC	\$180.00	378036	ALARM MONITORING 4/20 - 6
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154053	LOWE'S	\$187.77	8115	BLKT PO- DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154167	HOLT LUMBER INC	\$7.79	525224	BLKT PO-LUMBER
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154167	HOLT LUMBER INC	\$16.96	525189	BLKT PO- SHEETROCK
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154167	HOLT LUMBER INC	\$52.20	525209	BLKT PO- INSULATION

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21000000 BUILDING MAINTENANCE	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154168	HOME DEPOT U S A INC-DEPT 32 2540194606	\$904.12	538607847	BLKT PO-CLN SUPPLIES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154168	HOME DEPOT U S A INC-DEPT 32 2540194606	\$10.25	538618760	BLKT PO- SUPPLIES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154168	HOME DEPOT U S A INC-DEPT 32 2540194606	\$163.71	531670701	BLKT PO- CLEANING SUPPLIE
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154168	HOME DEPOT U S A INC-DEPT 32 2540194606	\$32.87	539952747	BLKT PO- CLEANING SUPPLIE
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154168	HOME DEPOT U S A INC-DEPT 32 2540194606	\$47.59	539460840	BLKT PO- CLEANING SUPPLIE
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154185	CONSOLIDATED ELEC DIST, INC	\$207.53	2877-491241	BLKT PO- LIGHTS
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154251	THE SHERWIN WILLIAMS COMPANY	\$5.24	65840191400320	BLKT PO- BRUSHES
	760000 SPECIAL DEPARTMENTAL EXP	3/20/2020	154263	TYLER TECHNOLOGIES INC	\$1,570.70	045-295617	SUPPORT & LICENSE 5/2/20-
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154333	GLOBAL EQUIPMENT CO, INC	\$385.77	115627687	LOCKERS FOR PW WOMEN BATH
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154344	HARBOR FREIGHT TOOLS	\$70.65	914221	BLKT PO-SUPPLIES
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154344	HARBOR FREIGHT TOOLS	\$16.05	914559	BLKT PO-SUPPLIES
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$31.89	540772993	BLANKET PURCHASE ORDER
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$7.94	541047114	BLANKET PURCHASE ORDER

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21000000 BUILDING MAINTENANCE	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$4.88	541348777	BLANKET PURCHASE ORDER
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$969.24	541379723	BLKT PO-SUPPLIES
	778500 UTILITIES-GAS	3/20/2020	154255	SOUTHERN CALIF GAS CO	\$1,950.73	8238	2020-02 GAS
	DIVISION/ORG TOTAL 21000000 - BUILDING MAINTENANCE				\$8,904.07		
21040000 ACCUM CAPITAL OUTLAY	800200 CAPITAL IMPRV PROJECTS	3/13/2020	154051	KINGS CO PIPE & SUPPLY	\$1.25	2002-K36085	CIP0000026 IRRIGATION SUP
	800200 CAPITAL IMPRV PROJECTS	3/20/2020	154156	FORENSIC ANALYTICAL CONSULTING SVS	\$1,170.00	IVFR00389	CIP0000028 HAZARD MATERIA
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154378	NATION WIDE BIRD CONTROL	\$5,450.00	1066	CIP2020032 BIRD CONTROL F
	DIVISION/ORG TOTAL 21040000 - ACCUM CAPITAL OUTLAY				\$6,621.25		
21310000 COURTHOUSE SQUARE FACIL	749500 PROF AND SPEC SERVICES	3/30/2020	154286	A T & T	\$21.04	14437512	COURTHOUSE ALARM LINES
	749500 PROF AND SPEC SERVICES	3/30/2020	154310	CLARK PEST CONTROL, INC	\$60.00	01006298	COURT HOUSE 2020-03
	749500 PROF AND SPEC SERVICES	3/30/2020	154332	ERIC DODD	\$750.00	3516	DISCONNECT ELECTRIC TO 31
	760000 SPECIAL DEPARTMENTAL EXP	3/13/2020	154053	LOWE'S	\$62.00	8116	BLKT PO- DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	3/30/2020	154346	HOME DEPOT U S A INC-DEPT 32 2540194606	\$32.95	540483260	BLKT PO- SUPPLIES
	778000 UTILITIES-ELECTRICITY	3/13/2020	154103	SOUTHERN CALIF EDISON CO	\$1,023.90	8109	2020-02 ELECTRIC
	DIVISION/ORG TOTAL 21310000 - COURTHOUSE SQUARE FACIL				\$1,949.89		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21810000 TRANSPORTN FACLT Y IMP FEE	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154335	GRANITE CONSTRUCTION CO	\$46,972.23	8921	CIP0819621 #7 FINAL 12/19
	DIVISION/ORG TOTAL 21810000 - TRANSPORTN FACLT Y IMP FEE				\$46,972.23		
26670000 T.D.A. - TRANSPORTATION	800200 CAPITAL IMPRV PROJECTS	3/20/2020	154186	MOORE TWINING ASSOCIATES, INC	\$3,967.50	0056974	CIP0819655 COMPACT TEST H
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154285	A A A QUALITY SERVICES, INC	\$108.83	295179	CIP0819655 HAR @ IRWIN -
	DIVISION/ORG TOTAL 26670000 - T.D.A. - TRANSPORTATION				\$4,076.33		
29100000 WATER CAPITAL & RESERVE	800200 CAPITAL IMPRV PROJECTS	3/20/2020	154259	J T 2 INC	\$28,919.52	8239	CIP0816637 #01 11/27-12/2
	800200 CAPITAL IMPRV PROJECTS	3/20/2020	154259	J T 2 INC	\$516,125.88	8240	CIP0816637 #02 02/14-03/1
	800200 CAPITAL IMPRV PROJECTS	3/20/2020	154269	ZUMWALT HANSEN, INC	\$8,732.00	13153	CIP0000051 TOPO FOR WELL
	800200 CAPITAL IMPRV PROJECTS	3/20/2020	154269	ZUMWALT HANSEN, INC	\$8,091.00	13151	CIP0816637 CONSTRUCTION S
	800200 CAPITAL IMPRV PROJECTS	3/30/2020	154378	NATION WIDE BIRD CONTROL	\$5,450.00	1066	CIP2020032 BIRD CONTROL F
	DIVISION/ORG TOTAL 29100000 - WATER CAPITAL & RESERVE				\$567,318.40		
37500200 2015 RFD SWR REV BD	749500 PROF AND SPEC SERVICES	3/20/2020	154264	UNION BANK, NA	\$1,695.00	1198583	ADM FEES 02/20-01/21
	DIVISION/ORG TOTAL 37500200 - 2015 RFD SWR REV BD				\$1,695.00		
39400600 BOFA SOLAR LEASE PUR AGT	793000 PRINCIPAL PAYMENT	3/30/2020	154298	BANC OF AMERICA LEASING	\$212,586.07	R37337	NBLC# 7587322 SOLAR LEASI

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
39400600 BOFA SOLAR LEASE PUR AGT	796000 INTEREST EXPENSE	3/30/2020	154298	BANC OF AMERICA LEASING	\$121,739.58	R37337	NBLC# 7587322 SOLAR LEASI
DIVISION/ORG TOTAL 39400600 - BOFA SOLAR LEASE PUR AGT					\$334,325.65		
		TOTAL AMOUNTS FOR CHECKS:			\$3,167,496.19		



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020	AGENDA SECTION: A
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SUBJECT:

Administration: Accept the Summary Report from Outlier Services, LLC, regarding the City Council's Goals & Objectives.

RECOMMENDATION:

That the City Council, by motion, accept the Summary Report from Outlier Services, LLC; review Sample Goal Statements for Council Consideration; and provide direction to staff on the development of measurable objectives for the coming year, based on the approved Goal Statements.

BACKGROUND:

The City contracted with Outlier Services, LLC, to conduct the 2020 Goals & Objectives Council planning session. The meeting was held on February 21, 2020 and was an all-day planning session. The primary purpose of this annual workshop is to provide council members extended periods of time to discuss items of priority for the council, receive updates from staff, and explore ideas, interests, and future planning for the city.

Attached to this report is the complete Summary Report as well as the full Agenda from the planning session. The first session was devoted to reviewing the Best Practices for effective and participatory governance and included discussion on City Council Member Roles & Responsibilities.

From there, the session transitioned into covering topics that were previously agreed upon by a majority of Councilmembers as needed for review and discussion. Below is a brief recap of each item and a sample Goal Statement:

1. Property Management

Council began a general discussion of the importance of effective planning and implementation of a well-designed plan for property management. Staff reviewed a list of properties including their current status (rented, leased, vacant etc.), values, annual maintenance costs and possible

future uses. Staff also reviewed property-related expenses and revenues and provided an update on the RFP process.

Sample Goal Statement for Council Consideration

- Council will review all city-owned properties and take formal action as appropriate to ensure that property management decisions help to advance and achieve improved quality of living for all citizens.

2. Expanded Assessment (City Owned Property/facilities)

This item included a further review of selected city-owned properties. Staff presented a summary of the current status and uses of these properties. Council inquired about their various “use-agreements” and how these different agreements align with adopted policies and procedures.

Sample Goal Statement for Council Consideration

- All actions on city properties/facilities will be reviewed and considered collectively to ensure consistency, transparency and fairness to help to advance and achieve improved quality of living for all citizens.

3. Parks & Recreation

Staff presented a summary of all existing park sites and uses. This review included a summary of park maintenance, expanded services, and facility assessments from the Parks Master Plan (MP), Sports Complex services and projects, possible priorities for a Proposition 68 funding proposal, and existing designations for all park sites.

Sample Goal Statement for Council Consideration

- Council will review the Parks Master Plan and prioritize key elements to better coordinate and align park decisions to help to advance and achieve improved quality of living for all citizens.

4. Review of Selected 2019 Goals & Objectives

The City manager reviewed the status of selected Goals & Objectives from 2019. In part, this discussion focused on assessing if these statements met the new definition of a Council Goal and whether they should continue as a goal or be incorporated into measurable objectives and planned actions to be carried out as part of staff daily work assignments and operations.

Recap of Council Action

- While there was no official Goal to come out of this review, Council agreed that some of these statements may not fit the definition of an annual planning “Goal” but are indeed still important interests for council to be kept apprised of. The city manager agreed to incorporate interests such as staff training, advocacy letters, and partnerships with other organization such as the Hanford Chamber, into his daily work tasks and delegate and monitor progress as a function of his routine work responsibilities.

5. Public Outreach & Transparent Government

Staff presented an overview of several actions being carried out to improve public education and communication and promoting transparency and open access to information. In addition, staff discussed the improved city website, increased traffic and subscribers to the city social media platforms such as Facebook and the importance of a more systematic design for regular communication and the best practice of designed repetition.

Sample Goal Statement for Council Consideration

- The City of Hanford and all of its citizens will be kept informed of important city matters through a well-aligned and multi-faceted system of public communications.

6. Customer Service

Staff presented a summary of various activities being carried out to improve customer service. One highlight is the work being done to update the City Website. This project includes improved organization of the site, front-page links for public convenience, improved ease for navigating the site and clear locations for specific information. The City Manager shared the increased results for website hits and visits by the public and increases in other activity on city social media platforms like Facebook.

Sample Goal Statement for Council Consideration

- All parties interacting with the City of Hanford at all levels shall experience positive, efficient and effective customer service.

7. Homelessness - Challenges & Opportunities

Staff presented a summary of the local statistics regarding the homeless. This included the number of homeless in the Hanford area, and clarified that for the majority of local homeless their city of origin is Hanford. Staff further shared an overview of the HART officers and their work to specifically monitor and address the needs of the homeless. Overall, the homeless population in Hanford is well monitored and recent efforts by Hanford PD and other city services has resulted in a decrease of homeless in the downtown and retail hubs in Hanford. Evidence of homeless and their impact including graffiti, tents, shopping carts, blankets and personal items have all decreased in the downtown and retail hubs of the city.

Sample Goal Statement for Council Consideration

- The City of Hanford will provide the best possible services and enforcements to preserve and enhance the health, safety and individual rights of all its citizens.

8. Bonus Round - Additional Individual Council Interests

During this final period of the workshop individual council members were invited to share other personal interests/topics that were not prioritized for workshop agenda. Council members raised a variety of topics and staff committed to revisit and/or incorporate them into future plans and actions by council over the course of the 20-21 Fiscal year. Additionally, they will be used to focus general fund dollars for capital improvement in the upcoming budget discussions.

FISCAL IMPACT:

This report has no immediate financial impact but will establish the framework for the 20/21 budget that Council will consider.

ATTACHMENTS:

2020 Hanford City Council Strategic Planning Summary
2.21.20 special meeting agenda

2020 Hanford City Council Strategic Planning Workshop Summary Report



Submitted by
Stan A. Carrizosa
March 7, 2020

2020 Hanford City Council Strategic Planning Workshop Summary Report

Introduction

On Friday, February 21, 2020, the Hanford City Council held their annual Strategic Planning Workshop at the Hanford City Offices, located at 319 N. Douty Street. In addition to all five (5) Council members, City staff executives were in attendance, including the City Manager, City Department Heads and select support staff.

The primary purpose of this annual workshop is to provide council members extended periods of time to discuss items of priority for the council, receive updates from staff, and explore ideas, interests, and future planning for the city. The meeting is an open meeting of the Hanford City Council held in public, with notice and agenda posted in accordance with the Ralph M. Brown Act.

The city enlisted the services of facilitator Stan A. Carrizosa to assist in preparing a meaningful agenda of topics for review, to facilitate that actual daylong workshop and prepare an executive summary for staff and council.

In preparation for the workshop, City Manager Mario Cifuentez solicited feedback from each council member as to the topics of interest they hoped to discuss during the workshop. From these notes an analysis was done to present the items most frequently requested by a majority of the council. This draft list of topics was then reviewed by staff and the Mayor and approved for the public workshop agenda.

Members of the public were invited to attend and were offered opportunities to provide public comment on both items on the agenda and items of interest not on the agenda. Members of the public did participate in this workshop and public comment was taken from nine (9) different members of the public on select topics of interest from the planned agenda.

The workshop began promptly at 9:00 a.m. There was a scheduled break for lunch at 12:00 noon. The workshop reconvened at 1:00 p.m. and was adjourned at 4:05 p.m. The council was able to address all items on the planned agenda and had an opportunity to raise additional items of individual interest. There was no action scheduled and no formal action was taken by the city council at this workshop.

Hanford City Councilmembers in attendance at this workshop included: Mayor John Draxler, Vice-Mayor Francisco Ramirez, Council members Sue Sorensen,

Martin Devine, and Art Brieno. In attendance to support the Council's needs were City Manager Mario Cifuentez, City Clerk Sarah Martinez, Community Development Director Darlene Mata, Police Chief Parker Sever, Fire Chief Steve Pendergrass, Finance Director Paula Lofgren, Utilities & Engineering Director John Doyel, and several other management level employees.

Mayor Draxler: Opening Remarks

Mayor John Draxler offered a welcome to all attendees and invited city staff to introduce themselves to the public and the give title of their respective work responsibilities. The Mayor continued with a brief overview of the major accomplishments of the city council and staff over the course of the 2019 calendar year. This set the tone for a day of open, honest and positive discussion.

Workshop Purpose & Discussion Format

Facilitator Carrizosa presented a brief review of the process used to arrive at the day's agenda and a structured format for discussion and addressing items on the planned agenda. The agenda was organized into six council priorities with three being addressed in the morning and three after the lunch break. Mayor Draxler would open the floor for public comment three times during the workshop, once at the beginning of the agenda just prior to the morning break for input on any of the first topics, a second just before the lunch break, and again at the close of the workshop for items on the afternoon portion of the agenda or for general closing comments.

City Council Member Roles & Responsibilities and Participatory Governance (Overview)

Facilitator Carrizosa presented a brief review of the core values embedded in participatory governance. All parties were reminded of the wide range of issues/expectations faced by city council and staff. Public officials must continually try to reconcile the reality of scarce resources and competing interests. As public officials they must have clear, transparent processes and systems for prioritizing resources and despite the inability to satisfy all parties in all matters, they strive to make decisions that serve the best interests of the **majority**. Public discussion can be uncomfortable when expressing differing opinions and beliefs but best practices for public discourse include a commitment to working as a team and having mutual respect for all perspectives.

Facilitator Carrizosa shared best practices from research in the area of Public Governance. Specifically he reviewed the legal responsibility for council to govern as a whole body and their minimal authority to act as an individual.

Carrizosa reviewed the definition of a Council Goal to be adopted by Council, the Measurable Objectives to be created by managers and Planned Actions to be created by staff.

Additionally, facilitator Carrizosa reviewed best practices for Communication Protocols between council members and the city manager and how council can best interact with city staff through their relationship with the city manager.

Facilitator Carrizosa reviewed the importance of creating and codifying clear systems, procedures and processes for city operations and how the regularly scheduled meetings and Study Sessions of the council can guide and monitor city operations and progress.

Council also discussed the importance of using relevant data and feedback strategies to inform their decision-making and how best to study an item and take public action to guide and support staff.

As a result of the discussion and review conducted by council of these important elements of good governance, it may be of interest to the council to consider formal action to adopt the “City of Hanford Professional Governance Standards.”

A draft of such standards has been created in accordance with best practices outlined in The Journey to Good Governance, Associations Now; *Katha Kissman & Beth Gazely*; July, 2015, and is provided below for the Council’s review and consideration:

“CITY OF HANFORD PROFESSIONAL GOVERNANCE STANDARDS”

The Individual Council Member

In California’s public governance system, a councilmember is a person elected or appointed to serve on a city council. Individual council members bring unique skills, values and beliefs to their council. In order to govern effectively, individual council members must work with each other and the city manager to ensure that a high quality of living for all Hanford citizens.

TO BE EFFECTIVE AN INDIVIDUAL COUNCIL MEMBER:

1. Keeps ongoing oversight and monitoring of City-adopted Goals and objectives as the primary focus.
2. Values, supports and advocates for all citizens throughout the City of Hanford.
3. Recognizes and respects differences of perspective and style on the council and among staff, and the community.
4. Acts with dignity, and understands the implications of personal demeanor and behavior.
5. Keeps confidential matters confidential.

6. Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
7. Understands the distinctions between council and staff roles, and refrains from performing management functions that are the responsibility of the city manager and staff.
8. Understands that authority rests with the council as a whole and not with individuals.

The Council as a Governing Body

Cities are governed by councils, not by individual council members. While understanding their separate roles, the council and city manager work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

TO OPERATE EFFECTIVELY, THE COUNCIL MUST HAVE A UNITY OF PURPOSE AND:

1. Keep the city focused on quality of living for all Hanford citizens.
2. Communicate a common vision.
3. Operate openly, with trust and integrity.
4. Govern in a dignified and professional manner, treating everyone with civility and respect.
5. Govern within city-adopted policies, codes, ordinances and procedures.
6. Take collective responsibility for the council’s performance.
7. Periodically evaluate its own effectiveness.
8. Ensure opportunities for the diverse range of views in the community to inform council deliberations.

The Council’s Job

The primary responsibilities of the council are to set a direction for the city, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the city and all its citizens. To fulfill these responsibilities, there are a number of specific jobs that effective councils must carry out.

EFFECTIVE COUNCILS:

1. Involve the community and staff in striving toward a common vision for the city focused on quality of living and responsive to the needs of all citizens.
2. Adopt, evaluate and update policies, codes and ordinances consistent with the law and the city’s vision and goals.
3. Maintain accountability by adopting annual goals and monitoring progress through measurable objectives.
4. Hire and support the city manager so that the vision, goals and policies of the city can be implemented.

5. Conduct regular and timely evaluations of the city manager based on the goals and performance of the city, and ensure that the city manager holds city personnel accountable.
6. Adopt a fiscally responsible budget based on the city's vision and goals, and regularly monitor the fiscal health of the city.
7. Ensure that a safe, healthy and appropriate public environment is provided to all citizens.
8. Establish a framework for the city's collective bargaining process and adopt responsible agreements.
9. Provide community leadership on city issues and advocate on behalf of Hanford citizens at the local, state and federal levels.

Summary of Workshop Agenda Items

1. Property Management

Council began a general discussion of the importance of effective planning and implementation of a well-designed plan for property management. Staff reviewed a list of properties including their current status (rented, leased, vacant etc.), values, annual maintenance costs and possible future uses. Staff also reviewed property-related expenses and revenues and provided an update on the RFP process.

a. Balance Between Service and Fiscal Management

Council expressed a desire to continue a more thorough review of the nuances/details related to each property for the purpose of approving a comprehensive property-management plan. This will enable council to manage the various properties with a clear understanding of both their individual and collective value/function to meet the city's goals for the community.

b. Policy Implications

Council acknowledged that current practice results in "less than full-cost recovery" for several existing property agreements. Council expressed a desire to review related policy and revise to reflect this reality and accept responsibility for subsidizing selected property uses and agreements to best serve the needs of Hanford citizens.

c. Council Guidance/Direction

- Council requested staff organize all city properties so they can be reviewed collectively so as to maximize opportunities for the best possible uses in accordance with city goals.

- Staff will prepare a comprehensive review of all properties and present to council through a series of study sessions.

d. Sample Goal Statement for Council Consideration

- *Council will review all city-owned properties and take formal action as appropriate to ensure that property management decisions help to advance and achieve improved quality of living for all citizens.*

2. Expanded Assessment (City Owned Property/facilities)

This item included a further review of selected city-owned properties. Staff presented a summary of the current status and uses of these properties. Council inquired about their various “use-agreements” and how these different agreements align with adopted policies and procedures.

a. Selected Properties Discussed

Council expressed interest in details to help clarify the various nuances of different property agreements including the Civic Center, Teen Center, Veterans Building, Goodwill Building, Longfield Center, and COE Park.

b. Council Guidance/Direction

- Council requested staff review these various property agreements and their alignment with current policy and procedures.
- Staff will prepare and present a review of these properties and include any recommendation for revisions to existing policy needed to reflect the desired status and uses for these properties/facilities. Staff will also consider selected Memorandums Of Understanding (MOU's) in cases where an agreement may be slightly different than policy, but acceptable to Council as long as the details are properly documented and such properties/facilities are tracked and reported on as part of ongoing updates to council.

c. Sample Goal Statement for Council Consideration

- *All actions on city properties/facilities will be reviewed and considered collectively to ensure consistency, transparency and fairness to help to advance and achieve improved quality of living for all citizens.*

3. Parks & Recreation

Staff presented a summary of all existing park sites and uses. This review included a summary of park maintenance, expanded services, and facility assessments from the Parks Master Plan (MP), Sports Complex services and projects, possible priorities for a Proposition 68 funding proposal, and existing designations for all park sites.

a. Enhance Park Maintenance & Upkeep

Council expressed a desire to improve the maintenance and upkeep of all parks. Discussion included ways to improve existing results by improving systems for maintenance and upkeep such as cleaning schedules, emphasis on curbside appeal, preserving safety as the top priority, and improved efficiencies in current levels of service.

b. Increase Collaboration with Local Schools

Council expressed interest in reaching out to local schools to collaborate on use of school fields to meet some neighborhood park needs. It is acknowledged that school facilities must meet the needs of the school programs as their highest priority and there may be opportunities to share in security improvements that make school fields more widely accessible for some neighborhood use.

c. Council Guidance/Direction

- Council requested staff bring the Parks Master Plan back before the council for a comprehensive review.
- Staff will prepare and present a review of the Parks MP to enable council to review and prioritize key components of the plan.

d. Sample Goal Statement for Council Consideration

- *Council will review the Parks Master Plan and prioritize key elements to better coordinate and align park decisions to help to advance and achieve improved quality of living for all citizens.*

4. Review of Selected 2019 Goals & Objectives

City manager Cifuentez reviewed the status of selected Goals & Objectives from 2019. In part, this discussion focused on assessing if these statements met the new definition of a Council Goal and whether they should continue as a goal or

be incorporated into measurable objectives and planned actions to be carried out as part of staff daily work assignments and operations.

a. 2019 Council Goals Reviewed/Reassessed

- Partnership with the Hanford Chamber of Commerce
- Review of Property Eligibility for Prop. 68 Funds
- Volunteers/Interns for City Council Members
- Letter to High Speed Rail in support of Amtrak Station in Hanford
- Address Public Safety Staff Needs (Police & Fire)
- Provide more Council Training and Educational Opportunities

b. Council Consensus on 2019 Goals Review

Council discussed each of the above goals as presented by the city manager. Council agreed that some of these statements may not fit the definition of an annual planning “Goal” but are indeed still important interests for council to be kept apprised of. The city manager agreed to incorporate interests such as staff training, advocacy letters, and partnerships with other organization such as the Hanford Chamber, into his daily work tasks and delegate and monitor progress as a function of his routine work responsibilities. He also acknowledged the importance of keeping council updated through routine communications such as information updates at Council meetings and weekly communications such as newsletters and emails to council.

c. Council Guidance/Direction

- Council requested the city manager clarify how he will keep council apprised of important updates on these items.
- Council and staff also acknowledged that several of the items from 2019 are being addressed in the draft 2020 Goals such as a review of property eligibility for Prop. 68 Funding and plans for target staff training and staff development.

5. Public Outreach & Transparent Government

Staff presented an overview of several actions being carried out to improve public education and communication and promoting transparency and open access to information. In addition, staff discussed the improved city website, increased traffic and subscribers to the city social media platforms such as Facebook and the importance of a more systematic design for regular communication and the best practice of designed repetition.

a. Designed Systems for Effective Communication

Council and staff discussed the various methods used to engage the public in important communications. Staff shared a desire to create a more systematic approach to ongoing public communications and the importance of a multi-pronged approach to an effective communications system. This may include a combination of digital communications, electronic communications, website, blogs, social media and paper copy communications.

b. Cost-effective Strategies for Improved Communications

Staff agreed to do a comprehensive review of all the various avenues of communication being used by different city departments. It was agreed that a good first step would be to align the existing activities through a comprehensive communications system which can be as simple as a deliberate calendar/schedule of different modes of communication are designed in a routine fashion to maximize their efficiency and effectiveness. It was also discussed that it is time to revisit the logistics of televising or live streaming City Council meetings.

c. Sample Goal Statement for Council Consideration

- *The City of Hanford and all of its citizens will be kept informed of important city matters through a well-aligned and multi-faceted system of public communications.*

6. Customer Service

Staff presented a summary of various activities being carried out to improve customer service. One highlight is the work being done to update the City Website. This project includes improved organization of the site, front-page links for public convenience, improved ease for navigating the site and clear locations for specific information. City manager Cifuentez shared the increased results for website hits and visits by the public and increases in other activity on city social media platforms like Facebook.

a. Ongoing Staff Training

There was in-depth discussion about the importance of aligning the annual adopted budget with the adopted Goals of the council. An example was shared that in last year's budget there was not adequate funding budgeting for staff training even though it was a high priority for council to improve customer service. While many options for appropriate trainings are very cost-effective there is still the need for some funding to elevate expectations and standards

across all aspects of city operations. Thought should be given to a more systematic approach to an annual training schedule not only for all city staff but also especially for newly hired staff to the city.

b. Training for Planning Commission and New Council Members

There was in-depth discussion about the importance of more training for members of the Planning Commission. Specifically, a more detailed training on their role and responsibilities, especially as it differentiates from that of the City Council. There was further discussion on the importance of more in-depth training to help “on-board” new PC members and newly elected Council members. Positive ideas emerged including a more systematic approach to trainings that can be achieved by a more deliberate and consistent annual schedule of fixed trainings.

c. Council Guidance/Direction

- Council requested staff develop strategies for providing position-appropriate staff development and training to enhance positive customer service.
- Council also expressed a desire to staff to prepare an annual calendar of regular orientations and training session to better prepare all members but especially newly appointed members of the Hanford Planning Commission. This may be accomplished via a variety of modalities including face-to-face workshops, assigned reading materials and online training sessions.
- City manager also emphasized the importance of a similar approach to preparing and training newly elected council members and an annual menu of desired training sessions for all council members.
- Staff will prepare and document desired training strategies to enhance overall customer service and better train and orient new members to the Planning Commission and City Council. This priority will be further reflected in the annual proposed budget for city operations.

d. Sample Goal Statement for Council Consideration

- *All parties interacting with the City of Hanford at all levels shall experience positive, efficient and effective customer service.*

7. Homelessness – Challenges & Opportunities

Staff presented a summary of the local statistics regarding the homeless. This included the number of homeless in the Hanford area, and clarified that for the majority of local homeless their city of origin is Hanford. Staff further shared an overview of the HART officers and their work to specifically monitor and address the needs of the homeless. Overall, the homeless population in Hanford is well-monitored and recent efforts by Hanford PD and other city services has resulted in a decrease of homeless in the downtown and retail hubs in Hanford. Evidence of homeless and their impact including graffiti, tents, shopping carts, blankets and personal items have all decreased in the downtown and retail hubs of the city.

a. Shopping Carts

Hanford Police Chief Parker Sever shared a detailed update on the efforts to work with local merchants on the issue of random shopping carts. He explained the laws related to the shopping carts and shared how cumbersome it can be to track, recover and return carts to the rightful business. He shared that merchants all have paid time and attention to the matter and do work with PD to minimize the scattering of shopping carts in random locations throughout the city.

b. Collaboration with County and Faith-Based Organizations

Chief Sever also reported on the efforts of the Hanford faith-based community to provide support and services to homeless. A strong partnership has formed between the city and the Kings Gospel Mission. Chief Sever praised their work in providing homeless shelter and hygiene services along with resource and referral services in conjunction with the HART officers and Hanford PD. Council was also provided an update on the efforts of the Kings County Collaborative and the progress being made to maximize efforts on a county-wide level and invest state and regional funding appropriately to meet the needs of a regional plan to address homelessness.

c. Council Guidance/Direction

- Council emphasized the importance of community education on the homeless issue and requested staff prepare more clear and deliberate public messaging about the challenges and opportunities in addressing homelessness.
- Council also expressed a desire for staff to review any state incentives including regulatory relief in helping cities to

provide housing and facilities to be used by homeless citizens.

- Council also emphasized the importance of continued and expanded collaboration with faith-based organizations and the Kings County Collaborative to ensure the city of Hanford avails itself of any resources and support that can come from such partnerships.
- Council asked that city ordinances, relevant to homeless issues, be reviewed and revised/updated to reflect the best-practices being developed both through the Hanford HART officers and broader area efforts in the Central Valley and statewide.

d. Sample Goal Statement for Council Consideration

- *The City of Hanford will provide the best possible services and enforcements to preserve and enhance the health, safety and individual rights of all its citizens.*

8. Bonus Round – Additional Individual Council Interests

During this final period of the workshop individual council members were invited to share other personal interests/topics that were not prioritized for workshop agenda. Below is a list of the topics raised by individual council members with the understanding that these topics may be revisited and/or incorporated into future plans and actions by council over the course of the 20-21 Fiscal year.

Council Member Sorensen:

1. Minimal tax equals minimal services – Build a case for revenue needed to improve quality of living.
2. Ensure that the adopted budget aligns with city goals.
3. Explore new ways to motivate cooperation in filling vacancies from out-of-town property owners.
4. Explore new incentives to motivate various constituents.
5. When adopting city goals, place timelines for achievement.
6. When designing surveys to inform council decisions preserve survey integrity and give clear instructions for participation.
7. Continue weekly update(s) from City Manager.

Council Member Art Brieno:

1. Review/revise ordinances to eliminate inconsistencies.
2. When preparing for the review of all city-owned properties include the Courthouse and Civic Auditorium.

3. Review the city series of notifications for things like “non-conforming” building codes, etc.
4. Review ordinances on maintenance standards and create better consistency.

Council Member Martin Devine

1. Purchase or build additional parking for downtown.
2. Monitor “set-aside” funds and “in-lieu fees” as a possible resource to help expand parking.
3. Explore incentives for mixed-use commercial/residential buildings downtown.
4. Importance of preserving “Historical” designations and elements of buildings a facilities.

Vice Mayor Francisco Ramirez

1. Explore more pro-active communications for properties being fined.
2. Consider a formation of a Parking/Traffic Committee.
3. Explore new ways to incentivize to achieve expected compliance in a variety of areas.
4. Explore expanding a more formal partnership with Hanford Chamber of Commerce.
5. Keep council updated on the status and plans for Freddy the Fire Truck and the Hanford Carousel.

Mayor John Draxler

1. Emphasized the importance of better management of city-owned properties and development of a comprehensive property management plan.
2. Continue all efforts discussed to improve customer service.
3. Explore all possibilities for securing additional funds for city projects and services.

The City of Manford
CALIFORNIA



City Council Meeting Agenda

February 21, 2020
9:00 AM – Special Meeting
Training Room
319 N. Douty

9:00 AM CALL TO ORDER SPECIAL SESSION:

ROLL CALL BY THE CITY CLERK:

FLAG SALUTE:

WELCOME & INTRODUCTIONS:

OVERVIEW OF BEST PRACTICES FOR PARTICIPATORY GOVERNANCE:

Definition of Terms:

Goal
Objective
Planned Actions

Roles & Responsibilities:

Council
Administration
Staff
Public

10:00 AM BREAK:

FORMAT FOR DISCUSSION:

COUNCIL PRIORITIES FOR DISCUSSION:***A. Property Management:***

Future planning for City-owned properties such as the Courthouse, Bastille, Mechanics Bank Building, Carnegie Building, the Temple Theater, the Veteran's Building, and the Goodwill Building.

B. Expanded Assessment:

Indoor facilities such as the Civic Auditorium, Coe Park Hall, and Longfield Center.

C. Parks & Recreation Discussion:

Review parks assessment, park maintenance, park safety and curb-appeal, grant funds, partnering, walking trails, and indoor recreation.

Public Comment:

*(Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.)*

12:00 PM LUNCH:**COUNCIL PRIORITIES FOR DISCUSSION (CONTINUED):*****D. Review of 2019 Goals and Objectives:***

Review and reassess the priority of selected items.

E. Public Outreach & transparent Government:

City social media platforms, multi-lingual communications, designed repetition.

F. Overall Customer Service:

Professional development, designed feedback, continuous improvement.

Public Comment:**2:30 PM BREAK:**

COUNCIL PRIORITIES FOR DISCUSSION (CONTINUED):***G. Homeless Challenges & Opportunities:***

Proven strategies, resource development, and collaborative partnerships.

H. Bonus Round:

Brief opportunity for each Council Member to share other areas of interest.

Public Comment:**4:00 PM ADJOURNMENT:**

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



AGENDA STAFF REPORT

MEETING DATE: 4/7/2020	AGENDA SECTION: B
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SUBJECT:

Public Works: Proposed Amendment to the City of Hanford Municipal Code 10.16 to permit three-hour parking limits and designate City Parking Lot No. 2, located off Douty Street between Sixth Street and Seventh Street, as having a three-hour parking limit.

RECOMMENDATION:

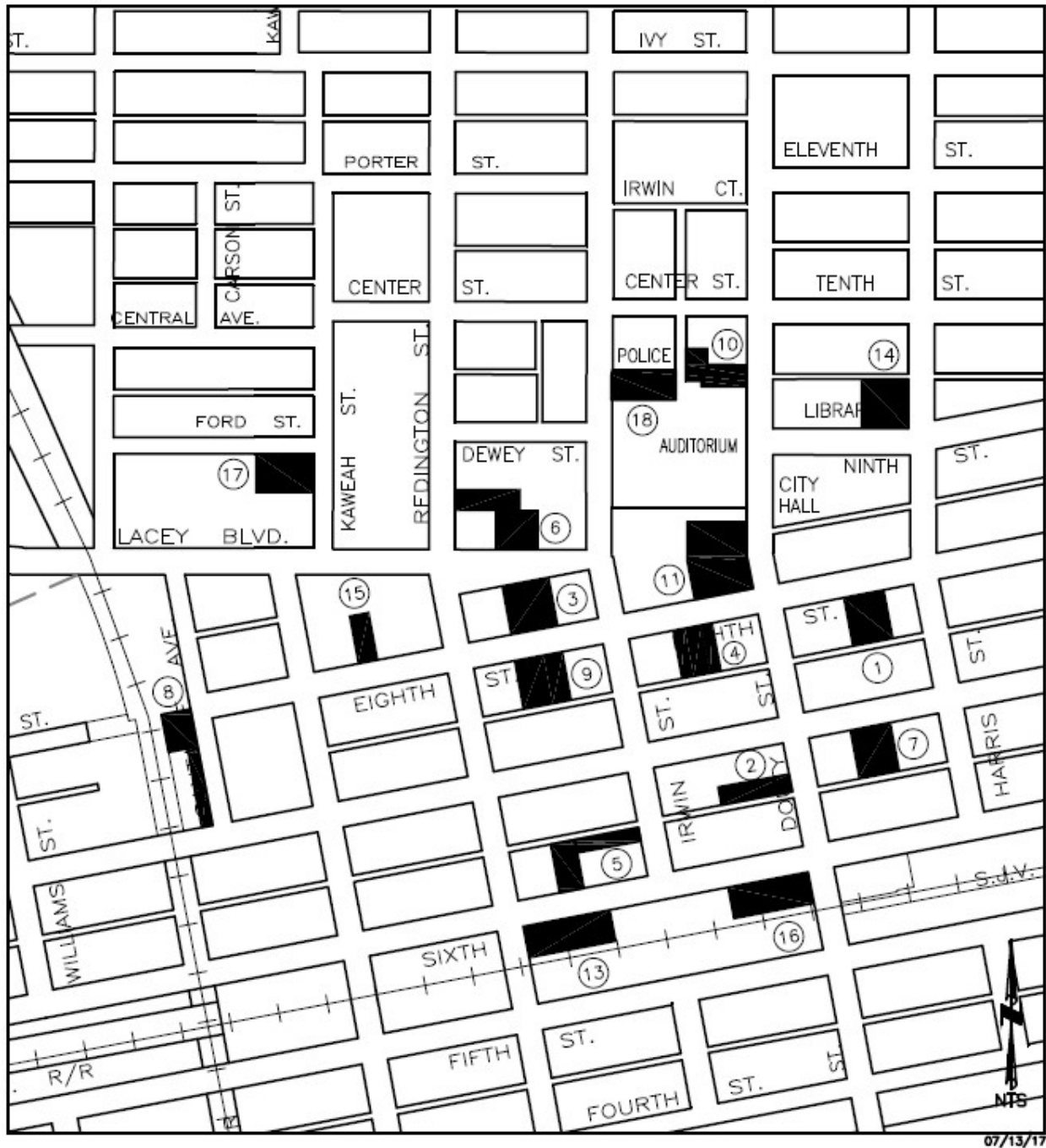
That the City Council, by motion, introduce and pass to a second reading, the addition of Section 10.16.115 to Section 10.16 of the City of Hanford Municipal Code to permit three-hour parking zones between the hours of eight a.m. and six p.m. of any day, except Sundays and holidays, for City Parking Lot No. 2 located off Douty Street between Sixth Street and Seventh Street.

BACKGROUND:

Staff has received multiple requests over time to provide longer permitted parking zones, particularly in the downtown area near Seventh Street and Douty Street. Many citizens have stated that the two-hour parking limit, as posted all along Seventh Street and at several of the City parking lots, does not allow patrons enough time to complete their shopping, beauty shop appointments, attend movies, or other activities without requiring them to move their car to avoid a violation. The idea behind this change is that increasing the parking limit by one hour would provide the necessary time for most activities in the Downtown area without compromising the availability of the limited parking spaces.

The current City of Hanford Municipal Code only provides two (2) limited time zones for parking. Section 10.16.110 allows up to two hours of parking, and Section 10.16.120 allows up to twenty minutes of parking. The code additionally provides regulations for prohibited parking in Section 10.16.130. The municipal code sections are attached for Council review.

The City has 17 downtown city parking lots that are posted as two hour limited parking and/or as all-day unlimited parking. Below is a layout map of all of the downtown city parking lot locations and their respective numbers:



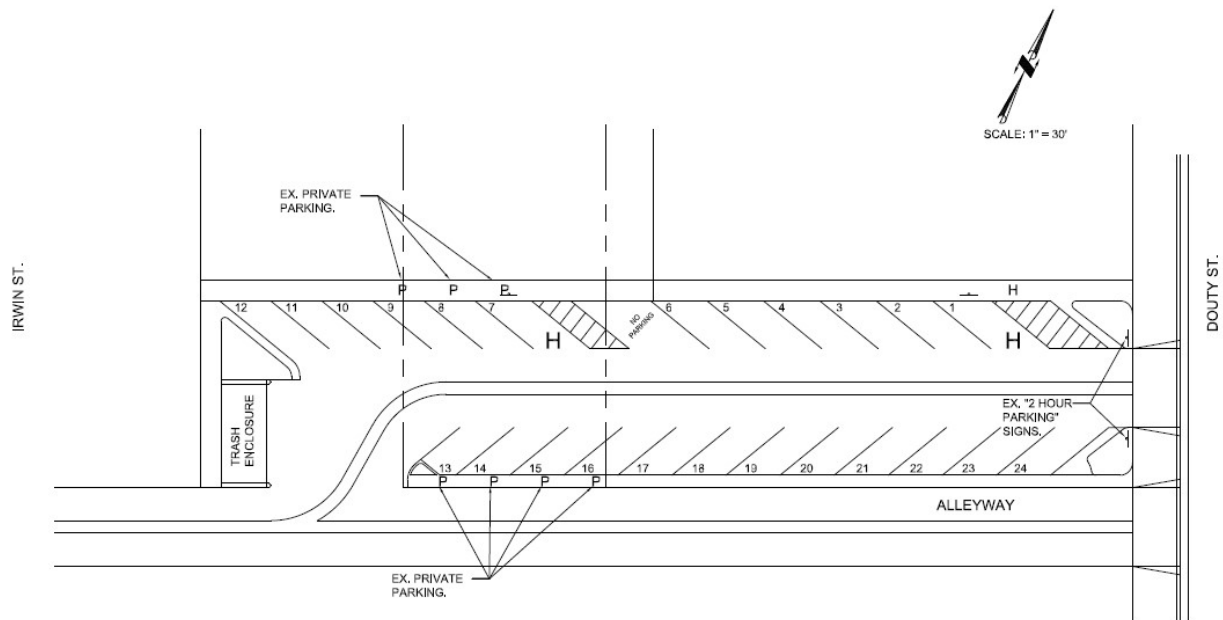
CITY OF HANFORD
MUNICIPAL PARKING LOTS
LOCATION MAP

To show the total number of stalls for each lot above and the average usage of each lot, staff is also including, an inventory of parking time limits and spaces available as can be seen in the chart below:

EXISTING PARKING LOT INVENTORY

MAP #	PARKING LOT	ADDRESS	ADA	2 HR.	UNLIMITED	20 MIN.	LOAD	OTHER	totals	AVERAGE USAGE
										10am -2pm
1	CARNEGIE MUSEUM (11)	100 BLK E EIGHTH	3		58				61	44%
2	DOUTY STREET (8)	100 BLK N DOUTY	1	16					17	88%
3	EIGHTH/LACEY (12)	200 BLK W EIGHTH / LACEY	2		38				40	57%
4	HANFORD PLAZA (4)	100 BLK W EIGHTH	2		61				63	69%
5	IRWIN/SIXTH (2)	200 BLK W SIXTH	3		52				55	77%
6	LACEY/REDINGTON	COR. LACEY/REDINGTON	4	29	36				69	71%
7	METRO/HAN FURN (10)	100 BLK E SEVENTH	3		58				61	68%
8	SANTA FE	200 BLK N SANTA FE	2	6	39		2		49	77%
9	WKMANN/VAN ANDEL (1)	200 BLK W EIGHTH	3	26	26				55	84%
10	AUDITORIUM	400 BLK N DOUTY	2		30				32	71%
11	COURTHOUSE SQ	COR DOUTY / EIGHTH	2		47				49	55%
13	HOTEL	200 BLK W SIXTH	3		66				69	25%
14	LIBRARY	400 BLK N HARRIS	3		59				62	38%
15	MCDONALD'S	300 BLK W EIGHTH	2		28				30	89%
16	SIXTH STREET	100 BLK W SIXTH	3		65				68	42%
17	SWIMMING POOL	COR. KAWEAH / FORD	3		47				50	6%
18	VETERAN'S/POLICE	400 BLK N IRWIN	2		14			2	18	71%
TOTALS			43	77	724	0	2	2	848	61% % total usage

City staff has also received multiple complaints over time about the parking limits on City Parking Lot No. 2. An exhibit of Parking Lot No. 2 is shown below:



DOUTY STREET PARKING LOT No. 2

Parking Lot No. 2 is located off Douty Street north of the alley between Sixth Street and Seventh Street, and has a total of twenty four parking spaces. A portion of this parking lot is privately owned by Koinonia Church (6 spaces and 1 handicap space). The remaining seventeen spaces are public parking stalls and are currently posted as two hour limited parking.

Staff has presented this item to the Parking and Traffic Commission on January 23, 2020 and again on February 27, 2020. Business owners from the downtown area near Parking Lot No. 2 attended the meetings and expressed their frustration with the current two hour parking, stating that it requires their customers to sometimes leave their business, move their vehicle, and then return to complete the services being provided (i.e. beauty salon). After further discussion, the Parking and Traffic Commission recommended that the City Council adopt a new Ordinance to allow a three-hour parking zone. Based on a staff recommendation, the Commission agreed to begin the transition by designating City Parking Lot No. 2 as the first area with the three-hour parking limit. In addition, the Parking and Traffic Commission made a recommended that the City Council direct staff perform a full study of the downtown parking limits to determine the appropriate locations of all three-hour parking stalls. Attached for Council review are the meeting minutes for each meeting. Staff does not support the recommendation that a full downtown parking study not be performed at this time and asks that Council defer that study until the impact of changing Lot No. 2 to three hours can be determined.

If Council approves this request, a public hearing would be held, and the item would come back to Council for a second reading of the ordinance change. After 30 days, the municipal code would include the three-hour parking limit section and City Parking Lot No. 2 would be listed under this ordinance. Three hour limited parking signs would be placed at Parking Lot No. 2.

FISCAL IMPACT:

There is minimal impact to the city budget. Signs and posts would be installed at the parking lot to designate the limited time parking spaces in Parking Lot No. 2.

ATTACHMENTS:

Existing limited parking Municipal Code

Ord 10.16.115-Three Hour Limited Parking

Parking and Traffic Commission meeting minutes 1.23.20

Parking and Traffic Commission meeting minutes 2.27.20

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[Title 10 VEHICLES AND TRAFFIC](#)

[Chapter 10.16 STOPPING, STANDING AND PARKING](#)

10.16.110 Parking time zones—Two-hour.

The following streets, or portions of streets, and the following described parking lots shall constitute two-hour parking zones between the hours of eight a.m. and six p.m. of any day, except Sundays and holidays:

- A. City-Owned Parking Lots.
 1. City Hall Parking Lot (south side of Ninth Street). The northeast portion of the lot.
 2. Douty Street.
 - a. Both sides from the San Joaquin Valley Railroad to Ninth Street.
 - b. East side from a point one hundred (100) feet south of Center/Tenth Street to Center/Tenth Street.
 3. Lacey/Redington Parking Lot (north side of Lacey Boulevard at Redington Street). The south one-half of the lot.
 4. Santa Fe Parking Lot (west side of Santa Fe Avenue between Seventh Street and Lacey Boulevard). The south one-fourth of the lot.
 5. Irwin Street.
 - a. West side from Sixth Street to Dewey Street.
 - b. East side from Sixth Street to Court Street.
 - c. East side from a point two hundred (200) feet south of Center Street to Center Street.
- B. On-Street Parking.
 1. West Cameron Street. Both sides from Douty Street to a point one hundred six (106) feet west of Douty Street.
 2. Douty Street. Both sides from the San Joaquin Valley Railroad to Center/Tenth Street.
 3. Eighth Street.
 - a. North side from Harris Street to a point two hundred (200) feet west of Redington Street.
 - b. North side from Santa Fe Avenue to a point one hundred (100) feet east of Santa Fe Avenue.
 - c. South side from Redington Street to a point two hundred (200) feet east of Douty Street.
 4. Greenfield Avenue. West side from Lacey Boulevard to a point four hundred (400) feet north of Lacey Boulevard.
 5. Irwin Street. Both sides from Sixth Street to Center Street, but excluding the east side of Irwin Street from Court Street to Dewey Street.
 6. Irwin Court. North side from the east line of Irwin Street, east to a point one hundred seventy-five (175) feet west of the west curb line of Douty Street.
 7. Lacey Boulevard.
 - a. North side from Redington Street to Irwin Street.
 - b. South side of the parking triangle from Redington Street to a point two hundred (200) feet east of Redington Street.

- c. South side from Irwin Street to a point two hundred (200) feet east of Redington Street.
- 8. Ninth Street. South side from Douty Street to a point one hundred forty (140) feet east of Douty Street.
- 9. Phillips Street. The east side, beginning a distance fifty-eight (58) feet south of the centerline of Eighth Street, extending ninety-six (96) feet south.
- 10. Santa Fe Avenue. West side of Santa Fe Avenue from Seventh Street to the north line of Eighth Street.
- 11. Seventh Street.
 - a. Both sides from Phillips Street to Harris Street.
 - b. A length of curb twenty-four (24) feet long and west of a point located two hundred seventy-six (276) feet west of the centerline of Phillips Street on the south side of Seventh Street.
 - c. A length of curb twenty-four (24) feet long and west of a point located three hundred thirty-four (334) feet west of the centerline of Phillips Street on the south side of Seventh Street.
 - d. A length of curb thirty (30) feet long and west of a point located three hundred eighty-five (385) feet west of the centerline of Phillips Street on the south side of Seventh Street.
- 12. Sixth Street.
 - a. Both sides from Irwin Street to Douty Street.
 - b. North side from Brown Street to a point two hundred (200) feet east of Brown Street.
 - c. North side from Douty Street to Harris Street.
- 13. Tenth Street. North side from Douty Street to a point one hundred thirty (130) feet east of Douty Street. (Ord. 11-08, 2011; Ord. 11-02, 2011; Ord. 08-03, 2008; Ord. 01-14, 2001; Ord. 00-16, 2000; Ord. 99-17, 1999; Ord. 99-04, 1999; Ord. 98-19, 1998; Ord. 98-16, 1998; Ord. 97-10, 1997; Ord. 96-28, 1996; Ord. 96-23, 1996; Ord. 96-13, 1996; prior code § 4-4.01)

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[Title 10 VEHICLES AND TRAFFIC](#)

[Chapter 10.16 STOPPING, STANDING AND PARKING](#)

10.16.120 Parking time zones—Twenty-minute.

In addition to the parking time zones designated, the city engineer may designate as twenty (20) minute parking zones such parking locations within the city as he or she deems necessary. The city engineer is directed to paint the curbs in such twenty (20) minute parking zones with green paint or erect signs designating such parking locations. Thereafter, it is unlawful for any person to park or stand any vehicle within such twenty (20) minute parking zones for more than twenty (20) minutes between the hours of eight a.m. and six p.m., except on Sunday and holidays. (Ord. 99-04, 1999; prior code § 4-4.02)

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[Title 10 VEHICLES AND TRAFFIC](#)

[Chapter 10.16 STOPPING, STANDING AND PARKING](#)

10.16.130 Prohibited parking.

A. Where signs are erected giving notice thereof, no person shall park a vehicle at any time upon any of the streets or parts of streets described in subsection B of this section or during the periods of time where parking is prohibited on the streets or parts of streets of the city described in subsection C of this section.

B. In accordance with the provisions of subsection A of this section, and when signs are erected giving notice thereof, no person shall park at any time a vehicle upon any of the following described streets or parts of streets:

1. 9th Avenue. Both sides between Highway 198 and Lacey Boulevard between the hours of five a.m. and two p.m. on Mondays.
2. 9 ¼ Avenue. The west side, from three hundred seventy-five (375) feet north of the centerline of Summer Field Drive to seventy (70) feet north.
3. 10th Avenue.
 - a. The east side between Hanford-Armona Road and Glendale Avenue.
 - b. Both sides between Third Street and Seventh Street.
 - c. Both sides between Grangeville Boulevard and Crass Avenue.
 - d. Both sides between Terrace Drive and Leland Way.
 - e. The west side between Leland Way and Fargo Avenue.
 - f. Both sides between Fargo Avenue and Highway 43.
4. 11th Avenue. The east side, between Fifth Street and extending north to the south right-of-way of the San Joaquin Valley Railroad crossing;
5. 12th Avenue. Both sides between Hanford-Armona Road and a point two thousand six hundred forty (2,640) feet north of Lacey Boulevard.
6. Elm Street. The south side between Greenfield Avenue and A.T. & S.F. Railroad.
7. Fifth Street. The north side, from four hundred eighty-two (482) feet west of the centerline of Douty Street to one hundred eighteen (118) feet west.
8. Florinda Street. The south side, from seventy-five (75) feet west of the centerline of Harris Street to seventy (70) feet west.
9. Ford Street. The south side between Park Avenue and Kaweah Street.
10. Grangeville Boulevard.
 - a. North side between University Avenue and Mildred Street.
 - b. Both sides between Mildred Street and Rodgers Road.
 - c. North side between Rodgers Road and Emma Lee Lane.
 - d. Both sides between Emma Lee Lane and Easy Street.
 - e. North side between Easy Street and Kaweah Street.
 - f. Both sides between Kaweah Street and Douty Street.

- g. Both sides between Douty Street and East Street.
- h. Both sides between East Street and 10th Avenue.
- 11. Greenfield Avenue. The south side, from two hundred thirty-five (235) feet west of the centerline of Campus Drive to seventy (70) feet west.
- 12. Hanford-Armona Road.
 - a. The north side between 10th Avenue and 9 3/8 Avenue.
 - b. The south side between 10th Avenue and Harris Street.
- 13. Harris Street.
 - a. The west side, beginning a distance seven hundred eighty (780) feet north of the centerline of Hanford-Armona Road, extending forty-two (42) feet north.
 - b. The west side, beginning a distance eight hundred fifty-five (855) feet north of the centerline of Hanford-Armona Road, extending twenty-one (21) feet north.
 - c. The west side, beginning a distance nine hundred fifteen (915) feet north of the centerline of Hanford-Armona Road, extending seventy-three (73) feet north.
- 14. Hume Avenue.
 - a. The north side, beginning two hundred seventy (270) feet west of the centerline of Dawn Lane, extending fifty-two (52) feet west.
 - b. The north side, beginning three hundred sixty (360) feet west of the centerline of Dawn Lane, extending forty-nine (49) feet west.
 - c. The north side, from one hundred fifty (150) feet east of the centerline of Echo Lane to seven hundred (700) feet west of the centerline of Monterey Avenue.
- 15. Kensington Way. Both sides between Grangeville Boulevard and a point one thousand two hundred (1,200) feet north of Grangeville Boulevard.
- 16. Kings County Drive. From 12th Avenue to Lacey Boulevard, both sides.
- 17. Lacey Boulevard.
 - a. Both sides between Redington Street and 11th Avenue.
 - b. The north side between 11th Avenue and Greenfield Avenue.
 - c. Both sides between Mall Drive and the west city limits.
- 18. Mall Drive. Both sides between Lacey Boulevard and 12th Avenue.
- 19. Seventh Street.
 - a. A length of curb twenty-four (24) feet long and west of a point located two hundred fifty-two (252) feet west of the centerline of Phillips Street on the south side of Seventh Street.
 - b. A length of curb twenty-four (24) feet long located west of the crosswalk and three hundred ten (310) feet west of the centerline of Phillips Street, on the south side of Seventh Street.
 - c. Both sides, from approximately three hundred fifty (350) feet east of the centerline of Mall Drive and extending nine hundred (900) feet east.
- C. In accordance with the provisions of subsection A of this section, no person shall park a vehicle upon any of the following described streets, or parts of streets, during the times set forth as follows:
 - 1. Campus Drive. The west side between Lacey Boulevard and North Drive between the hours of seven a.m. and six p.m., Saturdays, Sundays and holidays excepted.

2. Douty Street. The west side between McCreary Avenue and Lorita Way between the hours of eight a.m. and four p.m., Saturdays, Sundays and holidays excepted.
3. Harris Street. Both sides between Water Street and Grangeville Boulevard between the hours of nine a.m. and four p.m., Saturdays, Sundays and holidays excepted.
4. High Street. Both sides between Leoni Drive and Douty Street, between the hours of eight a.m. and one-thirty p.m., Saturdays, Sundays and holidays excepted.
5. Irwin Street. Both sides between Seventh Street and Dewey Street between the hours of three p.m. and eight p.m. on Thursdays from May 1st to October 31st.
6. McCreary Avenue. Both sides between Douty Street and Leoni Drive between the hours of eight a.m. and one-thirty p.m., Saturdays, Sundays and holidays excepted.
7. Ninth Avenue. Both sides between Highway 198 and Lacey Boulevard between the hours of five a.m. and two p.m. on Mondays. (Ord. 19-01 § 1, 2019; Ord. 18-01 § 1, 2018; Ord. 17-22 § 1, 2017; Ord. 16-07 § 1, 2016; Ord. 16-06 § 1, 2016; Ord. 16-03, 2016; Ord. 12-04, 2012; Ord. 11-06, 2011; Ord. 11-02, 2011; Ord. 10-06, 2010; Ord. 07-08, 2007; Ord. 04-19, 2004; Ord. 02-02, 2002; Ord. 02-01, 2002; Ord. 01-15, 2001; Ord. 01-03, 2001; Ord. 99-04, 1999; Ord. 98-12, 1998; Ord. 95-07, 1995; Ord. 95-05, 1995; prior code §§ 4-5.1010 and 4-5.1505)

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HANFORD CREATING
SECTION 10.16.115 OF THE HANFORD MUNICIPAL CODE
PERTAINING TO PROHIBITED PARKING

The City Council of Hanford does hereby ordain as follows:

Section 1. Section 10.16.115, "Parking Time Zones – Three Hours", of the Hanford Municipal Code is hereby created to read as follows:

The following streets, or portions of streets, and the following described locations, shall constitute three-hour parking zones between the hours of eight a.m. and six p.m. any day, except Sundays and holidays:

A. City-Owned Parking Lots.

1. Douty Street Parking Lot located on the west side of Douty Street, between Sixth Street and Seventh Street. All parking stalls except those designated as private parking spaces.

Section 2. This Ordinance shall take effect thirty (30) days after its passage and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage.

Passed and adopted at a regular meeting of the City Council of the City of Hanford, duly called and held on the _____ day of _____, 2020, by the following vote:

AYES:

Council Member

NOES:

Council Member

ABSTAIN:

Council Member

ABSENT:

Council Member

APPROVED

John Draxler,
MAYOR of the City of Hanford

Attachment: Ord 10.16.115-Three Hour Limited Parking (PW: Three-hour parking)

ATTEST:

SARAH MARTINEZ
CITY CLERK

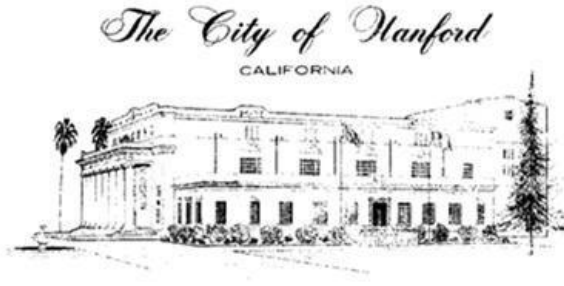
STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing ordinance was duly introduced at a regular meeting of the City Council of the City of Hanford on the _____ day of _____, 2019, and it was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the ____ day of _____, 2020.

Dated: _____

Sarah Martinez, City Clerk

Attachment: Ord 10.16.115-Three Hour Limited Parking (PW: Three-hour parking)



MINUTES
PARKING AND TRAFFIC COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Thursday, January 23, 2020

CALL TO ORDER

Chairman DWIGGINS called the meeting to order at 5:30 pm.

ROLL CALL

Attendee Name	Title	Status	Arrived
Dennis Ham		Present	
James MacLellan		Absent	
Alex Dwiggins		Present	
Orie Rubalcava		Present	
David Ruiz		Present	

Also in attendance:

Michelle Brown, Main Street Hanford

Julie Kelly, Panache

Theresa Rose, Panache

Candy Vallin, Candice & Co

Kristen Bookout, Hanford Jewelry & Loan

FLAG SALUTE

Chairman DWIGGINS LED the flag salute.

MINUTES APPROVAL

1. Approve Minutes from October 24, 2019 Parking & Traffic Meeting

Motion made to accept minutes.

RESULT:	APPROVED [3 TO 0]
MOVER:	Dennis Ham
SECONDER:	Orie Rubalcava
AYES:	Ham, Dwiggins, Rubalcava
ABSTAIN:	Ruiz
ABSENT:	MacLellan

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None to report.

STAFF REPORTS

2. Request to Amend Municipal Code Section 10.16 to Permit 3 Hour Parking

Staff presented a request for "3 Hour" parking limits to be added to the City Municipal Code. Michelle Brown spoke in support of the change. Julie Kelly spoke in support of the change. Motion made to recommend to City Council that the Municipal Code Section 10.16 be amended to include a new section to permit three hour parking zones between the hours of eight a.m. and six p.m. on any day, except Sundays and holidays.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Orie Rubalcava
SECONDER:	David Ruiz
AYES:	Ham, Dwiggins, Rubalcava, Ruiz
ABSENT:	MacLellan

STAFF COMMUNICATION

3. City Council Actions

Staff spoke briefly regarding City Council actions.

COMMISSIONERS ITEMS OF INTEREST

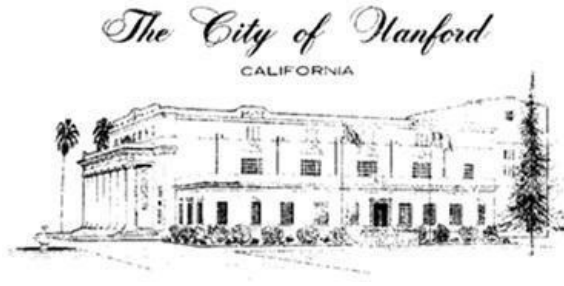
Commissioner DWIGGINS reported to staff that a worker from the company contracted to raise the manholes on 10th Avenue was almost struck by vehicles while setting out traffic cones in the dark morning fog. Staff stated that the company would be informed and reminded of the proper procedures for setting traffic control.

ADJOURNMENT

Chairman DWIGGINS adjourned the meeting at 6:25 pm.

Respectfully submitted,

Shawn Dailey, Secretary
Engineering Technician, II



MINUTES
PARKING AND TRAFFIC COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Thursday, February 27, 2020

CALL TO ORDER

Chairman DWIGGINS called the meeting to order at 5:30 pm.

ROLL CALL

Attendee Name	Title	Status	Arrived
Dennis Ham		Present	
James MacLellan		Present	
Alex Dwiggins		Present	
Orie Rubalcava		Absent	
David Ruiz		Present	

Also in attendance:

Lt. James Lutz, Hanford Police Dept.

Jerry Irons, Huggies Downtown

Sandi Beal, Opera House Apartments

Kirsten Bookout, Hanford Jewelry & Loan

James Strong, Hanford

FLAG SALUTE

Chairman DWIGGINS LED the flag salute.

MINUTES APPROVAL

1. Approve Minutes from January 23, 2020 Parking & Traffic Meeting

Motion made to accept minutes.

RESULT:	APPROVED [3 TO 0]
MOVER:	Dennis Ham
SECONDER:	David Ruiz
AYES:	Ham, Dwiggins, Ruiz
ABSTAIN:	McClelland
ABSENT:	Rubalcava

Attachment: Parking and Traffic Commission meeting minutes 2.27.20 (PW: Three-hour parking)

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None to report.

STAFF REPORTS

2. Request to Amend Municipal Code Section 10.16 to Permit 3 Hour Parking, and include City Parking Lot No. 2 to

Staff presented a request for "3 Hour" parking limits to be added to the City Municipal Code, with City Parking Lot No. 2 designated as three hour limited parking. Motion made to recommend to City Council that the Municipal Code Section 10.16 be amended to include a new section to permit three hour parking zones between the hours of eight a.m. and six p.m. on any day, except Sundays and holidays, and to include City Parking Lot No. 2 as three hours limited parking.

RESULT:	APPROVED [4 TO 0]
MOVER:	Dennis Ham
SECONDER:	MacLellan
AYES:	Ham, Dwiggins, MacLellan, Ruiz
ABSENT:	Rubalcava

STAFF COMMUNICATION

3. City Council Actions

Staff spoke briefly regarding City Council actions.

COMMISSIONERS ITEMS OF INTEREST

Commissioner RUIZ requested a parking stall stripe be removed that got painted after street work was performed and parking stalls were repainted incorrectly on the south side of Eighth Street where there is existing red curb and a fire hydrant.

ADJOURNMENT

Chairman DWIGGINS adjourned the meeting at 6:36 pm.

Respectfully submitted,

Lisa Dock, Staff Liason
Engineering Manager



**AGENDA
STAFF REPORT**

MEETING DATE: 4/7/2020	AGENDA SECTION: A
-------------------------------	--------------------------

SUBJECT:

Council Future Agenda Items

FISCAL IMPACT:

ATTACHMENTS: